# YEARLY STATUS REPORT - 2022-2023

| Part A | |
|---|---|
| **Data of the Institution** | |
| **1.Name of the Institution** | Pandit Sundarlal Sharma (Open) University Chhattisgarh |
| • Name of the Head of the institution | Prof (Dr.) Bansh Gopal Singh |
| • Designation | Vice Chancellor |
| • Does the institution function from its own campus? | Yes |
| • Phone no./Alternate phone no | 7806035097 |
| • Mobile No: | 9893017457 |
| • Registered e-mail ID (Principal) | vc@pssou.ac.in |
| • Alternate Email ID | dirciqa@pssou.ac.in |
| • Address | Pandit Sundarlal Sharma (Open) University Chhattisgarh, At/Po-Birkona, Dist- Bilaspur, Pin-495009 (Chhattisgarh) |
| • City/Town | Bilaspur |
| • State/UT | Chhattisgarh |
| • Pin Code | 495009 |
| **2.Institutional status** | |
| • University: | State |
| • Type of Institution | Co-education |

| | |
|---|---|
| • Location | **Urban** |
| • Financial Status | **UGC 2f and 12(B)** |
| • Name of the IQAC Co-ordinator/Director | **Prof. Shobhit Kumar Bajpayee** |
| • Phone no. (IQAC) | **7974663241** |
| • Mobile (IQAC) | **9425230007** |
| • Alternate e-mail address (IQAC) | **dirciqa@pssou.ac.in** |
| • IQAC e-mail ID | **ciqapssou@pssou.ac.in** |
| **3.Website address** | https://pssou.ac.in/ |
| **4.Website address (Web link of the AQAR (Previous Academic Year)** | https://pssou.ac.in/index?page=element&id=AQAR_22_23 |
| **5.Whether Academic Calendar prepared during the year?** | **Yes** |
| • if yes, whether it is uploaded in the Institutional website Web link: | https://pssou.ac.in/index?page=student |

**6.Accreditation Details**

| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
|---|---|---|---|---|---|
| **Cycle 1** | **A+** | **3.28** | **2023** | **21/04/2023** | **20/04/2028** |

| | |
|---|---|
| **7.Date of Establishment of IQAC** | **04/10/2017** |

**8.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?**

| Institution/ Department/Faculty/School | Scheme | Funding Agency | Year of Award with Duration | Amount |
|---|---|---|---|---|
| **PANDIT SUNDARLAL SHARMA (OPEN) UNIVERSITY CHHATTISGARH** | **Assistance to IGNOU & SOUs** | **UGC** | **17/03/2023** | **10000000** |

| | | |
|---|---|---|
| **9.Whether composition of IQAC as per latest NAAC guidelines** | **Yes** | |
| • Upload latest notification of formation of IQAC | View File | |
| **10.No. of IQAC meetings held during the year** | **11** | |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | **Yes** | |
| • (Please upload, minutes of meetings and action taken report) | View File | |
| **11.Whether IQAC received funding from any of the funding agency to support its activities during the year?** | **No** | |
| • If yes, mention the amount | | |

**12.Significant contributions made by IQAC during the current year (maximum five bullets)**

The Centre for Internal Quality Assurance Cell (CIQA) plays a pivotal role in enhancing and maintaining the quality of education and institutional functioning. During the current year, Pandit Sundarlal Sharma (Open) University Chhattisgarh's CIQA has made several significant contributions, aimed at fostering academic excellence and operational efficiency. Here are the top five contributions: 1. Enhancement of Teaching-Learning Processes: CIQA has introduced innovative teaching methodologies, including blended learning and the use of digital tools, to enrich the teaching-

learning experience. It facilitated faculty development programs to equip the faculty with modern pedagogical skills, ensuring that teaching methods remain dynamic and effective. 2. Implementation of Feedback Mechanisms: A structured feedback system from learners, faculty, and stakeholders has been established to assess and improve the quality of educational offerings. This mechanism has enabled the university to identify areas of improvement and implement targeted strategies to enhance educational outcomes. 3. Strengthening of Research Capacity: CIQA has played a crucial role in promoting research activities within the university by organizing workshops and seminars on research methodologies, publishing ethics, and grant writing. It has also streamlined processes for research proposal submissions and ethical clearances, encouraging a robust research culture. 4. Quality Enhancement in Evaluation Methods: To ensure the reliability and validity of assessment procedures, CIQA has revised and updated evaluation criteria and methods. It introduced rubrics and outcome-based assessment tools, contributing to a more transparent and fair evaluation system. 5. Infrastructure and Learning Resources Upgradation: Recognizing the importance of a conducive learning environment, CIQA has overseen the upgradation of infrastructure and learning resources, including the enhancement of library services, laboratory facilities, and IT infrastructure. These improvements have significantly contributed to creating an enabling environment for learners and faculty alike.

**13.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).**

| Plan of Action | Achievements/Outcomes |
|---|---|
| At the outset of the academic year, the Centre for Internal Quality Assurance Cell (CIQA) of Pandit Sundarlal Sharma (Open) University, Chhattisgarh, delineated a comprehensive plan of action aimed at enhancing the quality of education and overall institutional performance. This strategic framework was centered around specific goals, with the outcomes achieved by the year's end serving as a testament to the efficacy and dedication of the CIQA in driving quality improvements across the university. Plan of Action 1. Enhancement of Teaching-Learning Processes: The CIQA aimed to leverage technology and innovative pedagogical strategies to enrich the teaching-learning experience. This included the integration of digital tools, online resources, and interactive teaching methodologies to foster a more engaging and effective learning environment. 2. Faculty Development Programs: Recognizing the pivotal role of faculty in shaping student outcomes, the CIQA planned to conduct a series of development programs. These were designed to update the teaching fraternity on the latest educational trends, research methodologies, and technological advancements pertinent to their fields. 3. Strengthening Research and Innovation: The CIQA proposed to enhance the research culture within the university by | Outcomes Achieved • Enhanced Teaching-Learning Environment: By the end of the academic year, the university had successfully incorporated advanced digital tools and interactive methodologies, resulting in improved student engagement and learning outcomes. • Faculty Skill Enhancement: The faculty development initiatives led to a significant uptick in pedagogical proficiency, with educators becoming more adept at integrating technology into their teaching practices and engaging with students more effectively. • Robust Research Ecosystem: The initiatives to bolster research and innovation bore fruit, as evidenced by an increase in research publications, collaborative projects, and participation in national and international seminars, thereby enriching the academic milieu of the university. • Infrastructure and Resource Upgradation: The concerted efforts to improve infrastructure resulted in better-equipped classrooms, laboratories, and library facilities, enhancing the overall educational experience for students and faculty alike. • Increased Community Involvement: The university saw a marked increase in its engagement with the community through various extension activities, contributing positively to societal welfare and reinforcing the |

| | |
|---|---|
| facilitating access to research grants, organizing seminars and workshops on research methodologies, and encouraging interdisciplinary projects to foster innovation. 4. Infrastructure Improvement: Acknowledging the importance of a conducive learning environment, the CIQA aimed to upgrade and maintain the university's infrastructure. This included enhancing library resources, laboratory facilities, and digital infrastructure to support both on-campus and remote learners. 5. Community Engagement and Extension Activities: To reinforce the university's commitment to societal development, the CIQA planned to expand its community engagement programs. This involved organizing outreach activities, extending educational services to underserved communities, and promoting environmental sustainability initiatives. | institution's role as a catalyst for social change. |

| | |
|---|---|
| **14.Whether the AQAR was placed before statutory body?** | **Yes** |

- Name of the statutory body

| Name of the statutory body | Date of meeting(s) |
|---|---|
| By Honourable Vice Chancellor of the University | 22/04/2024 |

| | |
|---|---|
| **15.Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?** | **Yes** |

| | |
|---|---|
| **16.Whether institutional data submitted to AISHE** | |

| Year | Date of Submission |
|------|--------------------|
| 2022-23 | 07/02/2024 |

**17.Multidisciplinary / interdisciplinary**

In the pursuit of fostering a multidisciplinary education framework, Pandit Sundarlal Sharma (Open) University, Chhattisgarh, has instituted a comprehensive set of measures aimed at broadening the academic horizon and enriching the learning experience of its learners. These initiatives are reflective of the university's commitment to embracing an educational paradigm that transcends traditional disciplinary boundaries, thereby equipping learners with the diverse skill set and knowledge base required in today's multifaceted world.

1. Research Emphasis on Multidisciplinary Topics: The university encourages the selection of research topics that are broad in scope, encompassing various subjects such as environmental studies, pollution, and other cross-disciplinary areas. This approach promotes a holistic understanding of complex issues, fostering a comprehensive research culture.

2. Collaborative Research Projects: By promoting collaboration among researchers from different disciplines, the institution facilitates the exchange of ideas and methodologies, enhancing the quality and scope of research outcomes.

3. Innovative Teaching Methods: Recognizing the complexity of modern challenges, the university has adopted collaborative teaching and instruction techniques. This method ensures that learners benefit from the combined expertise of instructors from diverse fields, facilitating a deeper understanding of intricate problems.

4. Joint Publication Ventures: The university encourages collaborative publications, enabling scholars to contribute their unique perspectives and insights. This initiative not only enriches academic discourse but also fosters a culture of teamwork and interdisciplinary exchange.

5. Diverse Academic Programs: To cater to a wide array of learner interests, the university offers programs such as BA and BSc with a vast choice of subjects ranging from Political Science, English, and Yoga Science to Psychology, Economics, History, Management, Sociology etc in BA, and incorporating both Biological Sciences and Mathematics in BSc. This diversity allows learners to tailor their education to their interests and career aspirations.

6. Integration of Practical Experiences: The curriculum is

designed to include practical experiences and projects that require learners to apply knowledge from multiple disciplines, thus preparing them for real-world challenges.

7. Workshops and Seminars: Regularly organized interdisciplinary workshops and seminars provide learners and faculty with platforms to explore and discuss multidisciplinary topics, further enriching the academic environment.

## 18.Academic bank of credits (ABC):

In alignment with the University Grants Commission's (UGC) introduction of the Academic Bank of Credits (ABC) mechanism, as outlined in the gazette notification by the Government of India on July 28, 2021, Pandit Sundarlal Sharma (Open) University Chhattisgarh, has proactively adopted several measures to integrate this innovative framework into its academic operations.

To align with these regulations and fully harness the potential of the ABC system, our university has undertaken the following initiatives:

1. Adoption of Grading System: The university has revised its examination protocols to incorporate a grading system. This approach provides a more nuanced assessment of learners performance, aligning with the ABC framework's emphasis on flexibility and learners centric learning outcomes.

2. Implementation of Multiple Entry and Exit Systems: In a significant move towards enhancing academic flexibility, the university has introduced multiple entry and exit options in various undergraduate programs. This system allows learners to enter or leave a program at different stages, accommodating diverse learning needs and life circumstances.

3. Lateral Entry Provisions: Facilitating further flexibility, the university has established provisions for lateral entry. This enables learners to transfer credits and join programs at advanced stages, ensuring continuity and progression in their academic pursuits.

4. Registration with ABC and National Academic Depository (NAD)/DigiLocker: Demonstrating a commitment to leveraging digital platforms for academic management, the university has registered with the ABC and NAD/DigiLocker. Efforts are underway to build the requisite capacity for uploading and

managing learners data across academic sessions efficiently.

5. **Appointment of a Nodal Officer:** To streamline the data management process, a Nodal Officer has been appointed. This officer is tasked with overseeing the accurate and timely upload of student data to the NAD/DigiLocker portal, ensuring compliance with ABC requirements.

6. **Establishment of a Dedicated Committee:** A committee has been constituted to manage the DigiLocker cell. This committee plays a crucial role in supervising the data upload process, addressing any challenges, and ensuring the integrity and security of learners records.

## 19. Skill development:

Pandit Sundarlal Sharma (Open) University Chhattisgarh, has consistently prioritized skill development as a core aspect of its educational offerings, recognizing the imperative role of skills in empowering learners to navigate the complexities of the modern workforce. Through a carefully curated selection of degree and diploma programs, the university aims to equip its learners with both specialized knowledge and a versatile set of skills that are critical for achieving professional excellence and personal growth.

Diverse Educational Programs for Skill Enhancement: The university offers an array of programs tailored to foster skill development, including:

- Bachelor of Business Administration (BBA)
- Bachelor of Commerce (B.Com)
- Bachelor of Library Science (B.Lib)
- Bachelor of Education (B.Ed)
- Diploma in Elementary Education
- Postgraduate Diploma in Psychological Guidance and Counselling
- Postgraduate Diploma in Yoga Science

These programs are designed to cultivate higher-order skills such as critical thinking and reasoning, which are indispensable for students to excel in their chosen fields. By integrating practical knowledge with theoretical foundations, the university ensures that graduates are well-prepared to tackle real-world challenges, be more intuitive, and persuasive in their professional endeavors.

Promotion of Value-Based Quality Education: In addition to skill development, the university places a strong emphasis on value-based education. This approach aims to nurture positivism among learners, fostering a well-rounded personality equipped to contribute

positively to society. The commemoration of national leaders' birthdays and the anniversaries of their deaths are among the activities that help instill exemplary values in learners, encouraging them to embody the virtues of leadership, integrity, and service in their personal and professional lives.

**20.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Pandit Sundarlal Sharma (Open) University Chhattisgarh, is at the forefront of integrating the rich Indian Knowledge System into its educational framework, recognizing the profound value of India's linguistic, cultural, and traditional heritage. In a concerted effort to embrace and propagate this heritage, the university has implemented several key initiatives aimed at fostering a deep appreciation and understanding of Indian languages and culture among its learners.

Emphasis on Indian Languages

Understanding the significance of linguistic diversity and the role of language in cultural identity, the university offers a variety of degree and diploma programs in traditional and national languages, including Hindi, Sanskrit, and Chhattisgarhi. This initiative not only promotes the learning and usage of Indian languages but also helps in preserving the linguistic heritage of the nation.

Cultural and Literary Engagements

To further embed the local language, art, and culture into the student experience, the university actively organizes and supports events such as literary activities, debates, competitions, and symposiums conducted in local languages. These platforms enable learners to engage with their cultural roots, encouraging the expression and exploration of local traditions and values. Participation in these events is recognized and rewarded with extra credits, incentivizing learners to immerse themselves in cultural learning.

Educator Development

Recognizing that educators play a crucial role in the transmission of cultural values, the university invests in the continuous professional development of its faculty. Through seminars, workshops, and conferences, teachers are equipped with innovative pedagogical strategies that emphasize the integration of cultural

and traditional knowledge into their teaching practices. This approach ensures that the educational experience is enriched with values and perspectives rooted in Indian culture.

**21.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Pandit Sundarlal Sharma (Open) University Chhattisgarh, has embraced Outcome-Based Education (OBE) as a foundational principle guiding its academic ethos and curriculum design. This progressive educational approach prioritizes the definition of learning outcomes in terms of the acquisition of knowledge, development of skills, enhancement of understanding, and improvement of employability for learners. The university's commitment to OBE is evident in its meticulous planning and implementation of instructional methodologies and program structures aimed at fostering higher-order cognitive skills among learners.

Instructional Strategies for OBE

The university employs a diverse array of instructional strategies to support the OBE framework, including:

- Lectures and Seminars: These traditional methods are enriched with interactive elements to promote deeper understanding and engagement.
- Tutorials, Workshops, and Practical Sessions: Hands-on learning experiences are emphasized to bridge the gap between theoretical knowledge and practical application.
- Project-Based Learning: Encouraging learners to undertake projects that require critical thinking, problem-solving, and creativity, aligning with real-world scenarios.
- Field Work: Experiential learning opportunities are provided through field work, enabling students to gain insights into the practical aspects of their studies.
- Technology-Enabled Learning: Incorporating digital tools and platforms to enhance learning accessibility, engagement, and effectiveness.

Programmatic Initiatives

In alignment with the OBE philosophy, the university has developed and launched several programs designed to cultivate higher-order skills, such as analytical reasoning, critical thinking, and creative problem-solving. Noteworthy among these are:

- Undergraduate Programs: Bachelor of Business Administration

(BBA), Bachelor of Commerce (B.Com), Bachelor of Education (B.Ed), and Bachelor of Arts (B.A) in Economics, Management, Psychology, etc.

- Postgraduate and Diploma Programs: Offering specialized PG Diplomas in fields like Psychological Guidance and Counselling, Yoga Science, and more, alongside UG Diplomas that cater to specific skill sets and professional competencies.

## Choice Based Credit System (CBCS)

A pivotal element of the university's OBE implementation is the adoption of the Choice Based Credit System (CBCS). This system affords students the flexibility to choose courses that align with their interests and career goals, promoting a personalized learning experience. CBCS facilitates a learner-centric education model, enabling students to progress at their own pace and according to their individual learning trajectories.

## 22.Distance education/online education:

Pandit Sundarlal Sharma (Open) University Chhattisgarh, operates primarily within the Open and Distance Learning (ODL) paradigm in Chhattisgarh State, catering to a diverse learner demographic seeking flexible and accessible educational opportunities. The ODL mode has become increasingly significant in today's educational landscape, offering a viable alternative to traditional classroom-based learning by leveraging digital platforms and technologies to deliver quality education.

## Current ODL Program Offerings

The university currently offers a wide range of programs through the ODL mode, including undergraduate degrees such as Bachelor of Business Administration (BBA), Bachelor of Commerce (B.Com), Bachelor of Library Science (B.Lib), Bachelor of Education (B.Ed), and Bachelor of Arts (B.A) in offering of various choice subjects like Psychology, Economics, Management, Sanskrit, Sociology, and Social Work. Additionally, various Postgraduate Diploma and Diploma programs are available, designed to meet the evolving knowledge and skill requirements of learners.

Technological Adaptation and Future Plans

To ensure the effectiveness of its ODL offerings, the university is committed to adopting and integrating new learning technologies. Platforms such as Google Meet and Zoom are extensively utilized for teaching, learning, and counseling, ensuring that learners, including those in distant or remote areas, receive high-quality educational support. Looking ahead, the university plans to expand its online program offerings and develop its own Massive Open Online Courses (MOOCs), further broadening its educational reach.

Policy Implementation and Program Development

As part of its future strategy, the university is also considering the design and implementation of four-year degree programs. This initiative aligns with global educational trends and aims to provide learners with a more comprehensive and in-depth learning experience.

Through these measures, Pandit Sundarlal Sharma (Open) University Chhattisgarh, is actively enhancing its ODL and online education framework. By continuously updating its program offerings, embracing new educational technologies, and expanding its course delivery methods, the university strives to provide accessible, high-quality education that meets the needs of a diverse and global learner base.

| Extended Profile | |
|---|---|
| **1.Programme** | |
| 1.1<br><br>Number of programmes offered during the year: | **26** |
| 1.2<br><br>Number of programmes offered during the year, Please provide consolidated number of Programs offered during the year without repeat count, including the programmes that are dropped) | **26** |
| 1.3<br><br>Number of learners admitted afresh in first-year during the year | **10824** |
| 1.4<br><br>Number of learners enrolled during the year | **23453** |
| 1.5<br><br>Number of courses offered by the institution across all programs during the year | **356** |
| 1.6<br><br>Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped) | **356** |
| **2.Student** | |
| 2.1Number of graduating students during the year | **26402** |
| 2.2<br><br>Number of enrolled learners in the preceding academic year registered for term end examination | **26402** |
| 2.3<br><br>Number of registered learners in the preceding academic year appeared for term end examination | **25737** |
| 2.4<br><br>Number of learners in the preceding academic year passed in the term end examination | **17755** |

| **3.Institution** | |
|---|---|
| 4.1<br><br>Total expenditure, excluding salary, during the year (INR in Lakhs): | **1630** |
| **4.Teacher** | |
| 5.1<br><br>Number of sanctioned posts for the year: | **21** |
| 5.2<br><br>Number of full-time teachers during the year: | **13** |
| 5.3<br><br>Number of other academics in position against the sanctioned posts | **nil** |
| 5.4<br><br>Number of Full time Academic consultants employed | **47** |
| 5.5<br><br>Total number of full time teachers worked in the institution during the year (Please include the teachers who left / joined the institution during the assessment period without repeat counts: | **13** |
| 5.6<br><br>Total number of other academics worked in the institution during the year (Please include the other academics who left / joined the institution during the assessment period without repeat counts | **47** |

# Part B

| **CURRICULAR ASPECTS** |
|---|
| **1.1 - Curriculum Planning Design and Development** |
| 1.1.1 - Relevance of curricula planned, designed and developed/adopted |
| **Over the decade, the concept of workplace happiness has become significantly important (Slemp & Vella-Brodrick, 2014). Workplace happiness is related to the employee's profound evaluation of his/her job from past to the future (?im?ek et al., 2011) rather than a momentary consideration or mood and therefore, it is a state** |

of subjective well-being that leads to satisfaction with life, sense of confidence and the state of jolliness (Diener et al., 2003). This mentioned state of subjective well-being indicates that the individual feels him/herself good or happy in three aspects which are positive evaluations such as feeling oneself emotionally balanced (1), the value he/she adds by participation (2), and feeling him/herself a part of the institution socially (3) (Gilbert et al., 2011). A study by happyness.me (2022) and House of Cheer, titled Happiness At Work: How Happy is India's Workforce? has just come out and the results aren't exactly joyous. As per the study, which tracks employee wellbeing and evaluates workplace happiness, happyness.me surveyed 1,360 Indian employees, with 57% of the respondents being male and the remaining 43% female. They then analyzed representative data from a relatively large sample and investigated the intricacies of

| File Description | Documents |
|---|---|
| Curricula implemented by the University | https://www.pssou.ac.in/index?page=element&id=PROGRAMME_GUIDE |
| Mapping of curricula to Programme Outcomes | https://www.pssou.ac.in/document?id=65dc399312621 |
| Outcome analysis of Programme Specific Learning Outcomes and Course Learning Outcomes | https://www.pssou.ac.in/document?id=65dc3c4ce8ccf |
| Minutes of the relevant BoS/ School Board / Academic Council | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_1.1.1_MINUTES |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_1.1.1_OTHER |

## 1.1.2 - New Programmes introduced - Percentage of programmes newly introduced by the institution during the year

0

## 1.1.2.1 - Number of new programmes introduced during the year

0

| File Description | Documents |
|---|---|
| Minutes of relevant Academic Council/ School Board /BoS meetings | View File |
| Details of the Curricula/Syllabi of the new programmes during the year | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 1.1.3 - Revision of Programmes - Percentage of Programmes revised during the year

7

## 1.1.3.1 - Total number of Programmes revised during the year

7

| File Description | Documents |
|---|---|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Details of the revised Curricula/Syllabi of the programmes during the year | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 1.1.4 - Courses being offered as MOOCs or using OERs. - Percentage of courses being offered as MOOCs or using OERs to supplement the existing courses (data for the preceding academic year)

118

## 1.1.4.1 - Number of courses being offered as MOOCs or using OERs to supplement the existing courses (data for the preceding academic year)

118

| File Description | Documents |
|---|---|
| Web-link to the list of MOOCs approved | https://www.pssou.ac.in/index?page=ebook |
| Curriculum/ Syllabus of the courses being offered as MOOCs or using OERs | View File |
| Minutes of the Boards of Studies/ School Boards/ Academic Council meetings for approvals of these courses | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**1.1.5 - Electronic media and other digital components in the curriculum - Percentage of the Courses on offer that have incorporated electronic/digital media and other digital components in their curriculum delivery during the year**

138

**1.1.5.1 - Total number of the Courses on offer have incorporated electronic/ digital media and other digital components in their curriculum during the year**

138

| File Description | Documents |
|---|---|
| Details of Programmes incorporating electronic media and other digital components offered during the year | View File |
| As per Data Template | View File |
| Any other relevant information | No File Uploaded |

**1.2 - Academic Flexibility**

**1.2.1 - Programmes being adopted/adapted by other HEIs - Percentage of programmes adopted/adapted by other HEIs through formal MOU during the year**

9

**1.2.1.1 - Number of programmes adopted/adapted by other HEIs during the year**

9

| File Description | Documents |
|---|---|
| MOU for programmes adopted/adapted by other HEIs | View File |
| Details of Programme | View File |
| As per Data Template | View File |
| Any other relevant information | **No File Uploaded** |

**1.2.2 - Implementation of CBCS / ECS - Percentage of Programmes (UG/PG) in which Choice Based Credit System CBCS/ Elective Course System (ECS) has been implemented (Data of the latest completed academic year)**

**12**

**1.2.2.1 - Number of Programmes (UG/PG) in which Choice Based Credit System CBCS/ Elective Course System (ECS) has been implemented (Data of the latest completed academic year)**

**12**

| File Description | Documents |
|---|---|
| Minutes of relevant Academic Council/BoS/ School Board meetings for implementation of CBCS | View File |
| As per Data Template | View File |
| Any other relevant information | **No File Uploaded** |

**1.2.3 - Enabling provision for lateral entry for learners - Percentage of learners admitted in the Institution through lateral entry during the year**

**29**

**1.2.3.1 - Number of admitted strength in programs where lateral entry is provisioned**

**20607**

| File Description | Documents |
|---|---|
| Credit transfer policy | View File |
| List of programmes having provision for lateral entry | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

1.2.4 - Enabling provision for modular approach Provision for modular approach for flexible exit to the learners

## 1.2.4 Enabling provision for modular approach

- PSSOU offers multiple entry and exit options for students in Bachelor degree programs.
- The university offers a modular approach, allowing flexibility in course combinations, methods, and learning pace.
- Its curriculum is divided into modules and blocks, allowing learners to complete both a Diploma and a Degree simultaneously.
- The university's curriculum flexibility evaluation system includes term end, assignment, practical, practicum, internship, and projects.
- Its Bachelor's Degree Programme has up to 6 years registration validity.
- Three levels (Level 1 to 3) for both undergraduate and graduate programs.
- First year requires 36-40 credits for undergraduate certificate qualification.
- Diploma awarded after 72-80 credits completion.
- Bachelor's degree requires 108-120 credits from level 1 to 3, with 36-40 credits each at level 1, 2, and 3.

Skill Development Provision-

There is a provision for skill development programme, that includes all graduation level programmes i.e., B.A., B.Sc. and B.Com. University focus on skill development to meet the growing needs of the scientific and industrial sector. Developing these skills can bridge the gap between the demand and supply for skilled manpower. This can be done by building the framework for vocational and technical training, skill upgrading, development of new skills, innovative thinking, not only for the existing jobs but also for the jobs to be created in the sector. Provision is applicable subject to guidelines and policies framed by the State Government and UGC from time to time.

| File Description | Documents |
|---|---|
| The list of Programmes having modular approach with flexible exit options for the learners | https://www.pssou.ac.in/document?id=65dc412f993f6 |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_1.2.4_OTHER |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues Institution integrates crosscutting issues relevant to Gender, Environment and Sustainability Human Values, Emerging Demographic changes and Professional Ethics in the curricula

**1.3.1 Institution integrates crosscutting issues:**

**Cross-cutting concerns like gender, environmental sustainability, human values, demographic shifts, and professional ethics are integrated into university courses to create a safe learning environment. Gender:**

- **M.A.-Education, Sociology, B.A.- Sociology, Psychology, Political Science, History, B.Ed, Guidance & counselling,**

**Environment and Sustainability:**

**M.A. – English, Sanskrit, M.Com, B.Sc. - Zoology, Botany, Computer Science, B.A.-Political Science, English,Yog ,Science, Management, Economics, Psychology, BBA, B.Com, BA/BSc/ B.Com, PGDCA, PGDCLLW, PGDAPR, PGDPG&C**

**Human Values:**

- **M.A. - Education, Sociology, Sanskrit, Political Science, English, MSW, B.A.- Political Science, Yoga Science, Economics, History, English, Management, Sociology, B.Sc -Zoology, Botany, B.Ed., B.lib. & B.Sc., BA/B.Sc/B.Com (Hindi/ English/Env.), PGDCLL,PGDCLLW,PGDBJM.PGDAPPR.PGDPG&C,PGDYS, PGDCL**

**Emerging Demographic changes:**

**M.A.- English, M.COM, B.A.- Political Science, English, Economics, Yoga Science, Management,Psychology, BA/B.Sc/B.Com (Hindi/ English/Env.)B.Com, B.Sc –Botany, B.Lib, PGDPG&C, PGDCL, PGDAPR,**

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PGDCLLW, PGDBJNM

Professional Ethics:

M.A.- Sanskrit, English, Education, Hindi, Political Science,
MA/M.Sc- Mathematics,M.COM, MSW, B.A.- Political Science, English,
Economics, Yoga Science, Management,

Psychology,BA/B.Sc/B.Com(Hindi/English/Env.)B.Sc
-Botany,Physics,Zoology, Chemistry, Mathematics, Computer Science,
B.Lib,BBA, B.Ed, B.Com, PGDCLL,PGDJMC, PGDPG&C, PGDCL, PGDAPR,
PGDCLLW, PGDBJNM
```

| File Description | Documents |
|---|---|
| List of courses that integrate crosscutting issues mentioned above | https://www.pssou.ac.in/document?id=65dc417434764 |
| Description of the courses which address Gender, Environment and Sustainability, Human Values, Emerging Demographic changes and Professional Ethics in the Curricula | https://www.pssou.ac.in/document?id=65dc416463427 |
| Any other relevant information | **Nil** |

**1.3.2 - Awareness/ soft skills / life skills/value-added courses etc., on offer**

**1.3.2.1 - Number of Value-added courses imparting life skills and soft skills being offered by the Institution during the year**

**4**

| File Description | Documents |
|---|---|
| Brochure relating to the listed courses | View File |
| Course content of the Value-added courses | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**1.3.3 - Learners undertaking fieldwork / projects / internships etc. - Percentage of learners undertaking field work / projects / internships leading to submission of dissertation / Reports**

**16**

**1.3.3.1 - Number of learners undertaking field work / projects / internships leading to submission of dissertation / Reports (data for the latest completed academic year)**

**16**

| File Description | Documents |
|---|---|
| Link to Programme structure(s) | https://www.pssou.ac.in/index?page=element&id=PROGRAMME_GUIDE |
| Handbook/Manual for field work/ projects / internships. | View File |
| List of learners enrolled in Programme involving field work/ projects / internships etc. | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**1.3.4 - Courses on employability/ entrepreneurship/ skill development - Percentage of courses on offer has focus on employability/ entrepreneurship/ skill development during the year**

**173**

**1.3.4.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year**

**173**

| File Description | Documents |
|---|---|
| Link to programme structure and syllabus of such courses having focus on Employability/ Entrepreneurship/ Skill development | https://www.pssou.ac.in/document?id=65dc42d0a6dc7 |
| As per Data Template | View File |
| Any other relevant information | No File Uploaded |

**1.4 - Feedback System**

| | |
|---|---|
| **1.4.1 - Feedback for design and review of curriculum Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders** | A. Any 4 or more of the above |

**Structured feedback has been designed for review of curriculum/syllabus for the preceding academic year 1) Learners 2) Teachers and other Academics 3) Academic Counsellors 4) External Subject Experts 5) Employers 6) Alumni**

| File Description | Documents |
|---|---|
| 20 sample filled in Feedback forms in each category opted for the metrics | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**1.4.2 - Action on feedback (feedback collection, analysis and action taken) Mechanism is in place for analyzing the Feedback obtained from stake holders on curriculum/syllabus for the preceding academic year** | A. Feedback collected, analyzed and action taken on feedback and such documents are made available on the institutional website

| File Description | Documents |
|---|---|
| Stakeholder feedback report | View File |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council/ Syndicate/ Board of Management | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Learner Enrollment**

**2.1.1 - Average variation in enrolment of learners in the Institution during the year**

**10824**

| File Description | Documents |
|---|---|
| Total enrollment data during the year authenticated by Registrar of the University | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

2.1.2 - Efforts for reaching the unreached Efforts undertaken by the Institution for reaching out to the persons who do not have access to higher education

**The University is continuously growing with its mission statement "Reaching higher education at your doorstep". PSSOU, being the single Open University of Chhattisgarh state government, provides a platform to Fresher's/ dropout students, full-time employees, stay-at-home parents, etc. Some important efforts in this direction are as follows:**

1. **Admission:**

   - **Admissions are online. The student select one convenient Learner Support Center (LSC) to receive the services of the University.**
   - **Admission notice is advertised through Television, Radio, Newspapers, Pamphlets, etc. and distributed thoroughly over Chhattisgarh State.**
   - **For admission there is no age bar and document verification is done online.**
   - **Appropriate Reservation Policies of the State Government are followed.**

1. **LCS :**

   - **For session 2022-23, there are 138 LCSs and 07 RCs in the University.**
   - **The university is successfully operating 2 RCs and 36 LSCs in Naxal affected areas.**

3. **Self-Learning Material (SLM) and Assignments:**

   - **SLM and blank answer sheets for assignments are sent to the learner's address.**
   - **Downloadable assignment question papers are provided on the official website.**

- **Learners submit their assignments to their selected LSC within the notified date.**

| File Description | Documents |
|---|---|
| Documents on efforts taken for reaching the unreached | https://pssou.ac.in/index?page=about&about_id=AQAR_23_2.1.2_EFFORTS |
| Any other relevant information | https://pssou.ac.in/document?id=65dd88ec8aa48 |

## 2.2 - Catering to Learner Diversity

## 2.2.1 - Catering to rural population - Percentage of learners enrolled from rural areas during the year

**69**

## 2.2.1.1 - Total number of learners enrolled from rural areas during the year

**7469**

| File Description | Documents |
|---|---|
| Number of rural learners authenticated by Registrar of the University | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 2.2.2 - Reaching out to learners from socially backward categories - Percentage of learners enrolled across different socially backward categories during the year

**Nil**

## 2.2.2.1 - Number of learners admitted against SC/ST/OBC and other reserved categories as per GOI norms

**9009**

| File Description | Documents |
| --- | --- |
| Number of SC, ST and OBC learners authenticated by Registrar of the University | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**2.2.3 - Reaching out to Persons with Disabilities (PwD) - Percentage of PwD learners enrolled during the year**

**Nil**

**2.2.3.1 - Number of learners enrolled from Divyangjans categories during the year**

**128**

| File Description | Documents |
| --- | --- |
| Number of PwD learners authenticated by Registrar of the University | View File |
| As per Data Template | View File |
| Document submitted by the Institution to a Government agency giving this information | View File |
| Any other relevant information | View File |

**2.2.4 - Reaching out to women / Transgender learners -Percentage of Women learners enrolled during the year**

**Nil**

**2.2.4.1 - Total number of Women / Transgender learners enrolled from during the year**

**5245**

| File Description | Documents |
| --- | --- |
| Number of Women / transgender learners authenticated by Registrar of the University | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**2.2.5 - Reaching out to employed persons - Percentage of the employed learners who are**

**enrolled during the year**

Nil

**2.2.5.1 - Number of employed learners (including self employed) enrolled during the year**

3466

| File Description | Documents |
|---|---|
| Number of employed learners authenticated by Registrar of the University | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**2.2.6 - Learners from Special Target Group: prison inmates - Average number of prison inmates enrolled as learners during the year**

Nil

**2.2.6.1 - Number of prison inmates enrolled as learners during the year**

6

| File Description | Documents |
|---|---|
| As per Data Template | View File |
| Any other relevant information | View File |
| Number of prisoners enrolled authenticated by Registrar of the University | View File |

**2.2.7 - Learners from Defense and Security Forces - Average number of persons from Defense and Security Forces background namely: Defense / Security Personnel, Ex Service men/ War widows enrolled as learners during the year**

Nil

**2.2.7.1 - Number of persons from Defense and Security Forces background namely: Defiance / Security Personnel, Ex Service men/ War widows enrolled as learners during the year**

34

| File Description | Documents |
| --- | --- |
| Number of learners from defense/security background authenticated by Registrar of the University | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 2.3 - Teaching- Learning Process

2.3.1 - Development of Self-Learning Material (SLM) in Print

**Development of Self Learning Material (SLM) (Print Media)**

**SLM is prepared keeping in mind the following:-**

**(a) Level of understanding of learners.**

**(b) Outline of course content.**

**(c) Sub division into smaller unit.**

**(d) State of contemporary knowledge about the subject.**

**(e) Self assessment exercise and**

**(f) Suggested readings.**

**Stages of Innovative SLM**

**The following steps are adopted for preparing new SLM :-**

1. **The syllabus is prepared by the Board of Studies of the concerned programme and then approved by the Academic Council of the University. In this process the approval of the names of writing boards or subject experts is also obtained.**
2. **The concerned authors or subject experts are provided training related to the writing, format and quality of the content**
3. **Unit wise allocation of subject matter to subject experts for writing work is Made.**
4. **Editing of content, language and format.**
5. **Writers are paid as per rules for writing work and typing work according to the rates approved by the University for writing**

the text material.
6. Distribution of course material to the admitted students.
7. Re-edited and re-printed every three years or after a maximum
   period of five years.

| File Description | Documents |
|---|---|
| Policy document on SLM | https://pssou.ac.in/document?id=65dd8bc51fbc3 |
| Any other relevant information | https://pssou.ac.in/document?id=65dd8bc44f32c |

## 2.3.2 - Use of Radio for providing instruction - Percentage of programmes where radio has been used for providing instruction in the latest completed academic year

0

## 2.3.2.1 - Number of programmes where radio has been used for providing instruction in the latest completed academic year

| File Description | Documents |
|---|---|
| Proof of radio broadcasting with schedules of the programs | View File |
| Schedules of the above activities | View File |
| As per Data template | View File |
| Any other relevant information | No File Uploaded |

## 2.3.3 - Use of telecast / webcast for providing instruction - Percentage of programmes where telecast / webcast (TV broadcast, teleconferencing, web conferencing / webinars, etc) for providing instructions in the latest completed academic year

Nil

## 2.3.3.1 - Number of programmes where telecast / webcast (TV broadcast, teleconferencing, web conferencing / webinars, etc) for providing instructions in the latest completed academic year

13

| File Description | Documents |
|---|---|
| Proof of tele- broadcasting with schedules of the programs | View File |
| Schedules of the above activities | View File |
| As per the data template | View File |
| Any other relevant information | View File |

## 2.3.4 - Availability of digitized SLMs for the learners - Percentage of programs having access to online SLMs

Nil

## 2.3.4.1 - Number of learning material of the Institution digitized and the SLMs uploaded on the website / Online Repository/ e-content app / LMS for their availability to the learners during the year

24

| File Description | Documents |
|---|---|
| Links to Digital repository of SLMs | https://pssou.ac.in/document?id=65dda75c0736a |
| Any other relevant information | View File |
| Data template in Section B | View File |

2.3.5 - Institutional Mechanism to provide academic counseling support An Institutional mechanism is in place to provide academic counselling support to learners enrolled in different programs including strategies for learner participation and engagement as well as development of required competencies and skills

At the University, facility of academic counselling and guidance is provided for the learners at three levels:


  1.  Learning Support Centre (LSC):

The University has a set procedure to create a new and to approve new learning centers. A committee is formed by the University. If required facilities and resources are found appropriate and well placed, then the affiliation is imparted to the learning centre by the University on the report of the committee.

1. **Regional Centers:**

University have 7 RCs which help both LSCs and students to solve academic issues. It works as a connector between university head quarter and LSCs.

1. **University Headquarters:**

The University Headquarters is equipped with advance learning facilities for the learners such as well -equipped library, laboratories, subject wise counselling session all around the year, 7-10 days contact class and hostel for learners.

1. **Other Places/ Other Levels:**

The University is offering certain professional courses aimed at employment but due to the lack of resources and faculties in different remote regions of the Chhattisgarh state contact classes and other necessary assistance are provided by clubbing all the learners at suitable places where the resources and faculties are av

| File Description | Documents |
|---|---|
| Schedules of different counseling activities | https://pssou.ac.in/document?id=65dc367a0fb75 |
| Report of academic Counseling sessions | https://pssou.ac.in/document?id=65dc36727646f |
| Any other relevant information | https://pssou.ac.in/document?id=65dc366a7be12 |

## 2.4 - Teachers and other Academics- Profile and Quality

## 2.4.1 - Full-time teachers and other academics in positions – Percentage of the sanctioned posts occupied by full-time teachers and other academics respectively during the year

60

## 2.4.2 - Full-time teachers and other academics with Ph.D. - Percentage of full-time teachers and other academics with Ph.D. degree

Nil

**2.4.2.1 - Number of full-time teachers and other academics with Ph.D. degree**

**32**

| File Description | Documents |
|---|---|
| Number of teachers and other academics with PhD | View File |
| As per the Data Template | View File |
| Any other relevant information | View File |

**2.4.3 - Programmes on offer through Collaboration - Programmes offered which are developed through collaboration with Government / other agencies**

**0**

**2.4.3.1 - Number of Programmes offered which are developed through collaboration with Government / other agencies during the year**

| File Description | Documents |
|---|---|
| Copies of MoUs with other agencies | View File |
| Minutes of relevant Academic Council/BoS/ School Board meetings | View File |
| As per Data Template | View File |
| Any other relevant information | No File Uploaded |

**2.4.4 - Percentage of in-house faculty involved in design and development of SLMs during the year**

**Nil**

**2.4.4.1 - Number of in-house faculty involved in design and development of SLMs during the year**

**8**

| File Description | Documents |
|---|---|
| Minutes of relevant Academic Council/BoS/ School Board meetings | View File |
| Credit page of Blocks/ Courses | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 2.4.5 - Recognition earned by full time teachers and other academics

## 2.4.5.1 - Number of full time teachers who received awards, fellowships, recognition etc. from state /national /international level, Government recognized bodies during the year

| File Description | Documents |
|---|---|
| Scanned copies of award/ appointment letters | View File |
| As per Data Template | View File |
| Any other relevant information | **No File Uploaded** |

## 2.4.6 - Learner : Academic Counselor ratio

## 2.4.6.1 - Number of empanelled Academic Counselors for the latest completed academic year:

**739**

| File Description | Documents |
|---|---|
| Number of Academic Counsellors with details of total teaching experience for the preceding academic year | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 2.5 - Evaluation Process and Reforms

2.5.1 - Process of conduct of Term-end examination Process of conduct of Term End Examination and efforts done for fair and smooth conduct of the examination

**Since there are two academic sessions (January to December and July to June), the University conducts the Term End Examination (TEE) twice a year.**

The University implements certain steps and arrangements as:

**Pre-arrangement for TEE**

1. Declaration of time table for TEE before 45 days of its initiation.
2. Arrangement for learners to download the Admit Card.
3. Examination centers created depending on the number of learners.
4. Exam centres for TEEs are issued necessary guidelines and instructions.

**Certain Measures for Maintenance of the TEE Ethically**

1. Exam centre is placed in Chhattisgarh government colleges (97%) and non-government colleges (3%).
2. A flying squad is constituted at the level of each RC separately.
3. Disabled examinees provided a Scribe and additional 20 minutes.

**Post-Exam arrangements for TEE**

1. The evaluation is completed inter-changeably among all 7 RCs.
2. Evaluated answer copies, foils and counterfoils are collected at the University Headquarters.
3. The result of exam and mark sheets are displayed on the university website.
4. UFM cases are presented before committee constituted by the University.
5. The examinee may apply for Re-Totaling or Re-evaluation.
6. The learners are provided with the facility of ATKT with their further classes.

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2.5.2 - Examination related Grievances Mechanism of the Institution to deal with examination related grievances in a transparent manner

---

After the declaration of results for the Term End Examinations (TEE), the University has immediate provisions for solving exam related grievances.

The confidential department of the University receives many

applications regarding:

- Withheld because of missing marks.
- Withheld due to not incorporating previous marks.
- Enrollment, Roll No., Photo/Image discrepancy.
- Spelling mistakes in the names of students or the names of their parents.
- Mark sheets not received by students.
- Showing absence in TEE / TMA / PrE.
- For obtaining the second copy of the marks sheet.
- For re-totalling and re-evaluation.

The confidential department of the University resolves these issues through different measures:

1. Scrutiny of the applications and identifying the area of the problem.
2. Checking the problem with foil/counterfoil, TR, observation of answer copies.
3. Respective cell for the concerned program in the confidential department explores the required work/correction.
4. Entries in TR, correction in mark sheet accordingly, fresh marks sheet is forwarded to Exam controller for issue to the concerned applicant.
5. During this process, students are intimated to submit the required fee.
6. The corrected/re-issued mark sheet is delivered to the LSC /RC/applicant's address.

| File Description | Documents |
|---|---|
| Any other relevant information | https://pssou.ac.in/document?id=65dc39076d6e9 |
| Standard Operating Procedures related to Term End Examination related Grievances | https://pssou.ac.in/document?id=65dc390f015b9 |

2.5.3 - Formative Assessment Standard Operating Procedures employed for continuous (internal) assessment followed by the Institution

In PSSOU, formative (Continuous/Internal) assessment is done as per the regulations prescribed in ODL Regulations 2020. The formative

assessment is done for 30 % weightage. The presence of learners at the counselling sessions is not mandatory except for the laboratory based counselling. Assignments seems to be very important in the ODL system as it is a part of formative assessment. The question papers for Assignments are developed similarly as for TEE.

Assignment response sheets and SLM are sent to the admitted learners through the postal means. The Department of Examinations prepares the timetable, and the learners are notified as soon as it is finalised.

The examiners are arranged by the Learner Support Centers (LSCs)/study centres for evaluating the assignment submitted by students. Learners have to deposit their filled in assignment sheets of various programmes/ courses before the specified dates at their respective study centres/ LSC.

Extension of dates is also made by the University in specific circumstances considering the unavoidable and genuine reasons of the learners into account. However, the extension dates are limited to a short extension of the time only.

| File Description | Documents |
|---|---|
| Policy documents on Evaluation Methodology | https://pssou.ac.in/document?id=65dd8d6786050 |
| Any other relevant information | https://pssou.ac.in/document?id=65dd8d67c3b9d |

| **2.5.4 - Status of automation of Examination/ Evaluation processes Status of automation of examination / evaluation processes is represented by:** | B. Only learner registration, Hall ticket issue & Result Processing automated |
|---|---|

| File Description | Documents |
|---|---|
| Current Manual of examination automation system | View File |
| Annual reports of examination including the present status of automation | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

| **2.5.5 - Involvement of external subject experts in evaluation process** Extent of involvement of external subject experts and other academics in the evaluation related activities in the preceding academic year: 1. Evaluation of Assignments 2. Evaluation of Projects 3. Preparation of Term End question papers 4. Moderation of Term End question papers 5. Evaluation of answer scripts 6. Examination related duties as invigilator, observer etc. | **A. Any 4 or more of the above** |
|---|---|

| File Description | Documents |
|---|---|
| Link to list of evaluators | https://pssou.ac.in/document?id=65dd8d688b69e |
| As per Data Template | View File |
| Any other relevant information | View File |

## 2.6 - Learner Performance and Learning Outcomes

2.6.1 - Programme Outcomes The Institution has stated Graduate Attributes / Programme Outcomes, Programme Specific Outcomes and Course Outcomes which are integrated into the assessment process

**Graduate Level Programmes**

**BA-History/ Hindi/ English/ Political Science/ Sociology/ Economics/ Yoga**

**To better understand the complex nature of each discipline and apply the knowledge in various fields.**

B Com/ BA- Management/ BBA

To increase their employability in the trade and commerce industry.

B.Lib I.Sc

To develop professionals capable of managing, and navigating the whole educational system.

B.Ed.

To provide knowledge of various aspects of education and enhancing teaching skill.

BSc-Physics/ Chemistry/ Zoology/ Botany/ Mathematics/ IT

A thorough understanding of the mathematics, physical science, chemical science, animal world and plant world and expertise in database management.

Post Graduate Level Programmes

MA- English

Interpret and participate in artistic expression, using the creative process.

MA- Hindi

Apply the acquired knowledge for analyzing language and writing.

MA-Political Science

Apply knowledge and abilities to current challenges and situations of the polity.

MA- Sanskrit

**Gain a better knowledge of the Sanskrit language and literature.**

**MA- Sociology**

**To better comprehend societal concerns and challenges.**

**MA- Education**

**To comprehend education fundamentals, the learner and assessment.**

**MA/MSc- Mathematics**

**Problem-solving and critical thinking abilities are used in real-world situations.**

**M.Com**

**To provide self-employment opportunities in the job market.**

**MSW**

**Maintaining high levels of personal and professional integrity in a constantly evolving multicultural setting.**

| File Description | Documents |
|---|---|
| Graduate Attributes / Programme Outcomes, Programme Specific Outcomes and Course Outcomes | https://pssou.ac.in/document?id=65dc397140c6b |
| Any other relevant information | https://pssou.ac.in/document?id=65dc396a906dd |

**2.6.2 - Percentage of completion status of UG and PG degree programmes with in specified period**

Nil

**2.6.2.1 - Number of UG learners enrolled in first year of the present assessment period.**

**5815**

| File Description | Documents |
|---|---|
| Link to declaration of results | https://www.pssou.ac.in/index?page=about&about_id=RESULT |
| As per Data Template | View File |
| Any other relevant information | **No File Uploaded** |

## 2.7 - Learner Satisfaction Survey

## 2.7.1 - Online Learner Satisfaction Survey regarding teaching-learning process

**10824**

| File Description | Documents |
|---|---|
| Database of all currently enrolled learners | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## RESEARCH, INNOVATIONS AND EXTENSION

## 3.1 - Promotion of Research and Facilities

3.1.1 - Policy for promotion of research The Institution has a well defined policy for promotion of systemic and discipline based research. Also, explain the assigned budget for research and its utilization, methods for implementation and monitoring.

**3.1.1 - Policy for Promotion of Research**

**The UGC through letter No. 1-130/2015 (VIP/PS) dated 03.11.2016, authorized the offering of Ph.D. and MPhil programs under regular mode. Enrolment for the Ph.D. program began on 05.04.2017, governed by Ordinance 02, in six departments: Management, Education, Psychology, Hindi, Sociology & Social Work, and Library and Information Science, with 21 scholars currently registered.**

**Fostering quality research, University offers scholarships to full-time Ph.D. scholars in accordance with the Research Scholarship Rule, 2018 (Approved in 70th EC Meeting dated 29.03.2018 proposal no. 06). Eligible scholars receive a monthly scholarship of Rs. 10,000/- along with a compensatory benefit of Rs. 1500/-.**

University backs faculty research efforts, with one member in Computer Science pursuing a Ph.D. Additionally, it's engaged in 5 research projects (1 Major, 4 Minor), including those sponsored by ICSSR, UCOST, and SPCC. Departmental and University-level research committees oversee scholar progress, ensuring adherence to ethical standards and research quality.

The University is registered on Inflibnet - Shodhganga. To adhere to UGC regulations it has acquired plagiarism detection software like Urkund and Drill-bit. The library houses 16,969 books, including 547 on research, with 32 offline journals, 01 online journal and Licensed versions of SPSS and AMOS to support research endeavours.

| File Description | Documents |
|---|---|
| Minutes of the Governing Council/ Syndicate/Board of Management / Academic Council/ Research Council related to research promotion policy adoption | https://www.pssou.ac.in/attachment/ac/minutes/ac_36.pdf https://www.pssou.ac.in/attachment/ec/minute/Metting_15_11_2021.pdf |
| Policy document on promotion of research | https://www.pssou.ac.in/document?id=65dd8d69783ab |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_3.1.1_OTHER |

| | |
|---|---|
| **3.1.2 - Research facilities for teachers, other academics and learners Research facilities available to the teachers, other academics and learners of the Institution for pursuing research 1. Reference Library 2. Online subscription to research journals 3. Research/Statistical Databases 4. Media Laboratory / studios 5. Science laboratories 6. Computing Laboratory and support for both qualitative and quantitative data analysis including softwares 7. Data curation and sharing facility 8. Language laboratory 9. Central Instrumentation Centre** | `A. Any 6 or more of the above` |

| File Description | Documents |
|---|---|
| URLs of the available facilities | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_3.2.1_PHOTO |
| As per Data Template | View File |
| Any other relevant information | View File |

## 3.2 - Resource Mobilization for Research

### 3.2.1 - Government and Non-government grants for research

**3.2.1.1 - Grants for research projects and Chairs sponsored by the government and non-government sources such as Industry, Corporate Houses, International bodies, endowments, professional associations etchas been received by the Institution during the year (INR in Lakhs)**

**5**

| File Description | Documents |
|---|---|
| Award letters for research projects sponsored by government and non-government | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

### 3.2.2 - Research projects funded to teachers – Number of research projects funded by the institution / government and non-government agencies per teacher

**5**

| File Description | Documents |
|---|---|
| List of research projects | View File |
| Document from Funding Agency | View File |
| Link of the funding agency website | https://www.pssou.ac.in/document?id=65dda742699bf |
| As per Data Template | View File |

## 3.3 - Innovation Ecosystem

3.3.1 - Innovative initiatives of the Institution Institution has taken initiatives for creating an ecosystem for Innovation by establishing Innovation Centre/Cell. The institution has also taken innovative initiatives by providing access to diversified learner groups

## 3.3.1: INNOVATIVE INITIATIVES OF THE INSTITUTE

Pandit Sundarlal Sharma (Open) University engages in innovative initiatives, offering skill-oriented education and conducting doctoral research. A part from these learning activities, the University has various cells/centers which are actively involved in innovative practices. Innovations are carried out through different constituents, which are as under:

1. Center for Innovation Start-up and Entrepreneurship Development facilitates partnership-driven growth, offering comprehensive support for transforming business ideas into impactful ventures.

2. Student Support Portalprovides learners with comprehensive access to academic information including admissions, program details, fees, study centers, etc.

3. Center for Social Reform and Extension fosters employee skill development and encourages showcasing talent beyond routine duties.

4. Women Holistic Development Cell aims to organize educational, technical, social, and cultural programs, fostering employee engagement.

5. Eco-friendly Development Cell promotes sustainability across the university with initiatives such as educational camps, seminars, workshops, etc.

6. Modal Learners/Study Cell works to enhance self-learning and student career development through an online learning model.

7. Swami Atmanand Peeth promotes education, cultural promotion, and welfare initiatives, particularly aiding backward classes.

8. Equal Opportunities Cell offers support and resources to ST, SC, OBC, minority, and physically challenged students.

| File Description | Documents |
|---|---|
| The Innovation Centre/ Cell | https://www.pssou.ac.in/index?page=about&about_id=NAAC_CELL_3.3.1 |
| Initiatives taken by the institution | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_3.3.1_INI |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_3.3.1_OTHER |

**3.3.2 - Workshops / seminars conducted on innovative practices**

**3.3.2.1 - Total number of workshops/seminars conducted during the year on: ? Intellectual Property Rights (IPR); ? Open Educational Resources (OERs); ? Massive Open Online Courses (MOOCs); ? Technology-Enabled Learning; ? Learning Management System; ? Development of e-content and**

**2**

| File Description | Documents |
|---|---|
| Report of the event/ link to the material developed | View File |
| List of workshops/seminars during the year | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**3.3.3 - Innovative content developed in the form of e-modules / e-SLMs / MOOCs for : A. NMEICT B. NPTEL C. SWAYAM D. e-PG Pathshala E. e-SLMs F. other MOOCs platform G. Institutional LMS**

**3.3.3.1 - Total number of e-content modules developed for any of the platforms listed above.**

**7**

| File Description | Documents |
|---|---|
| List of the innovative contents developed during the year | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**3.3.4 - Awards for innovation**

**3.3.4.1 - Number of Awards for innovation received by the Institution, its teachers/other academics/ research scholars/Learners during the year**

1

| File Description | Documents |
|---|---|
| Scanned copies of award letters | View File |
| Award details | View File |
| As per Data Template | View File |
| Any other relevant information | No File Uploaded |

**3.4 - Research Publications and Awards**

| | |
|---|---|
| **3.4.1 - Mechanisms to check malpractices and plagiarism in research The institution has a stated code of ethics for research, the implementation of which is ensured by the following: (during the year) 1) Research methodology with course on research ethics 2) Ethics Committee 3) Plagiarism Check 4) Committee on publication guidelines** | A. All 4 of the above |

| File Description | Documents |
|---|---|
| Institutional code of ethics document | View File |
| Notification for Research Ethics Committee | View File |
| Minutes of the committee | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**3.4.2 - Ph.D. degrees awarded per recognised research guide of the University.**

**3.4.2.1 - Number of Full time teachers recognized as guides by the University as per UGC regulation during the year:**

4

| File Description | Documents |
|---|---|
| Web-link of the Research page | https://www.pssou.ac.in/index?page=element&id=PHD |
| List of Ph.D. scholars and their details like name of the guide , title of thesis, year of award etc | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**3.4.3 - Research publications – Number of research papers published per teacher of the institution in the Journals notified by UGC care list during the year**

**24**

| File Description | Documents |
|---|---|
| Web-link of research papers published | https://www.pssou.ac.in/document?id=65dda7441cca4 |
| As per Data Template | View File |
| Any other relevant information | View File |

**3.4.4 - Books and Chapters in edited volumes published per teacher etc.**

**3.4.4.1 - Number of books and chapters/ units in books/ SLMs published of the institution during the year**

**39**

| File Description | Documents |
|---|---|
| Web-link of publications | https://www.pssou.ac.in/document?id=65dda745e8779 |
| Any other relevant information | View File |
| As per Data Template | View File |

3.4.5 - Citations of the publications Impact Factor of the research publications from the Institution Citations of the publications by teachers and academics during the year based on average Citation index in Scopus/ Web of Science.

**Description of Citation**

The Pandit Sundarlal Sharma (Open) University in Chhattisgarh, Bilaspur, aims to promote and encourage faculty and research scholars to undertake research projects and publish qualitative research papers. Research serves as a method for writers and scholars to incrementally enhance their work. Proper citation is essential in any research study; without it, a study lacks credibility for various reasons. A citation template generates references for books, periodicals, or web pages, utilizing footnotes or a separate section listing sources. Citations encompass commonly used parameters, employing commas and omitting hyphens where necessary. Multiple alias parameters may be defined, but only one will display.

Citation applies to all types of publications and allows for optional formatting with indentation for clarity. Proper citation is crucial to maintain the integrity of one's work, ensuring credibility by acknowledging sources. Developing good citation habits enhances writing skills and facilitates thorough verification of research. By accurately crediting data and citing all sources, a researcher's work is more likely to withstand scrutiny and receive positive reviews during the revision process.

| File Description | Documents |
|---|---|
| as per data templates | [View File](#) |

3.4.6 - h-index of the Institution Details of the publications of the teachers and other academics of the Institution during the year to calculate h-index of the Institution based on the Citations of the publications in Scopus / Web of Science

Description of h Index

Pandit Sundarlal Sharma (Open) University, Chhattisgarh Bilaspur to promote and encourage faculty and research scholars to get research project and published the qualitative research papers. Research is a method of incrementally improving writers and the scholars Thehindex is preferable to other single-number criteria, such as the total number of papers, the total number of citations and citations per paper. Thehindex is a metric for evaluating thecumulativeimpact of an author's scholarly output and performance; measures quantity with quality by comparing publications to citations. Thehindex corrects for the disproportionate weight of highly cited publications or publications that have not yet been cited. Several resources automatically calculate thehindex as part of citation reports for authors. Thehindex is insensitive to publications that are rarely cited such as meeting abstracts and to publications that are frequently cited such as reviews. Author name variant issues and

multiple versions of the same work pose challenges in establishing accurate citation data for a specific author. Thehindex does not provide the context of the citations. Thehindex is not considered a universal metric as it is difficult to compare authors of different seniority or disciplines. Young investigators are at a disadvantage and academic disciplines vary in the average number of publications, references and citations. Thehindex will vary among resources depending on the publication data that is included in the calculation of the index. Thehindex disregards author ranking and co-author characteristics on publications.

| File Description | Documents |
|---|---|
| Citations of publications based on Scopus / Web of Science – h-index of the institution | View File |
| Any other relevant information | View File |
| As per Data Template | View File |

## 3.5 - Consultancy

3.5.1 - Consultancy Policy The Institution has a policy on consultancy including revenue sharing between the institution and the individual/ agency

3.5.1 Description of Consultancy Policy

Pt. Sundarlal Sharma (Open) University's Consultancy Policy facilitates expert advice services, enabling teachers and officers to provide consultancy, undertake research projects, and achieve financial self-sufficiency, ensuring all work is carried out under the consultant's personal signature.The work shall not bear the seal ofthe university.

At PSSOU, consultancy falls into four categories: Individual without institutional facilities, Individual with institutional facilities, Group without institutional facilities, and Group with institutional facilities. Consultants need prior permission from the Vice Chancellor via the Head of Department or Center Director to offer services in these categories.

The Vice Chancellor's permission, communicated via the registrar and nodal office, with a copy to the finance section, is required. Parties seeking consultancy must submit a detailed proposal including issues, duration, costs, and consultancy fee, paid through RTGS/Demand draft to the Registrar, PSSOU.

**The consultancy fee is divided between the consultant and the department's professional faculty fund, with administrative charges determined by the consultancy category. Party using university facilities covers actual expenses beyond consultancy fees. Consultants receive up to Rs. 1,00,000/- annually or the limit set by the executive council, with taxes deducted at source or paid by the consultant.**

| File Description | Documents |
|---|---|
| Minutes of the Governing Council/ Syndicate/Board of Management related to consultancy policy | https://www.pssou.ac.in/document?id=65dda748c0803 |
| Policy document on consultancy | https://www.pssou.ac.in/document?id=65dd9fa16aeae |
| Any other relevant information | **Nil** |

## 3.5.2 - Revenue from consultancy – Revenue generated by the Institution from consultancy

### 3.5.2.1 - Revenue generated from consultancy provided by teachers and other academics of the Institution during the year (INR in Lakhs)

**0**

| File Description | Documents |
|---|---|
| Audited statements of accounts indicating the revenue generated through consultancy | View File |
| List of teachers and other academics providing consultancy | View File |
| As per Data Template | View File |
| Any other relevant information | **No File Uploaded** |

## 3.5.3 - Revenue from training/ seminars/ conferences/ etc. –Revenue generated by the Institution from training / seminars/ conferences/ etc. through sponsorship during the year (INR in lakhs)

**2**

| File Description | Documents |
|---|---|
| Audited statements of account indicating the revenue generated through training | View File |
| Schedule of the training programmes | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 3.6 - Extension Activities

3.6.1 - Extension activities The impact of the extension activities of the Institution in sensitizing the learners and other stakeholders to social and sustainable development issues leading to inclusive society during the year

**3.6.1 EXTENSION ACTIVITIES**

**Pandit Sundarlal Sharma (Open) University Chhattisgarh operates statewide through RCs and LSCs, employing non-conventional methods in its ODL approach. It consistently organizes extension programs focused on social responsibility, holistic development, and awareness, prioritizing subjects addressing societal concerns over personal progress.**

1. **Village Adoption: PSSOU's Social Responsibility Cell adopted five villages - Nirtu, Koni, Ramtala, Birkona, and Turkadih - conducting health, education, and self-employment programs, including awareness sessions, Yoga camps and Govt. Swacchta Abhiyan initiatives.**
2. **Psychological Counseling Center: PSSOU operates the cell in collaboration with State Mental Hospital, Sendri, Bilaspur, under the State Mental Health Programme (SMHP).**
3. **Brahm Rishi Yog Aarogya Kendra: PSSOU hosts "Brahm Rishi Yog Aarogya Kendra" to promote physical health and wellbeing through regular Yoga sessions, lectures, and health camps, etc.**
4. **Seminars and Workshops: PSSOU conducts seminars and workshops on women's empowerment, disability rights, gender equality and environmental protection among others.**
5. **Promotion of Social Harmony: Through national-level campaigns and seminars, PSSOU fosters social harmony, national integration, and equity-based culture.**
6. **Convocation: PSSOU's convocations distribute university awards, engaging community stakeholders to inspire student**

**awareness and lifelong learning, conveying messages of education, growth, and prosperity.**

| File Description | Documents |
|---|---|
| Brochures of the activities | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_3.6.1_ACTIVITY |
| Activity Reports | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_3.6.1_ACTIVITY |
| Any other relevant information | **Nil** |

## 3.6.2 - Recognition of extension activities

## 3.6.2.1 - Number of awards and recognition received for extension activities from Government /recognized bodies during the year:

**8**

| File Description | Documents |
|---|---|
| Awards for extension activities | View File |
| Scanned copy of the award letters | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 3.6.3 - Collaborative extension and outreach Programmes

## 3.6.3.1 - Number of extension and outreach Programmes conducted in collaboration with Community Based Organizations, Government and non-government Organizations during the year

**10**

| File Description | Documents |
|---|---|
| Reports of the event organized | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 3.6.4 - Participation in extension activities

## 3.6.4.1 - Number of employees and learners participating in extension activities conducted by

the Institution with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, AIDS Awareness, Gender issues, Rights of PwD during the year

8

| File Description | Documents |
|---|---|
| As per Data Template | View File |
| Any other relevant information | View File |
| Report of the event | View File |

## 3.7 - Collaboration

## 3.7.1 - Collaborative activities with Institutions

## 3.7.1.1 - Number of Collaborative activities for research, programme development and faculty exchange with institutions during the year

3

| File Description | Documents |
|---|---|
| Scanned copies of collaboration document | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 3.7.2 - Collaborations with industries

## 3.7.2.1 - Number of collaborations with industries for learner exchange, internship, establishing Chairs during the year

0

## INFRASTRUCTURE AND LEARNING RESOURCES

## 4.1 - Physical Facilities

4.1.1 - Facilities available at Institution Headquarters and Regional Centres Infrastructural facilities viz., academic units, administrative units, storage and dispatch units, library, Laboratories, Multimedia Laboratories, Seminar Rooms, Auditorium, warehouses, Media Production, Print Production, etc.

4.1.1 Infrastructural facilities viz., academic units, administrative units, storage, and dispatch units, library, Laboratories, Multimedia Laboratories, Seminar Rooms, Auditorium, warehouses, Media Production, Print Production, etc.

University boasts a strategically located headquarters equipped with comprehensive facilities. The campus includes an Academic Building, Administrative Building, Evaluation Building, a well-stocked Library, Guest House, Student Hostel, Press, Canteen, Bank, Helipad, and residential quarters for various staff categories.

The Academic Building, sprawling over 18378 sq. ft., houses various academic departments, featuring classrooms, lecture halls, computer labs, faculty rooms, seminar halls, and more. It's home to seven academic departments, including Hindi, Sociology, Social Work, and others, each under the guidance of department heads.

The Administrative Building, covering 27066 sq. ft., accommodates key offices like the Vice Chancellor's and Registrar's offices, alongside other essential administrative units. It's equipped with internet and Wi-Fi facilities, enhancing operational efficiency.

The campus also includes an Evaluation Building, which hosts various departments and offers Wi-Fi connectivity. The Guest House and Student Hostel, set on 8989 and 23117 sq. ft. respectively, provide comfortable accommodation facilities. The Library, with its extensive collection and digital resources, supports the academic needs of learners and faculties.

Furthermore, the campus features well-equipped laboratories, seminar rooms, an auditorium, and a Press and Material Production & Distribution Division. PSSOU's regional centers, including six main and one sub-regional center, are fully equipped and managed by regional directors or coordinators.

| File Description | Documents |
|---|---|
| Annual report of the Institution | https://www.pssou.ac.in/document?id=65dd886c91727 |
| Geo-tagged photographs of campus and all other infrastructural facilities | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_4.1.1_PHOTO |
| Any other relevant information | Nil |

**4.1.2 - Expenditure incurred for infrastructure augmentation –Percentage of expenditure incurred for infrastructure augmentation**

1630

**4.1.2.1 - Expenditure incurred for infrastructure augmentation excluding salary during the year (INR in lakhs)**

150.89

| File Description | Documents |
|---|---|
| Audited utilization statements | View File |
| Budget allocation for infrastructure | View File |
| As per Data Template | View File |
| Any other relevant information | **No File Uploaded** |

**4.1.3 - Percentage of the expenditure incurred on maintenance of physical facilities and academic support facilities**

9.19

**4.1.3.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary during the year (INR in lakhs)**

177.31

| File Description | Documents |
|---|---|
| Audited statements of accounts. | View File |
| Budget and Statements of Expenditure | View File |
| As per Data Template | View File |
| Any other relevant information | **No File Uploaded** |

**4.2 - IT Infrastructure**

**4.2.1 - ICT enabled facilities at HQs – Percentage of IT enabled rooms and seminar halls of the Institution for academic support at Headquarters.**

100

**4.2.1.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at the Institution HQs (Data for the latest completed academic year) :**

82

| File Description | Documents |
|---|---|
| Geo- tagged Photographs of IT infrastructure facilities at HQs | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**4.2.2 - ICT enabled facilities at RCs – Percentage of IT enabled rooms and seminar halls of the Institution for academic support in Regional Centres (RCs)**

**87**

**4.2.2.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at Regional Centres (RCs). (Data for the latest completed academic year)**

**29**

| File Description | Documents |
|---|---|
| Photographs of infrastructure facilities at a few RCs | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**4.2.3 - ICT enabled facilities at LSCs – Percentage of IT enabled rooms and seminar Halls of the Institution for academic support in learner support centres (LSCs)**

**43**

**4.2.3.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at Learner Support Centres (LSCs) (Data for the latest completed academic year)**

**905**

| File Description | Documents |
|---|---|
| Geo – tagged Photographs of infrastructure facilities at a few LSCs | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

4.2.4 - Frequency of updating of IT facilities – Frequency of IT facilities updated at the Headquarters and the Regional Centres of the Institution including website, online system, etc

**4.2.4 Frequency of IT facilities updated at the Headquarters and the Regional Centres of the Institution including website, online**

system, etc.

The institution has a specialized unit for managing its IT infrastructure, focusing on planning, need forecasting, maintenance, and delivering uninterrupted IT services. This proactive approach includes regularly updating IT systems based on feedback from learners, stakeholders, and technical feasibility studies.

The university's website is regularly updated with information approved by designated officers, ensuring timely and accurate communication. Additionally, PSSOU has made significant strides in e-learning by providing electronic study materials through its web portal and implementing online admission, renewal, and counselling systems, adapting to guidelines from various regulatory bodies.

PSSOU's network infrastructure features a 20GB fibre optic backbone and 100 Mbps desktop connectivity, with ongoing expansion of its Wi-Fi network across the campus. This robust network links the academic and administrative buildings, library, guest house, and hostels. The internet capacity has been upgraded with a 100GB fibre optic leased line.

The university has also embraced ICT-enabled learning, offering postgraduate programs through digital platforms since 2019-20. This initiative allows learners to access content via various devices, supported by high-definition video conferencing and online platforms for classes, counselling, and project collaboration.

Faculty members and departments are equipped with computers and internet access. All computing devices operate on licensed software with automatic updates, ensuring a secure and efficient digital environment.

| File Description | Documents |
|---|---|
| Scanned copy of agreement | https://www.pssou.ac.in/document?id=65dd8880c6931 |
| Any other relevant information | Nil |

**4.2.5 - Internet Bandwidth at the HQs and RCs – Available bandwidth of the internet facility at the Headquarters and Regional Centres of the Institution**

150

| File Description | Documents |
|---|---|
| Relevant documents on available bandwidth of internet connection at the Institution's Head Quarters and Regional Centres | View File |
| As per Data Template | View File |
| Any other relevant information | No File Uploaded |

| | |
|---|---|
| **4.2.6 - Facilities for media production - Facilities for audio, video and e-content development are available and are in use at the Institution Audio- video and e-Content production facilities: 1. Audio / video studios 2. Outdoor shooting equipment /Outdoor audio recording 3. Post production unit / Editing unit 4. Duplication unit 5. Graphics workstation 6. Direct Reception Sets (DRS) 7. Set Scenic unit 8. Make-up unit 9. E-Platform 10. Workstations with broadband connectivity 11. Cloud space 12. Licensed software 13. Uninterrupted web connectivity 14. IT security system** | **A. More than 10of the above** |

| File Description | Documents |
|---|---|
| As per Data Template | View File |
| Geo-tagged photographs of the facilities for audio, video e-content production | View File |
| Any other relevant information | No File Uploaded |

**4.2.7 - Percentage of viewers (learners) to Transmission facilities of the Institution**

0

**4.2.7.1 - Number of viewers (learners) of transmission facilities (Radio and Television Channels) for the latest completed academic year**

0

| File Description | Documents |
|---|---|
| Geo-tagged photographs of the facilities available | View File |
| As per Data Template | View File |
| Any other relevant information | No File Uploaded |

4.2.8 - Automation systems The level of automation of different aspects of Institution including the features of Office Automation System/ERP/MIS (Online Support to Learners, Staff, RCs and LSCs)

The University has fully automated its processes from admissions to result publication, streamlining operations for efficiency and ease of access. Learners can apply for admission exclusively online via the university's website, pssou.ac.in, where they submit their applications and necessary scanned documents. The payment options are diverse, including internet banking, card payments, and challan, with immediate online confirmation of successful admissions.

The verification of learner applications is conducted online through the university's headquarters and regional centers. PSSOU enables learners to download admit cards and view results directly from their website. Additionally, learners have the convenience of applying online for various services like fee refunds, migration, duplicate mark sheets, eligibility certificates, and more.

The university provides comprehensive e-learning materials accessible on its website, catering to all streams. Learners can read them online, along with downloading assignment question papers and accessing audio-visual lectures. Information about contact classes is communicated through the website, SMS, and tele-service, ensuring students are well-informed.

PSSOU's central library, equipped with the user-friendly SOUL software, boasts a vast collection of books, journals, theses, and e-books. The library's resources are meticulously organized for easy access and reference.

The university's LSCs and RCs are well-equipped with essential technological resources, including internet connectivity, to facilitate smooth academic and administrative functions.

Top of Form

Bottom of Form

| File Description | Documents |
|---|---|
| Any other relevant information | https://www.pssou.ac.in/document?id=65dd8883d812e |
| Automation system | https://www.pssou.ac.in/document?id=65dd8883be395 |

## 4.3 - Learning Resources

4.3.1 - Provision of Learner Support Services Learner Support Services established at the different levels by the Institution (Three tier/ Two tier)

PSSOU has implemented Three Tier Learner Support System, crucial for the success of its ODL programs. This system caters to the diverse needs of learners, who may be located in remote or tribal areas, and offers them flexibility and support outside the traditional classroom setting.

Head Quarters: PSSOU utilizes an integrated multimedia approach, combining print materials, broadcasting, interactive counseling, email, and web technologies. The headquarters coordinate various activities such as admissions, dispatch of study materials, counselling sessions, assignment evaluations, and continuous feedback. Administrative departments are located at HQ.

Regional Centres: Seven Regional Centres across the state support learners with adequate infrastructure and resources. These centers offer free internet facilities, academic support from discipline-specific faculty members, and well-equipped science laboratories. Activities include induction meetings, face-to-face counseling, and contact classes with mandatory attendance for practical subjects, and home assignment distribution and collection.

Learning Support Centres (LSCs): Operating through a network of 138 LSCs, these centers are pivotal in offering direct interaction with academic counselors and co-learners. LSCs provide pre-admission counseling, admission support, access to e-study materials, prompt dispatch of self-learning materials, help desk services, and online guidance and counseling.

Overall, PSSOU's three-tier learner support system effectively addresses the challenges of distance learning.

| File Description | Documents |
|---|---|
| List of support services provided at Headquarters, Regional Centres, Learner Support Centres | View File |
| Organizational chart of support services available | View File |
| Any other relevant information | No File Uploaded |

## 4.3.2 - Average number of Learners attached to LSCs

29052

## 4.3.2.1 - Number of LSCs in the preceding academic year:

138

| File Description | Documents |
|---|---|
| Enrolment details of the preceding year | View File |
| Distribution of learners LSC wise | View File |
| As per Data Template | View File |
| Any additional information | No File Uploaded |

4.3.3 - Academic counselling sessions held Regular conduct of academic counselling sessions (for theory and practical courses) at Learner Support Centres under each Regional Centre during the preceding academic year

PSSOU has developed a multifaceted academic counselling structure to enhance the learning experience in distance education. Recognizing the pivotal role of counselling in bridging the gap between traditional and distance learning, PSSOU focuses on creating a quality educational environment. The counselling sessions, a core component of the ODL system, facilitate direct interaction between learners and counsellors, ensuring effective dissemination of information and fostering a culture of self-study.

PSSOU's counselling design adheres to ODL norms, requiring learners to complete a portion of their study hours through face-to-face sessions at Learner Support Centers. The remaining hours are covered through self-study, utilizing Self Learning Materials (SLM), assignments, and multimedia support. The University employs various counselling formats: face-to-face interactions, telephone

counselling, broadcasts via Community Radio, web interactions including pre-recorded lectures and real-time video sessions, and guidance through assignments. This diverse approach caters to the needs of remote learners, overcoming infrastructural challenges.

Moreover, PSSOU's monitoring mechanisms ensure the quality and effectiveness of these counselling sessions. The RSD and LSS are closely monitored, with progress reports submitted regularly for analysis and institutional improvement. This comprehensive approach not only enhances the success rate among ODL learners but also strengthens the ODL system in India, fostering confidence and a positive attitude in distance learners.

| File Description | Documents |
|---|---|
| Monitoring reports of LSCs | https://www.pssou.ac.in/document?id=65dd8885af8ab |
| Reports on counselling sessions | https://www.pssou.ac.in/document?id=65dd888604da1 |
| Any other relevant information | https://www.pssou.ac.in/document?id=65dd888648607 |

## 4.3.4 - Expenditure on Library – Percentage of annual expenditure on library during the year

0.059

## 4.3.4.1 - Annual expenditure on library during the year (INR in lakhs)

9.73

| File Description | Documents |
|---|---|
| Web-link to Library catalogues | https://www.pssou.ac.in/document?id=65dd8886c96bb |
| Web-link to relevant resources available in the library | https://www.pssou.ac.in/document?id=65dd888712bd8 |
| As per Data Template | View File |
| Any other relevant information | View File |

4.3.5 - Library Automation Library is automated in using Integrated Library Management System (ILMS) A. Name and features of the ILMS software B. Nature and extent of automation (full or partial) C. Year of commencement and completion of automation

Vivekananda Library, established in 2013, plays a vital role in supporting the educational pursuits of teachers, research scholars, and learners. Spanning two floors, it features various sections including periodicals, reading areas, circulation, theses, and news reading sections. The library initiated its partial automation in 2008, aiming to complete by 2025.

For automation, the library employs SOUL 3.0, a sophisticated Integrated Library Management System (ILMS) developed by INFLIBNET Centre. SOUL 3.0, designed to meet the specific needs of college and university libraries, operates in a client-server environment and adheres to international bibliographic, networking, and circulation standards. Its six modules—Acquisition, Catalogue, Circulation, Serial Control, OPAC, and Administration—facilitate efficient management of library functions.

The library's collection includes 15,029 books, 77 current and 2,780 back volumes of journals, and 241 Ph.D. theses. Additionally, it provides access to extensive resources through DELNET, including union catalogues, article databases, CD-ROMs, and electronic books.

To enhance user access to e-resources, the library offers free Internet and Wi-Fi within its premises. The automation infrastructure is supported by robust hardware, including PIV or higher processors, a minimum of 512 MB RAM (1 GB recommended), and ample free hard disk space, compatible with various versions of Windows.

| File Description | Documents |
|---|---|
| Any other relevant information | Nil |
| Geo-tagged photographs | https://www.pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_22_23/4.3.5/gallery/ |

**LEARNER SUPPORT AND PROGRESSION**

**5.1 - Learner Support**

5.1.1 - Promotional Activities for Prospective Learners The Institution promotes its programmes for the prospective learners through various activities

**Promotional activities start from the Headquarters of the University and have to reach every corner of Chhattisgarh state. As we know, the University offers admission for learners twice in a year. So before admission, there is always notification for admission mentioning the last date of application & other required details. This notification is further circulated to Regional Centers and Learning Support Centers through online and offline mode, as well as displayed at notice boards of University Headquarters, Regional Centers and all Learning Support Centers along with the University website. Our Regional Centers and Learning Support Centers play a pivotal role in promoting activities among prospective learners since they have direct reach to learners. All learners and their queries regarding admission procedure, or otherwise, are assisted by the help desk of University Headquarters, Regional Centers and Learning Support Centers, both physically & telephonically.**

**Promotional activities includes Banner's display and pamphlet's distribution, Covid-19 Vaccination camp, sanitation camp, Malnutrition awareness, AIDS awareness, Yoga day, Constitution day, Swachhta drive, Placement drive, partition horror exhibition and other social responsibility activities etc. Apart from in-house resources for promotional activities, the University promotes the activities through online modes such as WhatsApp groups, official University website.**

**Activities through online modes used by the University:**

**www.pssou.ac.in (University website)**

**https://www.youtube.com/@pssou2005 (YouTube Link)**

| File Description | Documents |
|---|---|
| Activities undertaken | https://pssou.ac.in/index?page=about&about_id=AQAR_23_5.1.1_ACTIVITY |
| Any other relevant information | **Nil** |

5.1.2 - Pre-admission Counseling Services Activities undertaken by the Institution for providing pre-admission counseling services to prospective learners and induction of newly enrolled learners at Institution Headquarters, Regional Centers and Learner Support Centers

Pandit Sundarlal Sharma (Open) University offers pre-admission counseling services through its three-tier system set up as follows:

1. University Head Quarters
2. Regional Centers
3. Learner Support Centers

Pre-admission Counseling Services consist of:

1. Understanding of Learners' previous education.
2. Knowing the age of the prospective learner.
3. Assessing the interests of the learners.
4. Analyzing the status of employment of the learners.
5. Exploring career prospectus for the learners.
6. Doing the overall analysis of the learners.
7. Providing the information to the learners about open and distance learning.
8. Ventilation of ill inhibitions of the learners about open and distance learning.
9. Offering the different courses of Pt. Sundarlal Sharma (Open) University Chhattisgarh, Bilaspur to the learners with every detail of courses and career avenues.
10. Follow up of the prospective learners.

The prospectus and university website (www.pssou.ac.in) are key role players to supply all the requisite information to learners before their admission.

The Induction meeting for newly enrolled learners is organized in our university to produce excellent results.

| File Description | Documents |
|---|---|
| Activities undertaken | https://pssou.ac.in/index?page=about&about_id=AQAR 23 5.1.2 ACTIVITY |
| Any other relevant information | Nil |

5.1.3 - Online Admission and Related Activities The status and process of online admission including payment of fees

Online Admission and Related Activities:

**Certain information related to online admission are as follows:**

- **Admission to the University is available through online mode only, (www.pssou.ac.in).**
- **The instructions for online application of admission may be downloaded from the University website by the aspirants.**
- **The admission fees are divided into two portions the first portion is the Registration Fee for admission and the second portion of the fee is the Prescribed Amount for a particular course.**
- **These two portions of fees may be submitted once or separately at the convenience of the concerned learner/aspirant.**
- **For the payment of fees for admission, there are two modes. One is online mode and the other one is offline mode. Online mode may be practiced through any one option as Credit Card /Debit Card / Internet Banking, and offline mode may be practiced in the form of Challan through Gramin Bank or Bank of Baroda.**
- **At last, after submission of fees, the learner needs to take a printout of two copies of the application form; he/she is required to submit one copy to his/her selected learner support center.**

| File Description | Documents |
|---|---|
| Online Admission and related activities | https://pssou.ac.in/index?page=about&about_id=AQAR_23_5.1.3_ACTIVITY |
| Any other relevant information | **Nil** |

5.1.4 - Dispatch of Study Material and related grievance handling mechanisms Strategy followed by the Institution for dispatch of study material to learners and mechanisms to resolve grievances related to Dispatch of Study Material

**Dispatch of Study Materials to Learners:**

**The delivery process of study materials to the learners is described in the following steps:**

**Step I:The details of verified online admission are relayed to the Material Production and Distribution Division (MPDD) from where the student's information is generated.**

**Step II:The address tag of the learners is then printed and attached**

with the railway parcel bar code (previously obtained) from the postal department used for posting the material. The attached address tag with the barcode is scanned to fetch the details of the delivery, which acts as a data warehouse for record-keeping purposes.

Step III:In this step, the study materials, along with the copies of the assignment and brochure, are packed using an automatic stripping machine and are packed in previously assorted (program and year-wise) envelopes.

Step IV:The packed envelopes containing the self-learning materials are finally transited from the MPDD cell to the post office, where it is finally dispatched to reach the learners.

Grievance handling mechanism:

Learners' problems related to study materials are identified as sometimes learners don't receive the study material at their addresses.

Therefore, in such type grievances, the study material is made available through our regional centers by calling learners personally.

| File Description | Documents |
|---|---|
| Material dispatch related activities | https://pssou.ac.in/index?page=about&about_id=AQAR_23_5.1.4_ACTIVITY |
| Any other relevant information | https://pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_22_23/5.1.4/gallery/ |

| | |
|---|---|
| **5.1.5 - Attending to learners' queries Modes/approaches employed by the University to attend to learners' queries include: 1. Automated interactive voice response system 2. Call centre 3. Online Help Desk 4. Social media 5. App based support 6. Chat Box 7. E-mail Support 8. Interactive radio counselling 9. Teleconferencing 10. Web-conferencing 11. Learner Services Centre/ Inquiry Counter 12. Postal communication** | B. Any 6-7of the above |

| File Description | Documents |
|---|---|
| Web-link to Online Help Desk, App based support, Chat Box, Interactive radio counselling, Web-conferencing, Learner Services Centre, any other | https://pssou.ac.in/index?page=about&about_id=NAAC_WEBLINK_5.1.5 |
| As per Data Template | View File |
| Any other relevant information | View File |

| | |
|---|---|
| **5.1.6 - Academic counselling services Modes employed by the Institution to provide academic counseling services to its learners include: 1. Face to face counselling sessions 2. Interactive radio counselling 3. Online LMS based counselling 4. Teleconferencing 5. Web-conferencing 6. Laboratory based counselling 7. Internship 8. Workshops 9. Field study 10. Seminar 11. Extended Contact Programme (ECP) 12. Enhancement of Professional Competency (EPC)** | A. Any 8 or more of the above |

| File Description | Documents |
|---|---|
| Web-link to counselling schedules for current year | https://pssou.ac.in/document?id=65dd748bcbb03 |
| As per Data Template | View File |
| Any other relevant information | View File |

**5.1.7 - Addressing learners' grievances – The Institution has a transparent mechanism for timely redressal of learner grievances. Percentage of grievances received at HQ and redressed during the year**

99.21

**5.1.7.1 - Number of grievances received at HQ during the year**

1395

| File Description | Documents |
|---|---|
| Web link to Grievance Redressal Mechanism Committee for learners | https://www.pssou.ac.in/document?id=65dd7492 53d84 |
| As per Data Template | View File |
| Any other relevant information | View File |

5.1.8 - Special Learner Support Centres Reaching out to special learners like persons with disabilities, prison inmates, employees of defense or security forces, transgenders, SC / ST, minorities, women; learners from rural and remote areas etc

**Special Learner Support Centers:**

**Every learner support center is very special to the university is providing special privileges and advantages to the learners of rural and remote areas. For this purpose, the university is providing the grace and relaxation to run Learner Support Centers /Study Centers in rural and semi-urban areas. As per this provision, the university is running 138 Learner Support Centers through its 6 Regional Centers and 1 Sub-Regional center. At present, there are 75 learner support centers in rural areas out of a total of 138 learner support centers. In Naxal-affected regions under Jagdalpur & Kanker regional centers, there are 9 LSCs in rural areas and 9LSCs in urban areas. Our Learner Support Centers facilitate each special learner, like the person with a disability with the required means. Almost every LSC is equipped with basic infrastructure for special learners like separate toilets for males and females, toilets for the handicapped, a railing, and a ramp.**


**Moreover, some of the study centers have been recognized with the status of different special categories likely special women study centers, naxal-affected study centers, study centers for differently-abled learners, and study centers for SC/ST/Deprived groups.**

| File Description | Documents |
|---|---|
| List of Special Learner Support Centres | https://www.pssou.ac.in/document?id=65dd7498 cefc5 |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&abo ut_id=AQAR_23_5.1.8_OTHER |

**5.1.9 - Financial Support to learners of disadvantaged groups - Percentage of learners of disadvantaged groups benefited by financial support provided by the Government / University / or any other during the year**

4.9

**5.1.9.1 - Number of learners of disadvantaged groups benefited by financial support provided by the Government / University / or any other during the year**

1145

| File Description | Documents |
|---|---|
| Web-link to notifications issued by the Institution | https://www.pssou.ac.in/index?page=about&about_id=SCHOLORSHIP |
| As per Data Template | View File |
| Any other relevant information | View File |

**5.2 - Learner Progression**

**5.2.1 - Submission of assignments - Percentage of learners submitting assignments**

97.48

**5.2.1.1 - Number of learners enrolled in the preceding academic year (only newly enrolled) have submitted assignments as per the academic calendar**

25738

| File Description | Documents |
|---|---|
| Web-link to academic calendar of the Institution | https://pssou.ac.in/document?id=65dd8869b4985 |
| List of programmes on offer | View File |
| Web-link of assignments of programmes on offer | https://pssou.ac.in/document?id=65dd886a70840 |
| As per Data Template | View File |
| Any other relevant information | View File |

**5.2.2 - Percentage of Newly enrolled learners registered for term end examination**

100

| File Description | Documents |
|---|---|
| List of programmes on offer | View File |
| Web-link of examination schedule | https://pssou.ac.in/index?page=about&about_id=EXAM |
| Number of learners (only newlyenrolled)registered for term end examinations | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 5.2.3 - Percentage of learners appeared for term end exam

**97.48**

| File Description | Documents |
|---|---|
| List of programmes on offer | View File |
| Web-link of examination schedule | https://pssou.ac.in/index?page=about&about_id=EXAM |
| Number of learners (only freshly enrolled)who have passed term end examination | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 5.2.4 - Percentage of learners passed out term end examination

**67.24**

| File Description | Documents |
|---|---|
| List of programmes on offer | [View File](#) |
| Web-link of examination schedule | https://pssou.ac.in/index?page=about&about_id=EXAM |
| Number of learners (only freshly enrolled)who have passed term end examination | [View File](#) |
| As per Data Template | [View File](#) |
| Any other relevant information | [View File](#) |

## 5.2.5 - Placement services provided to the learners

## 5.2.5.1 - Number of placement drives conducted by the institution for the learners during the year

1

| File Description | Documents |
|---|---|
| Reports of the campus placement drives | [View File](#) |
| As per Data Template | [View File](#) |
| Any other relevant information | [View File](#) |

## 5.3 - Alumni Engagement

5.3.1 - The Alumni Association The Alumni Association/ Chapters (registered and functional) has contributed significantly to the development of the Institution through financial and other support services during the year

The Alumni Association

The alumni association of the University has been registered in October 2021. The association often organizes social events, publishes newsletters or magazines, and raises funds for the organization or the institution and provides a variety of benefits and services that help alumni maintain connections to their educational institution and fellow graduates. The contribution of the alumni association is mostly in the following sectors:

1. The alumni support the learners by mentoring them regarding career opportunities in the industry. They also create meaningful

internship opportunities for ongoing or pursuing graduates.

2. The alumni often interact with learners and play an important role in helping them to prepare for the selection and recruitment processes through workshops, mock interviews and mentorship processes.

3. The alumni constantly provide feedback on curriculum in order to strengthen the programme and to stay updated with the emerging working ethos of the field.

4. The alumni contribute as guest faculty, participate in committees (ex. IQAC), and as workshop facilitators at the university. Through formal and informal interactions between alumni and current learners that take place during networking events, guest lectures, seminars and workshops, learners are able to make more informed choices about their careers and are better prepared for the workplace.

| File Description | Documents |
|---|---|
| Details of Alumni Association Activities | https://pssou.ac.in/document?id=65dd729cc4493 |
| Frequency of meetings of Alumni Association with minutes | https://pssou.ac.in/document?id=65dd747026bbb |
| Quantum of financial contribution | https://pssou.ac.in/document?id=65dd746dccdf9 |
| Audited Statement of Accounts of the Alumni Association | https://pssou.ac.in/document?id=65dd746c0f3c6 |
| Any other relevant information | https://pssou.ac.in/index?page=about&about_id=AQAR_23_5.3.1_OTHER |

## 5.3.2 - Alumni Association Involvement -Percentage of graduated learners enrolled in Alumni Association

0.25

## 5.3.2.1 - Number of graduated learners enrolled in Alumni Association (in latest completed academic year)

45

| File Description | Documents |
|---|---|
| Web-link to Alumni Association | https://pssou.ac.in/index?page=about&about_id=ALUMINI |
| As per Data Template | View File |
| Any other relevant information | View File |

| 5.3.3 - Facilities for Alumni Engagement The Alumni Association facilitates its members by the following 1. online enrolment for its membership 2. online networking amongst its Alumni members 3. online payment of fees 4. donation by Alumni | A. Any 4 or more of the above |
|---|---|

| File Description | Documents |
|---|---|
| Web-link to Alumni Registration Portal | https://pssou.ac.in/index?page=about&about_id=ALUMINI |
| Web-link to online networks | https://www.pssou.ac.in/document?id=65dd886b21418 |
| Scan copy of statement of receipts | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 - Institutional Vision and Leadership**

6.1.1 - Governance in accordance with Mission and Vision The institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance, perspective plans and stakeholder's participation in the decision making bodies leading to institutional excellence

**6.1.1**

**Governance in accordance with Mission and Vision**

**The academic and administrative governance of the University is in accordance with its following Objectives, Vision, Mission and Core Values which is duly approved by the statutory bodies of the**

University.

1. Objectives 1:
2. Vision:
3. Mission:

https://pssou.ac.in/index?page=about&about_id=Vision

1. Nature of Governance:

The University follows participative and representative democracy in its governance which allows all its stakeholders to actively participate in its administration. This leads to the maximum utilization of resources to achieve its Mission. Right from top to bottom both Teaching as well as non-Teaching staff play an important role not only in determining the Institutional policies but also in implementing them.

1. Stake-holders participation in the Decision-Making Bodies leading to Institutional Excellence:

The governance of the University is done equally by teaching & non-teaching faculty by efficient participation in academic & administrative bodies. For example, one side where the faculty members are involved in performing Academic functions in governing bodies like Executive Council, Academic Council, Planning Board, Board of Studies, Finance Committee, on the other side they play significant managerial roles, along with non-teaching staff, in other bodies like Research Cell, CIQA, Admissions, Examinations, RTI, Campus Management, all types of Grievances Redressal Cells, Alumni, Placement, Student Support, SLM development & distribution etc.

All such initiatives help in fulfilling the motto "taking education to the doorstep" and make education affordable and accessible for all.

| File Description | Documents |
|---|---|
| Vision and Mission documents approved by the statutory bodies | https://www.pssou.ac.in/document?id=65dc7969bef5d |
| Report of achievements which led to institutional excellence | https://www.pssou.ac.in/document?id=65dc796bdd227 |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_6.1.1_OTHER |

6.1.2 - Decentralization and participative management Effective leadership is reflected in various institutional practices such as decentralization and participative management, etc.

**6.1.2**

**Decentralization & Participative Management**

**Table showing extensive delegation of authority from top to bottom indicating decentralization & participative management**

**Executive Council (EC)**

**delegates powers to**

**1 Academic Council (AC)**

**Board of Studies (BOS)**

**Departments-**

- **Academic Departments**

- **Departmental Research Committee (DRC)**

**2 Planning Board (PB)**

**3 Finance Committee (FC)**

**4 Examination Department-**

**5 Centre for Internal Quality Assurance (CIQA)**

**6 Selection Committee**

**7 Purchase & Tender Committee**

**8 Library Committee**

**9 Bhavan Nirman Committee**

**Participative Management**

**In order to follow the participative principle, the University ensures that the academic and administrative staff are given equal participation in its governing bodies. For example, among academic staff, all the assistant professors are given membership of academic and executive councilin rotation as per seniority.Regional Director represents the study centres as he is the member of planning board and centre recognition committee. In the same waysboth teaching & non-teaching staff from top to bottom exercises its powers in decision- making for the Institutional excellence & achievement of Mission & Vision of the University academic & administrative committees/cell,**

**Review and monitoring are done on regular basis to ascertain the progress. The University maintains a strict vigilance throughout the process. This has brought in speed and transparency in the system.**

| File Description | Documents |
|---|---|
| Information / documents pertaining to leadership | https://www.pssou.ac.in/document?id=65dd69df 1fa1b |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&abo ut_id=AQAR_23_6.1.2_OTHER |

## 6.2 - Strategy Development and Deployment

6.2.1 - Perspective / Strategic plan and deployment The methodology adopted for developing strategic plan; the mechanism for its deployment, monitoring and assessment of the deliverables

6.2.1

Perspective/Strategic Plan and Deployment

The University is growing day by day since its establishment and is working continuously to reach to its Vision. To achieve the Institutional Mission, it has developed Strategic Plans which is constantly reviewed.

The Strategic Plan of the University in place to help it develop in a systematic, well-thought-out, and phased manner.

It primarily focuses upon boarderissuesof Strengthen Student Support Mechanism, 24x7 learner Support Service, Development of e-content, Audio & Video Lectures, Online Examination Process, Implementation of OER Policy, Start Courses under MOOCs through SWAYAM, Establishing Language Labs, Creation of OER Repository, Collaborations with Research Institutes, Increasing number of publications of quality research papers of faculty & scholars, Organize seminars on academic & socio-cultural issues, Automation in Financial System, Introduction of complete automation in operational activities, Opening of Learner Support Centres at Remote Areas, Develop Community Mechanism through linking with reputed NGOs, More and More MOUs/Collaborations with Academic & Corporate Sectors, Making our centres & campus more disabled friendly, Strengthening Grievance Redressal Mechanism, Initiatives for Clean & Green Campus

Thus, University has a well-placed mechanism for developing strategic plan, its deployment, monitoring & assessment of the plan.

| File Description | Documents |
|---|---|
| Minutes of the Governing Council / other relevant bodies for deployment / monitoring the deliverables | https://www.pssou.ac.in/document?id=65dd69f5 32db4 |
| Any other relevant information | https://www.pssou.ac.in/document?id=65dd69f6 a27cc |
| Perspective / Plan and deployment documents | https://www.pssou.ac.in/document?id=65dd69f3 da96f |

6.2.2 - Organizational structure of the Institution Effectiveness and efficiency of functioning of the institutional bodies as evidenced by the policies, administrative setup, appointments, service rules, procedures etc

**6.2.2**

**Organizational Structure of the University**

**The University is governed by its act which is called the Pandit Sundarlal Sharma (Open) University Chhattisgarh Adhiniyam 2004 (Chhattisgarh Act. No. 26 of 2004). Ordinances and Statute are made under this Act. All the Officers& Bodies function as per the powers which are delegated to them by the University Act.**

**Authorities of the University: -**

**The authorities of the University are, Executive Council, Academic Council, Planning Board, Departments, Board of Studies, Finance Committee & such other authorities as may be declared by the Statute to be the authorities of the University. Work flow of the University is in the accordance of the University Act.**

**Administrative Set Up**

**The administrative set up of the University consists of Vice Chancellor, Registrar, Regional Service Division, Finance,Examination, Academic, Library, Engineering sections etc.**

**Functioning of the Various Bodies: -**

**All the bodies of the Universities functions as per the powers & functions defined in the University Statute 1-18 under Chhattisgarh**

Act. No. 26 of 2004.

Appointments, Service Rules &Procedures: -

The University Statute No.13 under Chhattisgarh Act. No. 26 of 2004 defines the Universities policies regarding conditions of service for university employees.

Grievance Redressal Mechanism: -

There are several Grievances Redressal Mechanism in the University as Grievances Redressal Committee for persons with Disabilities, Students, Anti-Discrimination Cell, Sexual Harassment, Gender based Violence, Women, Gender Harassment Grievances etc.

| File Description | Documents |
|---|---|
| Organogram of the Institution | https://www.pssou.ac.in/document?id=65dd69f9dc1d1 |
| Annual Report of the preceding academic year | https://www.pssou.ac.in/index?page=element&id=ANNUAL_REPORT |
| Minutes of the meetings of various bodies / relevant committees | https://www.pssou.ac.in/document?id=65dd69fc74653 |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_6.2.2_OTHER |

| 6.2.3 - Implementation of e-governance in different areas of operation Areas of operation of Institution which has e-governance implementation 1. Planning and Development 2. Administration 3. Finance and Accounts 4. Learner Admission and Support 5. Examination | A. Any 4 or more of the above |
|---|---|

| File Description | Documents |
|---|---|
| ERP Document | [View File](#) |
| Screen shots of user interfaces | [View File](#) |
| As per Data Template | [View File](#) |
| Any other relevant information | [View File](#) |

## 6.3 - Faculty Development or Empowerment Strategies

6.3.1 - Welfare measures for teachers, other academics and non-academic staff The institution has effective welfare measures for teachers, other academics and non-academic staff

**6.3.1**

**Welfare means for teachers, other academic and non-academic staff**

**University has effective measures in place for its teaching and non-teaching staff. The various welfare measure are as follows-**

- **Creation of Employee Emergency Fund under Teacher Employee Beneficiary Scheme (TEBF)**
- **Contribution to National Pension Scheme (NPS)**

**Gratuity and other benefits like leave encashment**

- **Contribution to Provident Fund**
- **Financial Assistance for Career Advancement**
- **Funding of Research Projects of Teaching Faculty**
- **Staff Quarters for Professors, Assistant Professors, Class III and Class IV employees**
- **Medical Reimbursement**
- **Leave as per the norms of the State Government**
- **Workshops, Seminars, Conferences are arranged and managed by the faculty members with the help of the administrative staff**
- **Concession of Fee if any staff takes admission in any course of the University**
- **Skill Development courses for non-teaching staff to enhance their skills in work environment**
- **Free/Subsidized Transport facility**
- **Equal Opportunity Cell**
- **Health Check Up Programs**
- **Blood Donation Camps**
- **Safe & Secured campus with CCTV Surveillance**
- **Psychological Counselling**
- **Day Care facility**

- **Women Development Cell**
- **Sports, Cultural activities and celebration of all the festivals together**
- **BramharishiVasith Yog Arogya Centre for in campus Yoga Classes**
- **Human Rights Awareness Programme**
- **Festival Advance**

**Future Plan for Employees Welfare:**

- **Group Insurance&Health Insurance**

| File Description | Documents |
|---|---|
| Policy document on welfare measures | https://www.pssou.ac.in/document?id=65dd6af6a96a5 |
| List of beneficiaries of welfare measures | https://www.pssou.ac.in/document?id=65dd6af88ec80 |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&about_id=AQAR_23_6.3.1_OTHER |

## 6.3.2 - Percentage of Financial support for faculty developmen

**15.38**

## 6.3.2.1 - Number of teachers and other academics provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

**2**

| File Description | Documents |
|---|---|
| Letters to teachers and other academics provided with financial support to attend conferences, workshops etc. | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

## 6.3.3 - Average number of programmes organised for professional development

**8**

## 6.3.3.1 - Number of professional development / administrative training Programmes organized

**by the University for teachers, other academics and non-academic staff during the year**

8

| File Description | Documents |
| --- | --- |
| Schedules of programmes organized for teachers, other academics and non-academic staff | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**6.3.4 - Percentage of Teachers and other academics attended Professional Development Programmes (PDPs)**

30

**6.3.4.1 - Number of teachers and other academics attended Professional Development Programmes, viz.: Orientation Programme, Refresher Programme, Faculty Development Programme (FDP), during the year**

18

| File Description | Documents |
| --- | --- |
| CIQA report summary | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers). | View File |
| Letters to teachers and other academics attending PDPs during the year (Data Template) | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**6.3.5 - Non- academic staff attending administrative training Programmes - Percentage of full time non-academic staff attended training Programmes, during the year**

10

**6.3.5.1 - Number of full time non-academic staff attended training Programmes during the year**

2

| File Description | Documents |
|---|---|
| CIQA report summary | View File |
| Letters to non-academic staff attending administrative training programmes | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

6.3.6 - Mechanism of performance appraisal system, promotion for teachers, other academics and non-academic staff Institution has performance appraisal system for teaching, promotion for teachers, other academics and non-academic staff

**6.3.6**

**Performance Appraisal System for Teaching & Non-Teaching Staff**

**University has effective Performance Appraisal System for Teaching & Non-Teaching Staffto establish, measure and communicate performance standards.**

**Mechanism of Performance Appraisal System for Teachers and other academics**

**The performance of the teachers is measured on UGC mandate, i.e., the standardized Academic Performance Indicators or the API which is the Performance-based Appraisal System (PBAS) followed for the Career Advancement Scheme (CAS) as framed by the UGC as an objective appraisal tool. The University follows the same mechanism for teacher appraisal.**

**Mechanism of Performance Appraisal System for Non-Teaching Staff**

**The performance of non-teaching staff is also accessed through annual confidential reports&performance appraisal.**

**The performance for staff members is assessed mainly under departmental abilities, capacity to do work, character, habits discipline, reliability, relations with the staff and students, efficient organization of documents, technical abilities etc.**

**On satisfactory performance further promotions, financial up gradation etc. is granted.**

**Best Employee Award**

**To appreciate and motivate its employees University has developed a tradition of presenting best employee award to Two non-teaching staff,on the University Foundation Day Celebration Ceremony every year. Under this, a trophy, certificate, and award money are presented to both the selected employees.**

| File Description | Documents |
|---|---|
| Performance appraisal policy of the Institution | https://www.pssou.ac.in/document?id=65dd6c93 36e89 |
| Document on promotion/CAS for teachers, other academic and non-academic staff | https://www.pssou.ac.in/document?id=65dd6c94 355a6 https://www.pssou.ac.in/document?id=65 dd6c94cc010 |
| Any other relevant information | https://www.pssou.ac.in/index?page=about&abo ut_id=AQAR_23_6.3.6_OTHER |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Regular internal and external financial audits Institution conducts internal and external financial audits during the year

**6.4.1**

**Regular Internal and External Financial Audits:**

**Audit Mechanism of the University-**

**University conducts Audit regularly. It has a full-time Finance Department headed by duly appointed Finance Officer of the University (by the state govt.) who functions as per the State Government rules and Statute No 12 of the University.**

**Recommendations and requirements regarding proposed expenditure are given by the heads of the departments and other sections of the University. On the basis of this, finance department prepares draft of the annual budget. Budget includes both recurring as well as non-recurring expenses. The Estimated draft is placed before the FC of the University for consideration and preparation of the budget. Prepared budget draft is placed before the EC for approval. Approved budget is implemented for the upcoming financial year. Expenses are**

monitored by FC and EC. After the end of financial year Audit is conducted by the University for the previous year.

The following agencies conduct regular financial audit in the University-

1. Internal Audit:By Finance Department of the University.
2. External Audit:By Local Fund Audit &Chartered Accountant

Audit-Objection Settling Mechanism of the University

Mainly two types of audit-objections are found, which are

- During Audit-Objections
- Post Audit Objections

| File Description | Documents |
|---|---|
| Policy on internal and external audit mechanisms | https://www.pssou.ac.in/document?id=65dd7007dfeb6 |
| Financial audit reports during the year | https://www.pssou.ac.in/document?id=65dd700898d40 |
| Any other relevant information | https://www.pssou.ac.in/document?id=65dd7009e8393 |

6.4.2 - Mobilization and utilization of resources Institutional strategies for mobilization of funds and optimum utilization of resources

1.

Mobilization and Utilization of Resources

Procedures for Resource Mobilization

In accordance with the Resource and Fund Mobilization policy of the Universityfollowing are the procedures through which theUniversity mobilize funds and utilize the resources-

- Adequate funds are allocated for effective teaching-learning practices as well as for participating and organizing faculty development programmes.
- The grant-in-aid received from state government under

Establishment Grant head is used for salary whereas the Development grants are used for Infrastructure Development.

- Funds are allocated to each department as Imprest Money to meet out the routine expenses of the department.
- TEBF is used for the welfare of Teachers and Employees
- Exam fees are mobilized for the remunerations given for the confidential works, conduction of practical and other examination related works.


- Funds/Grants received from different Government/Quasi Government bodies are used for

- Improving Infrastructure
- Funding Research Projects
- Construction and Maintenance of Laboratories
- ICT Maintenance
- Upgradation of Library
- Learner Support Services,


- Audit of the Grants

The audit report issued by the auditor with utilization certificate and all necessary accounts are submitted to the concerned sanctioning body.

- Optimum Utilization

Since most of the financial resources are generated internally, hence the University is committed towards optimum utilization of its resources. University works for the optimum utilization of its available space and other resources for the academic, social, cultural, monetary, and other causes as per the external demands and internal requirements.

- Monitoring

The implementations and deviations from the plan are monitored. If required. Corrective measures are applied after the approval of EC.

| File Description | Documents |
|---|---|
| Resource Mobilization policy document duly approved by the Board of Management / Syndicate / Governing Council | https://www.pssou.ac.in/document?id=65dd700b9d3aa |
| Procedures for optimal resource utilization | https://www.pssou.ac.in/document?id=65dd700c4f37d |
| Any other relevant information | https://www.pssou.ac.in/document?id=65dd700d17f29 https://www.pssou.ac.in/document?id=65dd700daa2d8 https://www.pssou.ac.in/document?id=65dd700e7a221 https://www.pssou.ac.in/document?id=65dd700feb7f6 https://www.pssou.ac.in/document?id=65dd70112273b |

**6.4.3 - Percentage of Expenditure on Learner Support Services**

**23.88**

**6.4.3.1 - Expenditure by the Institution on learner support services (excluding salary and capital expenditure) during the year (INR in Lakhs)**

**389.27**

| File Description | Documents |
|---|---|
| Statement of expenditure during the year | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

**6.5 - Internal Quality Assurance System**

| 6.5.1 - Institutionalizing the quality assurance through CIQA Details of the activities of CIQA listed below: 1. Programme Project Reports (PPRs) prepared 2. Workshops/ seminars organized on quality related themes 3. Innovative practices implemented for quality enhancement 4. Initiatives undertaken for system based research 5. Feedback mechanisms developed for different stakeholders | A. Any 4 or All of the above |
|---|---|

| File Description | Documents |
|---|---|
| Scan copies of programme schedules | View File |
| Reports of the activities | View File |
| As per Data Template | View File |
| Any other relevant information | View File |

6.5.2 - Reforming institutional processes Impact Analysis of various initiatives carried out and used for quality improvement with reference to learner performance, teaching-learning, assessment process and learning outcomes, research, learner and other stakeholders feedback, administrative reforms, financial management, etc

**6.5.2**

**Reforming Institutional Processes**

**PSSOU has taken various initiatives for quality improvement in all major areas of its operations like**

- **the learner performance,**
- **teaching-learning,**
- **assessment process,**
- **learning outcomes,**
- **feedback collection,**
- **administrative reforms,**
- **financial management etc.**

**To analyse major heads of the above-mentioned areas the University has developed a structured feedback mechanism. The feedbacks received are carefully analysed forming the basis of reforms in the institutional processes.**

**University has collected feedback from Learners, Academic Counsellors, Subject Experts, Teachers and Employees for the year 2022-23 from its major stakeholders viz--**

- **Academic Counsellors**
- **Learners Satisfaction**
- **Subject Expert**
- **Teachers**
- **Employees**

**The continuous process of reforms is reflected in the following processes and developments over a period of time-**

- **Improvements related to Curriculum planning, design, development and curriculum enrichment.**
- **Physical facilities and ICT Infrastructure**
- **Improvements in quality of teaching and research by regular inputs**
- **Grievance RedressalMechanism**
- **Automation of various activities of the University**
- **Learner Information Services (LIS) LIS is a university's unique and benchmark initiative, which now manages data of all thelearners' entries successfully.**
- **ICT Initiatives**
- **Interactive Audio/ Video Lectures.**

**The Impact Analysis of the feedback received has been carried out which is attached.**

| File Description | Documents |
|---|---|
| Documents / information on the process and results of Impact Analysis | https://www.pssou.ac.in/document?id=65dd7295ea3c0 |
| Relevant Reports/ Minutes approved by concerned Authorities | https://www.pssou.ac.in/document?id=65dd729697912 |
| Any other relevant information | https://www.pssou.ac.in/document?id=65dd7297683f7 |

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

**The University provides equal opportunities to women learners and employees. The University prioritizes workplace safety for women.**

**The following steps were taken:**


**1. Safety and Security:**

According to the university's IT policy, CCTVs are deployed at thedistinctbuildingsand campusof the university to protect female faculty, learners, and staff. Also, guards are stationed at various locations. All female employees receive safe and secure seating arrangements at work. University has a hostel for isolated female learners. Free transportation for female employees is provided by the university bus. Female personnel and learners have separate toilets & pink toilet in the university.


**2. Common room & Day Care Centre:** The university has a common room for female personnel and learners. The University offers toys and bicycles to female employees and learners' children at day care center.


**3. Committees/Cells:** The University has established "Sexual harassment and Internal Grievance Redressed Cell" and "Mahila Samagra Vikas Kendra" to addresses women's safety.


**4. Events/activities:** The universitycelebrated international women's dayon 08 march2023.


**5. Initiatives to encourage female participation:** The University follows state government reservation norms for admission and recruitment of women. Women-focused LSCs at the University encourage female enrollment and involvement.

| File Description | Documents |
|---|---|
| Annual gender sensitization action plan | https://pssou.ac.in/document?id=65dd8889dc358 |
| Specific facilities provided for women in terms of: a. Safety and security at the work place b. Committees to address Prevention of Sexual Harassment c. Common Rooms d. Day care centre for children of the staff e. Any other relevant information | a. https://pssou.ac.in/document?id=65dd888ddfcc8<br><br>b. https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.1.1_COMMITTEE<br><br>c. https://pssou.ac.in/document?id=65dd888fa6e1e<br><br>d. https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.1.1_DAYCARE<br><br>e. https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.1.1_OTHER |

| | |
|---|---|
| **7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment** | **A. 4 or All of the above** |

| File Description | Documents |
|---|---|
| Geo-tagged Photographs | View File |
| Any other relevant information | View File |
| as per data template | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) A. Solid waste management B., Liquid waste management C. Biomedical waste management D. E-waste management E.Waste recycling system F. Hazardous chemicals and radioactive waste management

**Solid waste management**

**University activities generate daily solid waste like recyclable paper, glass and damaged furniture. Solid waste management mechanism exists at University. The university dumps solid garbage. University staff clean all departments daily and dispose of solid waste in the disposal yard.**

**Liquid waste management**

**University has liquid waste methods and restrictions. University framework ensures proper handling and treatment of all liquid waste. All campus liquid wastes are controlled using pipe lines. Ponds store rainwater for irrigation and planting. In the campus rainwater harvesting exists.**

**E- Waste management**

**E-waste is produced by the university when its electronic equipment's break down. Electronic equipment is treated with assistance from the university. The university's E Waste room is the location to all of these broken electronic waste devices. Fully broken electronic devices are thrown away; repairable parts are recycled.**

**Waste recycling system**

**Recycling helps to preserve the environment. The university turns trash into resources that can be used. Notepads, registers, and other items are created by the press department using leftover paper and one-sided printed paper. Answer sheets and books that are damaged or not in use are gathered and sold to outside organisations.**

| File Description | Documents |
|---|---|
| Relevant documents like agreements/MoUs with Government and other approved agencies | https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.1.3_MOU |
| Geo-tagged photographs of the facilities | https://pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_22_23/7.1.3/gallery/ |
| Any other relevant information | https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.1.3_OTHER |

| | |
|---|---|
| **7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks** | B. Any 3 or 4 of the Above |

**and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

| File Description | Documents |
|---|---|
| Geo-tagged photographs / videos of the facilities | [View File](#) |
| Any other relevant information | [View File](#) |
| as per data templates | [View File](#) |

**7.1.5 - Green campus initiatives include**

| | |
|---|---|
| **7.1.5.1 - The institutional initiatives for greening the campus are as follows:**<br><br>1. **Restricted entry of automobiles**<br>2. **Use of bicycles/ Battery-powered vehicles**<br>3. **Pedestrian-friendly pathways**<br>4. **Ban on use of plastic**<br>5. **Landscaping** | A. Any 4 or All of the above |

| File Description | Documents |
|---|---|
| Geo-tagged photos / videos of the facilities | [View File](#) |
| Various policy documents / decisions circulated for implementation | [View File](#) |
| Any other relevant documents | [View File](#) |
| as per data templates | [View File](#) |

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

| | |
|---|---|
| **7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities** | A. Any 4 or all of the above |

| File Description | Documents |
|---|---|
| Reports on environment and energy audits submitted by the auditing agency | View File |
| Certification by the auditing agency | View File |
| Certificates of any awards received | View File |
| Any other relevant information | View File |
| as per data tamplates | View File |

| | |
|---|---|
| **7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading** | **A. Any 4 or all of the above** |

| File Description | Documents |
|---|---|
| Geotagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | View File |
| Details of the Software procured for providing the assistance | View File |
| Any other relevant information | View File |
| as per data templates | View File |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**To promote social harmony, PSSOU participated in cultural, regional, and socio-economic activities. Its foundational principle is that**

"the university shall not discriminate against any citizen of India on grounds of religion, race, caste, sex, place of birth or language". The university holds seminars, conferences, workshops, and other events on Women Empowerment,Cleanliness Programme, Mahatma Gandhi,Blood Donation Camp, Youth Day, and other topics to promote social responsibility, justice, and equality.

Disadvantaged (ST, SC)learners of the university received state government scholarships annually. In addition, the university offers merit-based B.P.L. scholarships. For PwD Divyang candidates, the institution waived programme charges. B.Ed., D.Ed., and PhD candidates from ST, SC, OBC, women, liberation warriors, disabled people, economic weaker segments, and others receive reservationunder government laws.

To promote harmony and tolerance among stakeholders, the institution celebratedMahatma Gandhi JayantiandInternationalwomen'sdayand more.

In distant and tribal areas, most PSSOU LSCs help backward tribes better their lives and livelihoods. All RCs and LSCs have necessary support and counselling desks. The university recognised remote tribal, Divyang, and women learner study centres in 2022. The university also designated four tribal LSCs as Naxalite-affected special LSCs.

| File Description | Documents |
|---|---|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | https://pssou.ac.in/document?id=65dda6f4a6a51 |
| Any other relevant information | https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.1.8_OTHER |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Educational initiatives and activities by the PSSOU strive to build good, responsible citizens. learners learn morals and critical thinking in university curricula to apply value in their careers.

To teach learners and staff values, the institution celebrates Constitutional Day, Republic Day, Independence Day, International Women's Day,Blood donation, Cleanliness programmes, Tree Plantation,

and others.

Constitutional Day is celebrated on November 26 to remind learners and staff of their constitutional duties and encourage them to uphold the Indian Constitution. The University celebratedRepublic Day on January 26, 2023 and Independence dayon August 15, 2022at the university. The university celebrates InternationalWoman's Days onMarch 8.

The University established a Social Responsibility Cell for the "Swachh Bharat Mission". Recently, the university conducted Tree Plantation, Environment and Health awareness programme, Swachchhata programme, andYoga Shivirin the university campus and designated villages.

| File Description | Documents |
|---|---|
| Details of activities that inculcate values necessary to nurture Learners to become responsible citizens | https://pssou.ac.in/document?id=65dda70863236 |
| Any other relevant information | https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.1.9_OTHER |

| | |
|---|---|
| **7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year** | A. All of the Above |

| File Description | Documents |
|---|---|
| Code of conduct and ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims. | View File |
| Any other relevant information | View File |
| as per data templates | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The University promotes ethics and values among learners and faculty to commemorate national and international holidays and festivals. These days encourage stakeholders to take responsibility for national and worldwide culture. The university celebrates national holidays and Indian leaders birth/death anniversaries annually. Staff and learners understand the importance of national integrity to the nation. Details of university events and festivals: -

1.  Independence Day was place on August 15, 2022. The national flag was raised during the program.
2.  On January 26, 2023, the university celebrated Republic Day to honour the establishment of our constitution.
3.  Mahatma Gandhi Jayanti: The university commemorated Gandhi's birth on 02 October. University staff and employees cleaned up the campus.
4.  The University organized 'International Yoga Day' on June 21, 2023, to promote the benefits of maintaining a healthy body and mind.
5.  On March 8th, the University commemorated International Women Day to promote the status and dignity of women in society and among learners.
6.  Constitutional Day: The university celebrates 'Samvidhan Diwas' on November 26th to commemorate the adoption of the Constitution of India by the Constituent Assembly.

Many other national and international events and festivals are also celebrated at the university.

| File Description | Documents |
|---|---|
| Annual report of the celebrations and commemorative events during the year | https://pssou.ac.in/document?id=65dda71f3fc5f |
| Geo-tagged photographs of some of the events | https://pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_22_23/7.1.11/gallery/ |
| Any other relevant information | https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.1.11_OTHER |

## 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

**A. Sustainable Practices for green Campus**

**Objectives of the Practice**

**The aim is to encourage environmental conscious and sustainable activities on the university campus, as well as to inspire students in order to preserve the environment.**

**The Context**

**Clean and healthy environments foster learning. The stakeholders work together to build a sustainable campus and promote eco-friendliness.**

**The Practice**

**Following are the initiatives: Plantation, Energy Conservation through Solar systems and others, Waste Management System.**

**Evidence of Success**

**The institution has planted Solar energy systems and thousands of plants.**

**Problems Encountered and Resources Required**

**For the successful implementation of Green campus practices,**

specific funding should be allocated.

**B.Multiple Learner Welfare Programs**

**Objectives of the Practice**

The principle involved behind this offering is to promote high level of anticipation among the learners for higher order awareness and satisfaction.

**The Context-**

Open education is difficult to expand since it requires information dissemination and active learning to meet learning objectives.

The Practices: University Website, Online Admission System, Mobile App, E-SLM, Hostel, Fee return provision for special Learners, Laboratory, Yog arogya Kendra etc.

**Evidence of Success-**

University enrollment has expanded significantly since online admissions were implemented. The learners' feedback showed satisfaction with online learning.

**Problems encountered and Resources Required-**

There are occasionally technological issues.

| File Description | Documents |
|---|---|
| Best practices as hosted on the Institutional website | a. https://pssou.ac.in/document?id=65dda727830ee<br>b. https://pssou.ac.in/document?id=65dda730a2a2d |
| Any other relevant information | a. https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.2.1_PRACTICE<br>b. https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.2.1_PROGRAMME |

## 7.3 - Institutional Distinctiveness

| 7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words |
|---|

**Penetration into the Remote, Tribal and Disturbed Areas:**

The University has 138 LSCs across Chhattisgarh for the 2022-2023 academic year. Many LSCs are in the state's rural areas. PSSOU strives to live up to its motto, "Uchcha Shiksha, Aapke Dwar." In the state's remoterural areas, LSCs are scattered. Dantewada, Bastar, Narayanpur, and other tribal communities affected by Naxalite violence have several of these. The state's tribal zone has 61 Learner Support Centres (LSCs). The university approved 04 tribal special LSCin 2022. The university recommends 04 Naxalite-affected LSCfor 2022.

The University has 06 regional centres at Ambikapur, Bilaspur, Durg, Jagdalpur, Jashpur, Raipur, andone subcenter Kanker. Kanker and Jagdapur Regional Centres are tribal Naxalite-affected areas in the south. These regional centres manage many rural southern LSCs. Ambikapur and Jashpur Regional Centres are tribal areas in the north. The university is headquartered in Bilaspur. Raipur, the state capital, is a university regional centre. It connects the state to other states by air and train. LSCs serve all rural students in these regional centres.

In the 2022-2023 academic year, 72.09 % of students were rural and 27.91 % urban. Large parts of the state's rural and tribal territories are served by the university.

| File Description | Documents |
|---|---|
| Appropriate webpage in the Institutional website | https://pssou.ac.in/document?id=65dda736c0fbb |
| Any other relevant information | https://pssou.ac.in/index?page=about&about_id=AQAR_23_7.3.1_OTHER |