






पण्डित सुन्दरलाल शर्मा (मुक्त) विश्वविद्यालय छत्तीसगढ़, बिलासपुर  
 ( छ.ग. शासन के अधिनियम क्रमांक 26 सन् 2004 द्वारा स्थापित )  
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## 6.1.2 Decentralization & Participative Management

**Table showing extensive delegation of authority from top to bottom indicating decentralization & participative management**

<p><b><u>Executive Council (EC)</u></b> delegates powers to</p> <p style="text-align: center;"></p>	<p><b><u>1 Academic Council (AC)</u></b></p> <ul style="list-style-type: none"> <li>➤ principal academic body comprising cross sections of representations of both internal &amp; external members</li> <li>➤ it places the decisions taken by it before the EC.</li> <li>➤ all the decisions on the programs, courses, admission, evaluation methods, academic standards are taken by it</li> </ul> <p style="text-align: center;"></p>	<p><b><u>Board of Studies (BOS)</u></b></p> <ul style="list-style-type: none"> <li>➤ BOS is constituted for each of the subjects/groups</li> <li>➤ It approves the course structure &amp; syllabus of the academic programs of the departments.</li> </ul> <p style="text-align: center;"><b>Departments-</b></p> <ul style="list-style-type: none"> <li>➤ <b>Academic Departments</b> act as a channel of communication on program, personnel, and budget matters. They encourage and foster excellence in research, teaching, and professional and university service. SLM development, Prepares Time Table &amp; conducts Contact Classes, Induction &amp; Counselling sessions, assessment &amp; evaluation, confidential works, research guidance, organize seminars, workshops,</li> </ul>
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		<p>capacity development &amp; training program</p> <p>➤ <b>Departmental Research Committee (DRC)</b>- this committee takes decisions regarding various research plans &amp; progress of research scholars</p>
	<p style="text-align: center;"><b><u>2 Planning Board (PB)</u></b></p> <ul style="list-style-type: none"> <li>➤ principal academic body comprising cross sections of representations of both internal &amp; external members</li> <li>➤ it places the decisions taken by it before the EC.</li> <li>➤ It prepares short- &amp; long-term plans of the University covering all academic, administrative &amp; financial aspects of the University</li> </ul> <p><b>3 Finance Committee (FC)</b> – It works for the smooth functioning of all the financial affairs of the University.</p> <p><b>4 Examination Department-</b> The Examination Department mainly deals with the appointment of paper setters, Examiners, Moderators, senior supervisors, preparation and publication of schedule of examinations, conduct of examinations, to get performance of the candidates</p>	<p>➤</p>

at the examinations properly assessed and timely declaration of results.  
 It gets program evaluation scheme approved from EC as per recommendations of AC.

**5 Centre for Internal Quality Assurance (CIQA)** - Constituted as per norms of UGC (ODL), It monitors quality aspects of academic & administrative aspects

**6 Selection Committee** – works to make appointment of teachers & deal with their promotion

**7 Purchase & Tender Committee** – deals with matters related to purchase & tender of the University

**8 Library Committee**- this committee takes decisions regarding proposals for improvement & expansion of the University Library Services

### **Participative Management**

In order to follow the participative principle, the University ensures that the academic and administrative staff are given equal participation in its governing bodies. For example, among academic staff, all the assistant professors are given membership of academic and executive council in rotation as per seniority. Regional Director represents the study centres as he is the member of planning board and centre recognition committee. In the same ways both teaching & non-teaching staff from top to bottom exercises its powers in decision- making for Institutional excellence & achievement of Mission & Vision of the University academic & administrative committees/cell, viz- Student Support Services,, Scholarships, Teacher Beneficiary Fund, Placement Cell, Alumni

Association, Student Support Portal, Planning & Coordination Cell, Degree Cell, Students Counselling Cell, Equal Opportunity Cell, Store Committee, RTI Cell, Anti-Ragging Cell, Social Responsibility Cell, Students Grievances Redressal Cell, Women Grievances Redressal Cell, Building Committee, Grievances Redressal Mechanism for all the stakeholders, Sports Committee, Campus Management, Vehicle cell, Guest House Management, MPDD Division, Environment Cell etc.

Review and monitoring are done on regular basis to ascertain the progress. The process of decentralization has significantly touched upon administration of the University. The University maintains a strict vigilance throughout the process. This has brought in speed and transparency in the system.

Thus, University promotes the culture of participative management.

#### **WEBLINKS & DOCUMENTS UPLOADED –**

- (1) Information pertaining to leadership
- (2) Other Relevant Information