



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Pandit Sundarlal Sharma (Open) University Chhattisgarh
• Name of the Head of the institution		Prof (Dr.) Bansh Gopal Singh
• Designation		Vice Chancellor
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no		7806035097
• Mobile No:		9893017457
• Registered e-mail ID (Principal)		vc@pssou.ac.in
• Alternate Email ID		dirciqa@pssou.ac.in
• Address		Pandit Sundarlal Sharma (Open) University Chhattisgarh, At/Po- Birkona, Dist- Bilaspur, Pin-495009 (Chhattisgarh)
• City/Town		Bilaspur
• State/UT		Chhattisgarh
• Pin Code		495009
2.Institutional status		
• University:		State
• Type of Institution		Co-education

• Location	Urban												
• Financial Status	UGC 2f and 12(B)												
• Name of the IQAC Co-ordinator/Director	Dr. Santosh Kumar Bajpayee												
• Phone no. (IQAC)	9938973044												
• Mobile (IQAC)	9425548044												
• Alternate e-mail address (IQAC)	dirciqa@pssou.ac.in												
• IQAC e-mail ID	ciqapssou@pssou.ac.in												
3.Website address	pssou.ac.in												
4.Website address (Web link of the AQAR (Previous Academic Year))	https://pssou.ac.in/index?page=element&id=AQAR_22_23												
5.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	pshttps://pssou.ac.in/attachment/annual_report/AR_2023-2024.pdf pssou.ac.in												
6.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>A+</td> <td>3.28</td> <td>2023</td> <td>21/04/2023</td> <td>20/04/2028</td> </tr> </tbody> </table>		Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	A+	3.28	2023	21/04/2023	20/04/2028
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	A+	3.28	2023	21/04/2023	20/04/2028								
7.Date of Establishment of IQAC	04/10/2017												
8.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?													

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
PANDIT SUNDARLAL SHARMA (OPEN) UNIVERSITY CHHATTISGARH	Assistance to IGNOU & SOUs	UGC	17/03/2024	10000000

9. Whether composition of IQAC as per latest NAAC guidelines	Yes		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File		
10. No. of IQAC meetings held during the year	7		
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes		
<ul style="list-style-type: none"> • (Please upload, minutes of meetings and action taken report) 	View File		
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No		
<ul style="list-style-type: none"> • If yes, mention the amount 	NA		

12. Significant contributions made by IQAC during the current year (maximum five bullets)			
<p>1. Implementation of Outcome-Based Education (OBE) and NEP Readiness: CIQA facilitated the transition towards Outcome-Based Education by revising course curricula, setting measurable learning outcomes, and aligning assessment methods with program objectives to enhance the quality of open and distance learning. Additionally, CIQA actively assisted in preparing the university for the implementation of the National Education Policy (NEP) 2020, ensuring alignment with its guidelines for flexible and multidisciplinary education.</p> <p>2. Strengthening of Digital Learning Infrastructure: The</p>			

cell actively worked on integrating digital tools to support e-learning, enabling seamless access to study materials, virtual classrooms, and evaluation mechanisms for learners. 3. Quality Enhancement in Research and Publications: CIQA encouraged faculty members to engage in high-quality research by organizing awareness programmes on research methodology, plagiarism detection, and publication ethics, leading to an increase in Scopus and UGC-CARE-listed publications. 4. Stakeholder Feedback and Continuous Improvement: Regular feedback from learners, faculty, and industry experts was systematically collected and analyzed to refine academic programs, student support services, and administrative processes for continuous quality enhancement. 5. NAAC Accreditation Readiness and Compliance: CIQA played a pivotal role in preparing the institution for NAAC accreditation by maintaining systematic documentation, conducting internal quality audits, and ensuring compliance with key accreditation parameters for academic excellence.

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
<p>Preparing for Implementation of National Education Policy (NEP) 2020</p>	<p>CIQA facilitated curriculum restructuring in alignment with NEP 2020, incorporating multidisciplinary approaches, skill-based learning, and flexibility in course choices.</p>
<p>Enhancement of Digital Learning Infrastructure</p>	<p>Strengthened e-content development, and integrated virtual classrooms to improve the accessibility and quality of open and distance education.</p>
<p>Strengthening Research and Innovation Ecosystem</p>	<p>Organized workshops on research methodology, created awareness on plagiarism detection, and scholarly publishing, leading to an increase in faculty publications in Scopus and UGC-CARE-listed journals.</p>
<p>Regular Stakeholder Feedback and Quality Improvement</p>	<p>Implemented a systematic mechanism for collecting and analyzing feedback from learners, faculty, and industry experts, leading to curriculum improvements and enhanced student support services.</p>
<p>Integration of ICT in Teaching and Assessment</p>	<p>Promoted digital assessment tools, online examinations, and e-learning pedagogies to enhance teaching-learning outcomes in an Open and Distance Learning (ODL) framework.</p>
<p>Student Support and Grievance Redressal Mechanism Strengthening</p>	<p>Improved online student support services, including helplines and grievance redressal mechanisms, ensuring timely resolution of student queries and concerns</p>
<p>14. Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
By Honourable Vice Chancellor of the University	31/01/2025

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to Assess the functioning?	No
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16. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	20/01/2025

17. Multidisciplinary / interdisciplinary

Pandit Sundarlal Sharma (Open) University, Chhattisgarh, is committed to broadening academic perspectives and enhancing the learning experience through a comprehensive set of initiatives. These efforts reflect the university's dedication to fostering an educational ecosystem that transcends traditional disciplinary boundaries, equipping learners with the diverse skills and knowledge essential for navigating today's complex world. **Emphasis on Multidisciplinary Research:** The university encourages research on broad, cross-disciplinary topics such as environmental studies, pollution, and societal challenges. This approach promotes a holistic understanding of complex issues and nurtures a robust research culture. **Collaborative Research Projects:** By facilitating interdisciplinary research collaborations, the institution fosters the exchange of ideas, methodologies, and insights, leading to enhanced research quality and impactful outcomes. **Innovative Teaching Pedagogy:** Recognizing the multifaceted nature of modern challenges, the university employs collaborative teaching methods. Learners benefit from the combined expertise of instructors from diverse fields, ensuring a comprehensive understanding of interdisciplinary concepts. **Joint Academic Publications:** The university actively promotes co-authored publications, encouraging scholars to contribute unique perspectives. This initiative enhances academic discourse, strengthens interdisciplinary research, and cultivates a culture of teamwork. **Diverse and Flexible Academic Programs:** Offering a wide range of subjects, the university enables learners to tailor their educational journey. BA programs include

Political Science, English, Yoga Science, Psychology, Economics, History, Management, and Sociology, while BSc programs integrate both Biological Sciences and Mathematics, ensuring flexibility and comprehensive academic exposure. **Experiential Learning and Practical Applications:** The curriculum incorporates real-world projects and practical experiences that require learners to integrate knowledge from multiple disciplines, equipping them with the skills necessary for industry and research applications. **Workshops and Seminars on Multidisciplinary Topics:** Regularly organized interdisciplinary seminars and workshops provide learners and faculty with platforms for discussion, exploration, and collaboration, further enriching the academic environment.

18.Academic bank of credits (ABC):

The Academic Bank of Credits (ABC) at Pandit Sundarlal Sharma (Open) University, Chhattisgarh (PSSOU) has successfully integrated digital academic records with the National Academic Depository (NAD) and DigiLocker, ensuring secure and tamper-proof certification. A total of 44,446 student ABC accounts have been created, facilitating seamless credit accumulation and transfer. The university's commitment to the National Education Policy (NEP) 2020 is reflected in its structured implementation of the ABC framework, which promotes lifelong learning, multiple entry-exit options, and inter-institutional credit mobility. The digital repository enhances academic flexibility, allowing learners to store and redeem credits across programs and institutions. Additionally, the system strengthens credit validation and recognition of prior learning, empowering students to continue their education without redundancy. The university is actively expanding its digital credit database, streamlining the credit transfer mechanism, and strengthening collaborations with other higher education institutions to ensure a robust and efficient ABC system that enhances learner mobility and academic progression.

19.Skill development:

Pandit Sundarlal Sharma (Open) University Chhattisgarh, prioritizes skill development as a fundamental component of its academic framework, recognizing its crucial role in preparing learners for the complexities of the modern workforce. Through a well-structured selection of degree and diploma programs, the university equips learners with specialized knowledge and versatile skills essential for professional success and personal growth. **Diverse Skill-Oriented Educational Programs** The university offers a range of programs designed to enhance practical competencies and critical thinking, including: Bachelor of Business Administration (BBA) Bachelor of

Commerce (B.Com) Bachelor of Library Science (B.Lib) Bachelor of Education (B.Ed) Diploma in Elementary Education Postgraduate Diploma in Psychological Guidance and Counselling Postgraduate Diploma in Yoga Science These programs integrate practical training with theoretical knowledge, ensuring graduates are industry-ready and adept at problem-solving, communication, and analytical reasoning. The curriculum is structured to enhance higher-order cognitive skills, enabling learners to navigate real-world challenges with confidence and adaptability. Commitment to Value-Based Quality Education Beyond skill development, the university emphasizes value-based education, fostering a holistic approach to learning. By instilling positivity, ethical integrity, and leadership qualities, the institution nurtures responsible individuals committed to societal progress. Activities such as commemorating national leaders' birth and death anniversaries serve as platforms to inspire learners, reinforcing virtues of leadership, integrity, and service in both personal and professional spheres.

20.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Pandit Sundarlal Sharma (Open) University, Chhattisgarh, is at the forefront of integrating India's rich linguistic, cultural, and traditional heritage into its educational framework. Recognizing the profound value of the Indian Knowledge System (IKS), the university has implemented key initiatives to preserve, promote, and propagate indigenous knowledge, ensuring learners develop a deep appreciation for Indian languages and culture. Promotion of Indian Languages Understanding the critical role of language in cultural identity and knowledge transmission, the university offers degree and diploma programs in Hindi, Sanskrit, and Chhattisgarhi. This initiative fosters linguistic diversity, promotes the learning and usage of Indian languages, and contributes to the preservation of India's linguistic heritage. Cultural and Literary Engagement To deepen learners' engagement with local languages, art, and traditions, the university actively organizes literary events, debates, competitions, and symposiums in Indian languages. These activities provide a platform for cultural expression and exploration, reinforcing a strong connection to heritage. Participation in these events is incentivized through extra academic credits, encouraging students to immerse themselves in cultural learning. Faculty Development for Cultural Integration Recognizing the pivotal role of educators in transmitting cultural values and indigenous knowledge, the university invests in faculty development programs. Through seminars, workshops, and conferences, faculty members are trained in innovative pedagogical strategies that integrate traditional Indian

wisdom and cultural perspectives into modern teaching practices. This ensures that learners receive an education deeply rooted in Indian ethos, values, and knowledge traditions. By embedding the Indian Knowledge System into its academic structure, Pandit Sundarlal Sharma (Open) University, Chhattisgarh, is committed to nurturing culturally aware, linguistically proficient, and value-driven individuals who contribute meaningfully to society.

21.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Pandit Sundarlal Sharma (Open) University, Chhattisgarh (PSSOU) has strategically adopted Outcome-Based Education (OBE) as a core framework to enhance the quality of learning, ensuring that graduates acquire not just theoretical knowledge but also practical competencies, critical thinking abilities, and employability skills. This learner-centric approach focuses on measurable learning outcomes that align with industry needs and societal expectations, fostering a more competent, innovative, and adaptable workforce. Key Aspects of OBE Implementation at PSSOU

1. Clearly Defined Learning Outcomes PSSOU has restructured its curriculum to emphasize well-defined learning objectives at the course, program, and institutional levels. These objectives focus on:
 - Knowledge Acquisition: Ensuring learners grasp fundamental and advanced subject concepts.
 - Skill Development: Enhancing problem-solving, decision-making, and analytical reasoning abilities.
 - Application-Oriented Learning: Encouraging real-world application of theoretical concepts to improve employability.
2. Pedagogical Strategies Aligned with OBE To achieve the desired learning outcomes, PSSOU integrates diverse instructional methodologies, including:
 - Interactive Lectures & Seminars: Enriched with discussions, case studies, and problem-solving exercises.
 - Project-Based & Experiential Learning: Encouraging critical thinking, innovation, and real-world problem-solving.
 - Practical Sessions & Field Work: Ensuring hands-on experience and application of concepts.
 - Technology-Enabled Learning: Utilizing digital platforms, Learning Management Systems (LMS), and online assessments to facilitate engaging and flexible learning experiences.
3. Curriculum Development with OBE Approach PSSOU ensures that its degree and diploma programs are structured to foster higher-order cognitive skills and professional competencies.
4. Choice-Based Credit System (CBCS) for Personalized Learning PSSOU has implemented the Choice-Based Credit System (CBCS), providing learners with the flexibility to choose courses based on their interests and career goals. This system ensures:
 - Learner-Centric Education: Customizable academic pathways aligned with individual aspirations.
 - Multi-Entry & Exit Flexibility: Allowing learners to progress at their own pace while accumulating recognized credits.

Interdisciplinary Learning Opportunities: Encouraging exploration across disciplines to enhance employability and innovation. 5. **Continuous Assessment & Outcome Measurement** To ensure the effectiveness of OBE implementation, PSSOU has established a robust assessment mechanism, including: **Formative and Summative Assessments:** Regular evaluations through assignments, quizzes, projects, and examinations. **Rubric-Based Performance Evaluation:** Assessing knowledge, skills, and application capabilities. **Feedback Mechanisms:** Incorporating learner and faculty feedback to refine course content and teaching methodologies.

22.Distance education/online education:

Pandit Sundarlal Sharma (Open) University, Chhattisgarh (PSSOU), is the sole open university in the state offering a diverse range of programs exclusively through the Open and Distance Learning (ODL) mode. Committed to providing accessible and flexible education, the university ensures that learners, including working professionals and those from remote areas, receive quality academic resources and support tailored to their needs. **Key Features of Distance and Online Education at PSSOU** **Self-Learning Material (SLM) for Independent Learning:** Learners are provided with structured Self-Learning Material (SLM) designed for easy comprehension and self-paced study. E-contents of SLM are uploaded on the university website for seamless access anytime, anywhere. **Robust Digital Learning Infrastructure:** The university has a strong digital ecosystem, integrating online learning tools to enhance the learning experience. Video lectures are developed and made available on the university website, enabling learners to revisit concepts at their convenience. Virtual learning with e-resources, assignments, and interactive content. **Academic Support and Learner Assistance:** Adequate academic support is provided through dedicated learner support centers and faculty mentoring. Online help desks, query resolution platforms, and guidance services ensure learners receive timely assistance. **Interactive Learning Through Hybrid Mode:** The university adopts a hybrid learning approach, combining self-learning, digital content, and interactive sessions to facilitate deeper understanding. Webinars, virtual workshops, and online discussions provide opportunities for real-time interaction with faculty and peers. **Enhanced Accessibility Through Digital Platforms:** SLM and video lectures are available on the university website, allowing learners to access course materials at their convenience. Online assessment and examination systems streamline the evaluation process, ensuring a smooth learning journey.

Extended Profile

1.Programme

1.1	22
Number of programmes offered during the year:	
1.2	22
Number of programmes offered during the year, Please provide consolidated number of Programs offered during the year without repeat count, including the programmes that are dropped)	
1.3	7609
Number of learners admitted afresh in first-year during the year	
1.4	18134
Number of learners enrolled during the year	
1.5	378
Number of courses offered by the institution across all programs during the year	
1.6	378
Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)	

2.Student

2.1	11068
Number of graduating students during the year	
2.2	13177
Number of enrolled learners in the preceding academic year registered for term end examination	
2.3	12871
Number of registered learners in the preceding academic year appeared for term end examination	
2.4	9673
Number of learners in the preceding academic year passed in the term end examination	

3.Institution	
4.1 Total expenditure, excluding salary, during the year (INR in Lakhs):	1497.15
4.Teacher	
5.1 Number of sanctioned posts for the year:	21
5.2 Number of full-time teachers during the year:	18
5.3 Number of other academics in position against the sanctioned posts	03
5.4 Number of Full time Academic consultants employed	1473
5.5 Total number of full time teachers worked in the institution during the year (Please include the teachers who left / joined the institution during the assessment period without repeat counts:	67
5.6 Total number of other academics worked in the institution during the year (Please include the other academics who left / joined the institution during the assessment period without repeat counts	49
Part B	
CURRICULAR ASPECTS	
1.1 - Curriculum Planning Design and Development	
1.1.1 - Relevance of curricula planned, designed and developed/adopted	
<p>Curricula planned:</p> <ul style="list-style-type: none"> The University has in place a well-organized system of curriculum design and development as Board of Studies (BOS), comprising faculty members of the concerned department and the 	

invited external experts.

- The Board of Studies meets periodically and reviews, at length, the existing syllabi and designs, and develops the new curriculum based on the needs of the stakeholders.

Curricula designed:

Designing the curricula across all disciplines, employability of students is emphasized without compromising the core values and ethos of the disciplines. At regular interval of 2 to 3 years, the syllabus of the university is revised for undergraduate & postgraduate programmes in line with the UGC Curriculum Models, NET syllabuses, UPSC and other recruitment commissions.

Curricula developed/adopted:

- At the outset of the curricula planning before the launch of a programme, university teaching department conceives the initial idea of development of programme. After thorough discussion, the same is presented before the higher authority for administrative approval. It is then further preceded by preparing Programme Project Report (PPR).

Following the clearance of this initial stage, it is placed before the Board of Studies for further approval. After the approval of PPR from the Board of Studies. it is then placed before the Academic Council of the University. After the final approval gained from the academic council the same is implemented as programme for learning.

File Description	Documents
Curricula implemented by the University	https://www.pssou.ac.in/index?page=element&id=PROGRAMME_GUIDE
Mapping of curricula to Programme Outcomes	https://www.pssou.ac.in/document?id=679732043eaa5
Outcome analysis of Programme Specific Learning Outcomes and Course Learning Outcomes	https://www.pssou.ac.in/document?id=6797321d89032
Minutes of the relevant BoS/ School Board / Academic Council	https://www.pssou.ac.in/index?page=about&about_id=AQAR_24_1.1.1_MINUTES
Any other relevant information	https://www.pssou.ac.in/index?page=about&about_id=AQAR_24_1.1.1_OTHER

1.1.2 - New Programmes introduced - Percentage of programmes newly introduced by the institution during the year

13.63

1.1.2.1 - Number of new programmes introduced during the year

3

File Description	Documents
Minutes of relevant Academic Council/ School Board /BoS meetings	View File
Details of the Curricula/Syllabi of the new programmes during the year	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.1.3 - Revision of Programmes - Percentage of Programmes revised during the year

4.54

1.1.3.1 - Total number of Programmes revised during the year

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Details of the revised Curricula/Syllabi of the programmes during the year	View File
As per Data Template	View File
Any other relevant information	View File

1.1.4 - Courses being offered as MOOCs or using OERs. - Percentage of courses being offered as MOOCs or using OERs to supplement the existing courses (data for the preceding academic year)

35.71

1.1.4.1 - Number of courses being offered as MOOCs or using OERs to supplement the existing courses (data for the preceding academic year)

135

File Description	Documents
Web-link to the list of MOOCs approved	https://www.pssou.ac.in/document?id=679743be4ca45
Curriculum/ Syllabus of the courses being offered as MOOCs or using OERs	View File
Minutes of the Boards of Studies/ School Boards/ Academic Council meetings for approvals of these courses	View File
As per Data Template	View File
Any other relevant information	View File

1.1.5 - Electronic media and other digital components in the curriculum - Percentage of the Courses on offer that have incorporated electronic/digital media and other digital components in their curriculum delivery during the year

77.51

1.1.5.1 - Total number of the Courses on offer have incorporated electronic/ digital media and other digital components in their curriculum during the year

293

File Description	Documents
Details of Programmes incorporating electronic media and other digital components offered during the year	View File
As per Data Template	View File
Any other relevant information	View File

1.2 - Academic Flexibility

1.2.1 - Programmes being adopted/adapted by other HEIs - Percentage of programmes adopted/adapted by other HEIs through formal MOU during the year

54.54

1.2.1.1 - Number of programmes adopted/adapted by other HEIs during the year

12

File Description	Documents
MOU for programmes adopted/adapted by other HEIs	View File
Details of Programme	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

1.2.2 - Implementation of CBCS / ECS - Percentage of Programmes (UG/PG) in which Choice Based Credit System CBCS/ Elective Course System (ECS) has been implemented (Data of the latest completed academic year)

59.09

1.2.2.1 - Number of Programmes (UG/PG) in which Choice Based Credit System CBCS/ Elective Course System (ECS) has been implemented (Data of the latest completed academic year)

13

File Description	Documents
Minutes of relevant Academic Council/BoS/ School Board meetings for implementation of CBCS	View File
As per Data Template	View File
Any other relevant information	View File

1.2.3 - Enabling provision for lateral entry for learners - Percentage of learners admitted in the Institution through lateral entry during the year

0.71

1.2.3.1 - Number of admitted strength in programs where lateral entry is provisioned

129

File Description	Documents
Credit transfer policy	View File
List of programmes having provision for lateral entry	View File
As per Data Template	View File
Any other relevant information	View File

1.2.4 - Enabling provision for modular approach Provision for modular approach for flexible exit to the learners

1.2.4 Enabling provision for modular approach

- The course offers a modular approach for flexibility in course combinations and learning pace, with multiple entry and exit options available.
- Curriculum divided into modules and blocks for simultaneous completion of Diploma and Degree
- Curriculum evaluation system includes term end, assignment, practical, practicum, internship, and projects
- Bachelor's Degree Programme has up to 6 years registration validity Three levels for undergraduate and graduate programs are mention below:

Qualification Type and Credit Requirements

levels

Qualification Title

Programme Duration

Credit Requirements

1

Undergraduate Certificate for those who exit after the first year of the UG programme.

1 Year

36-40

2

Undergraduate Diploma for those who exit after two years of the UG programme.

2 Years

72-80

3

Bachelor Degree

3 Years

108-120

Skill Development Provision-

The skill development programme, covering all graduation level programs, aims to meet the growing needs of the scientific and industrial sector by bridging the gap between demand and supply. This includes vocational and technical training, skill upgrading, and innovative thinking for existing and future jobs.

Provision is applicable subject to guidelines and policies framed by

the State Government and UGC from time to time.

File Description	Documents
The list of Programmes having modular approach with flexible exit options for the learners	https://www.pssou.ac.in/document?id=679743c0d4952
Any other relevant information	https://www.pssou.ac.in/index?page=about&about_id=AQAR_24_1.2.4_OTHER

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues Institution integrates crosscutting issues relevant to Gender, Environment and Sustainability Human Values, Emerging Demographic changes and Professional Ethics in the curricula

1.3.1 Institution integrates crosscutting issues:

Cross-cutting concerns like gender, environmental sustainability, human values, demographic shifts, and professional ethics are integrated into university courses to create a safe learning environment

Gender

M.A.-Education, Sociology.

B.A.- Sociology, Psychology, Political Science, History, B.Ed

Environment and Sustainability

M.A. - English, Sanskrit, Chhattisgarhi,

M.Sc Computer Science, M.Com, MBA

B.Sc. - Zoology, Botany, Computer Science, B.A.-Political Science,

English, Management, Economics, Psychology, BBA, B.Com, BA/BSc/
B.Com

@.

@.

Human Values

M.A. - Education, Sociology, Sanskrit, Political Science, English,
Chhattisgarhi, MSW, M.Com, MBA

B.A.- Political Science, Economics, History, English, Psychology,
Sanskrit,

Management, Sociology, B.Sc -Zoology, Botany, B.Ed., B.lib. &
B.Sc.BBA,

B.Com, BA/B.Sc/B.Com Hindi/ English/Env

1.

Emerging Demographic changes

M.A.- English,M.Com

B.A.- Political Science, English, Economics, Management,

Psychology, BA/B.Sc/B.Com Hindi/ English/Env B.Sc -Botany, Zoology

o

Professional Ethics

M.A.- Sanskrit, English, Education, Hindi, Political Science,
Chhattisgarhi ,

M.Sc Computer Science, MA/M.Sc-Mathematics,M.COM, MSW,MBA

B.A.- Political Science, English, Economics,Management, Psychology,

History, Sanskrit,Sociology,BA/B.Sc/B.Com Hindi/English/Env

B.Sc -Botany,Physics,Zoology,Chemistry, Mathematics,Computer
Science,

B.Lib,BBA, B.Ed, B.Com,

File Description	Documents
List of courses that integrate crosscutting issues mentioned above	https://www.pssou.ac.in/document?id=679743c28d94f
Description of the courses which address Gender, Environment and Sustainability, Human Values, Emerging Demographic changes and Professional Ethics in the Curricula	https://www.pssou.ac.in/document?id=679743c263c1b
Any other relevant information	https://www.pssou.ac.in/document?id=679743c2b3854

1.3.2 - Awareness/ soft skills / life skills/value-added courses etc., on offer

1.3.2.1 - Number of Value-added courses imparting life skills and soft skills being offered by the Institution during the year

4

File Description	Documents
Brochure relating to the listed courses	View File
Course content of the Value-added courses	View File
As per Data Template	View File
Any other relevant information	View File

1.3.3 - Learners undertaking fieldwork / projects / internships etc. - Percentage of learners undertaking field work / projects / internships leading to submission of dissertation / Reports

20.66

1.3.3.1 - Number of learners undertaking field work / projects / internships leading to submission of dissertation / Reports (data for the latest completed academic year)

3748

File Description	Documents
Link to Programme structure(s)	https://www.pssou.ac.in/index?page=element&iid=PROGRAMME_GUIDE
Handbook/Manual for field work/ projects / internships.	View File
List of learners enrolled in Programme involving field work/ projects / internships etc.	View File
As per Data Template	View File
Any other relevant information	View File

1.3.4 - Courses on employability/ entrepreneurship/ skill development - Percentage of courses on offer has focus on employability/ entrepreneurship/ skill development during the year

47.61

1.3.4.1 - Number of courses having focus on employability/ entrepreneurship/ skill development during the year

180

File Description	Documents
Link to programme structure and syllabus of such courses having focus on Employability/ Entrepreneurship/ Skill development	https://www.pssou.ac.in/document?id=679743c409a25
As per Data Template	View File
Any other relevant information	No File Uploaded

1.4 - Feedback System

1.4.1 - Feedback for design and review of curriculum Mechanism is in place for obtaining structured feedback on curricula/syllabi from various stakeholders Structured feedback has been designed for review of curriculum/syllabus for the preceding academic year 1) Learners 2) Teachers and other Academics 3) Academic Counsellors 4) External Subject Experts 5) Employers 6) Alumni

A. Any 4 or more of the above

File Description	Documents
20 sample filled in Feedback forms in each category opted for the metrics	View File
As per Data Template	View File
Any other relevant information	View File

1.4.2 - Action on feedback (feedback collection, analysis and action taken) Mechanism is in place for analyzing the Feedback obtained from stake holders on curriculum/syllabus for the preceding academic year

A. Feedback collected, analyzed and action taken on feedback and such documents are made available on the institutional website

File Description	Documents
Stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council/ Syndicate/ Board of Management	View File
As per Data Template	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Learner Enrollment

2.1.1 - Average variation in enrolment of learners in the Institution during the year

7609

File Description	Documents
Total enrollment data during the year authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	View File

2.1.2 - Efforts for reaching the unreached Efforts undertaken by the Institution for reaching out to the persons who do not have access to higher education

2.1.2 Reaching the unreached

With the mission of "Reaching higher education at your doorstep," the university is constantly expanding. The following are some significant initiatives:

1. Admission:

- Online admissions are available. The admission notification is widely disseminated throughout Chhattisgarh State and promoted via various social media.
- There is no minimum age requirement for entry into any programme and online document verification is done.
- The State Government's reservation policies are followed.

1. Learner Support Center (LCS) :

- The university is successfully operating all the 147 LCSs all over the state. In areas affected by Naxal, 18 LCSs and 2 RCs have been constructed. According to university data from the 2023-24 academic year, 7609 students are enrolled in these LCSs.
- There are 32 LCSs for D.El.Ed. and 10 LCSs for B.Ed.

1. Self-Learning Material (SLM):

Learners can get easily understood SLM at their homes or on the University's website (www.pssou.ac.in) as e-content.

1. Assignments:

For the convenience of the students, blank answer sheets for writing the assignments are delivered to their address.

5. Assignment Question Papers:

The official website offers assignment question papers for download.

6. Assignment Submission:

- Students submit their assignments to the designated LCS by the deadline.
- Assistance can be obtained in person or by phone at the help desks located in LCSs, RCs, and University Headquarter.

File Description	Documents
Documents on efforts taken for reaching the unreached	https://pssou.ac.in/index?page=about&about_id=AQAR_24_2.1.2 Efforts
Any other relevant information	Nil

2.2 - Catering to Learner Diversity

2.2.1 - Catering to rural population - Percentage of learners enrolled from rural areas during the year

34.05

2.2.1.1 - Total number of learners enrolled from rural areas during the year

2591

File Description	Documents
Number of rural learners authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	View File

2.2.2 - Reaching out to learners from socially backward categories - Percentage of learners enrolled across different socially backward categories during the year

82.74

2.2.2.1 - Number of learners admitted against SC/ST/OBC and other reserved categories as per GOI norms

6296

File Description	Documents
Number of SC, ST and OBC learners authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	View File

2.2.3 - Reaching out to Persons with Disabilities (PwD) - Percentage of PwD learners enrolled during the year

1.36

2.2.3.1 - Number of learners enrolled from Divyangjans categories during the year

104

File Description	Documents
Number of PwD learners authenticated by Registrar of the University	View File
As per Data Template	View File
Document submitted by the Institution to a Government agency giving this information	View File
Any other relevant information	View File

2.2.4 - Reaching out to women / Transgender learners -Percentage of Women learners enrolled during the year

46.02

2.2.4.1 - Total number of Women / Transgender learners enrolled from during the year

3502

File Description	Documents
Number of Women / transgender learners authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	View File

2.2.5 - Reaching out to employed persons - Percentage of the employed learners who are enrolled during the year

31.89

2.2.5.1 - Number of employed learners (including self employed) enrolled during the year

2427

File Description	Documents
Number of employed learners authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	View File

2.2.6 - Learners from Special Target Group: prison inmates - Average number of prison inmates enrolled as learners during the year

0.03

2.2.6.1 - Number of prison inmates enrolled as learners during the year

3

File Description	Documents
As per Data Template	View File
Any other relevant information	View File
Number of prisoners enrolled authenticated by Registrar of the University	View File

2.2.7 - Learners from Defense and Security Forces - Average number of persons from Defense and Security Forces background namely: Defense / Security Personnel, Ex Service men/ War widows enrolled as learners during the year

1

2.2.7.1 - Number of persons from Defense and Security Forces background namely: Defiance / Security Personnel, Ex Service men/ War widows enrolled as learners during the year

20

File Description	Documents
Number of learners from defense/security background authenticated by Registrar of the University	View File
As per Data Template	View File
Any other relevant information	View File

2.3 - Teaching- Learning Process

2.3.1 - Development of Self-Learning Material (SLM) in Print

2.3.1 Process followed for development of Self Learning Material (in Print)

Development of Self Learning Material(SLM Print Media)

The self-learning course materials for students are prepared in a way that ensures students comprehend the material well. While developing the SLM, learners' comprehension level and existing level of understanding of the topic are taken into consideration. The steps listed below are used to create new SLM:-

1. Syllabus & writing board name prepared by the concerned Department
2. Approval of Syllabus and writing board name by BoS of relevant program
3. Approval by the University's AC & then by EC
4. Training on writing, format, and content quality of SLM to the writers
5. SLM developed by subject experts
6. Editing of content, language and format
7. Publishing and Distribution of course material
8. Re-edition and re-printing of SLM every 2-3 years

(a) Structure of SLM

The course content of all programs is divided into four blocks which is further divided into units then sections and sub-sections.

(b) The action plan for previously created SLM

1. The previously created SLM are first presented to the relevant BoS who review the course content and suggest any modification which is then incorporated by the editing board.
2. Corrected S.L.M. after seeking approval from the AC and EC is forwarded to publishers for printing.

Following testing and approval by the BoS and subject matter experts, the published books are delivered to the students.

File Description	Documents
Policy document on SLM	https://pssou.ac.in/document?id=67989d3f4c55c
Any other relevant information	Nil

2.3.2 - Use of Radio for providing instruction - Percentage of programmes where radio has been used for providing instruction in the latest completed academic year

0

2.3.2.1 - Number of programmes where radio has been used for providing instruction in the latest completed academic year

01

File Description	Documents
Proof of radio broadcasting with schedules of the programs	View File
Schedules of the above activities	View File
As per Data template	View File
Any other relevant information	View File

2.3.3 - Use of telecast / webcast for providing instruction - Percentage of programmes where telecast / webcast (TV broadcast, teleconferencing, web conferencing / webinars, etc) for providing instructions in the latest completed academic year

68.18

2.3.3.1 - Number of programmes where telecast / webcast (TV broadcast, teleconferencing, web conferencing / webinars, etc) for providing instructions in the latest completed academic year

15

File Description	Documents
Proof of tele- broadcasting with schedules of the programs	View File
Schedules of the above activities	View File
As per the data template	View File
Any other relevant information	View File

2.3.4 - Availability of digitized SLMs for the learners - Percentage of programs having access to online SLMs

Nil

2.3.4.1 - Number of learning material of the Institution digitized and the SLMs uploaded on the website / Online Repository/ e-content app / LMS for their availability to the learners during the year

22

File Description	Documents
Links to Digital repository of SLMs	https://pssou.ac.in/document?id=679a063d0fad 1
Any other relevant information	View File
Data template in Section B	View File

2.3.5 - Institutional Mechanism to provide academic counseling support An Institutional mechanism is in place to provide academic counselling support to learners enrolled in different programs including strategies for learner participation and engagement as well as development of required competencies and skills

2.3.5 Institutional Mechanism to provide academic counseling support

The University offers academic counseling and guidance services to students at four levels: 1. At the Learning Support Center level 2. At Regional Center level

3. At the university's headquarters level 4. At different levels

1. At the Learning Support Center level

Depending on the curriculum and academic calendar for the various courses offered to students, the university arranges contact classes for them. These classes not only help students learn by imparting subject knowledge, but also give them a chance to clear their doubts from subject matter experts, or counselors in person or over the phone.

1. At Regional Center level

Learners from different study centers visit the Regional Center to seek the elucidations of their queries pertaining to distribution of

mark sheet, submission of assignments and other information regarding the programme.

1. At the university's headquarters level

Full-time faculty members and advanced learning resources are available at UTD to assist students. Subject-specific counseling schedules are available on the university's website (www.pssou.ac.in). In addition to the ongoing counseling services offered at the university's headquarters, contact classes are scheduled for a minimum of seven to ten days.

4. At different levels

The university offer contact classes and other required support in such professional courses for which the LSCs are not well equipped.

File Description	Documents
Schedules of different counseling activities	https://pssou.ac.in/document?id=67989d41bdbb9
Report of academic Counseling sessions	https://pssou.ac.in/document?id=67989d41ecf24
Any other relevant information	Nil

2.4 - Teachers and other Academics- Profile and Quality

2.4.1 - Full-time teachers and other academics in positions – Percentage of the sanctioned posts occupied by full-time teachers and other academics respectively during the year

85.71

2.4.2 - Full-time teachers and other academics with Ph.D. - Percentage of full-time teachers and other academics with Ph.D. degree

79.59

2.4.2.1 - Number of full-time teachers and other academics with Ph.D. degree

39

File Description	Documents
Number of teachers and other academics with PhD	View File
As per the Data Template	View File
Any other relevant information	View File

2.4.3 - Programmes on offer through Collaboration - Programmes offered which are developed through collaboration with Government / other agencies

0

2.4.3.1 - Number of Programmes offered which are developed through collaboration with Government / other agencies during the year

1

File Description	Documents
Copies of MoUs with other agencies	View File
Minutes of relevant Academic Council/BoS/ School Board meetings	View File
As per Data Template	View File
Any other relevant information	View File

2.4.4 - Percentage of in-house faculty involved in design and development of SLMs during the year

42.85

2.4.4.1 - Number of in-house faculty involved in design and development of SLMs during the year

21

File Description	Documents
Minutes of relevant Academic Council/BoS/ School Board meetings	View File
Credit page of Blocks/ Courses	View File
As per Data Template	View File
Any other relevant information	View File

2.4.5 - Recognition earned by full time teachers and other academics

2.4.5.1 - Number of full time teachers who received awards, fellowships, recognition etc. from state /national /international level, Government recognized bodies during the year

1

File Description	Documents
Scanned copies of award/ appointment letters	View File
As per Data Template	View File
Any other relevant information	View File

2.4.6 - Learner : Academic Counselor ratio

2.4.6.1 - Number of empanelled Academic Counselors for the latest completed academic year:

1437

File Description	Documents
Number of Academic Counsellors with details of total teaching experience for the preceding academic year	View File
As per Data Template	View File
Any other relevant information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Process of conduct of Term-end examination Process of conduct of Term End Examination and efforts done for fair and smooth conduct of the examination

2.5.1 Process of conduct of Term End Examination (TEE)

Answer :

The University conductsthe TEEtwice a year since there are two academic sessions i.e. January to December and July to June.

To conduct the TEE successfully, the University implements certain stepsas given below:

Pre-arrangement for TEE

1. Declaration of time table for TEE before 45 days of its

initiation.

2. The panel of question paper setters attained through BoS is approved by the HVC
3. Question papers prepared by the approved paper setter.
4. Moderation by subject experts.
5. After moderation question papers are sent to the printing press.
6. Online arrangement for learners to download the Admit Card.
7. Exam centers for TEEs are issued necessary guidelines and instructions from the university to conduct the exams successfully.

Certain Measures for Maintenance of the TEE Ethically

1. Apart from all the rules and instructions a flying squad constituted to visit the exam centers without prior notice.
2. An Observer is appointed to clear the doubts at the time of conduct of exams.
3. Videography of exam process is done.
4. In case of UFM required process for disciplinary action is taken against the guilty according to rules.

Handicapped examinee are provided Writer/Scribe who does not possess the qualification of more than 12th standard. They are also provided with 20 additional minutes for finishing the examination.

Attachment link :-

Schedule of Term End Examination of preceding academic year
:-Notification- 2023-24

<https://pssou.ac.in/document?id=6798715a907f6>

Manual/Handbook for conduct of Term End Examination

<https://pssou.ac.in/document?id=65dd8d66c93db>

2.5.2 - Examination related Grievances Mechanism of the Institution to deal with examination related grievances in a transparent manner

Regarding any dissatisfaction of learners about the result of the exams and inaccuracy in the mark sheets, the University after the declaration of results for the TEE, has immediate provisions for solving issues like:

- Withheld because of missing marks.
- Withheld due to not incorporating previous marks.
- Enrollment, Roll No., Photo/Image discrepancy.
- Spelling mistakes in the names of learners or the names of their parents.
- Mark sheets not received by learners.
- Showing absence in TEE / TMA / PrE.
- For obtaining the second copy of the marks sheet.
- For re-totaling and re-evaluation.

1. For printing mistakes in names, enrollment/roll no. or image of learners, a new mark sheet is promptly generated after required modifications and procedures.
2. For ATKT a new marks sheet incorporating marks of previous classes is generated.
3. If the learner does not receive the original first copy of mark sheet because of any reason, then is given a second copy of marks sheet, after due verification.
4. If the learner is marked absent in TEE / TMA / Pr E despite his certified presence, is issued another mark-sheet with required entries.

In cases of re-totaling and re-evaluation an updated marks sheet is provided to learners.

File Description	Documents
Any other relevant information	Nil
Standard Operating Procedures related to Term End Examination related Grievances	https://pssou.ac.in/document?id=6798715ae91e3

2.5.3 - Formative Assessment Standard Operating Procedures employed for continuous (internal) assessment followed by the Institution

The formative assessment of evaluation in PSSOU is done strictly as per the regulations prescribed in ODL Regulations 2020. The formative or continuous assessment is done for 30 percentage weightage.

- Following the conclusion of the enrollment procedures, assignment question papers for all courses are uploaded in the PSSOU'S, website (<http://www.pssou.ac.in>) and it is accessible to the learners even in the remote locations.

- Assignments are completed by the learners at their own pace.
- The examiners are arranged by the LSCs/study centers for evaluating the assignments.
- After evaluation, the learners' assignment marks are displayed at their respective study centre/ Learners support center (LSC).
- The learners benefit from the critical guidance provided by the assessors to enhance their performance in the next term-end exams. These insightful remarks and recommendations are beneficial to them in their future studies. Finally, the formative assessment results through assignment are represented in the final marks sheet and the progress report.

Apart from the above process followed by the University for professional programmes like B.Ed. and D.El.Ed. learners are accessed by their mentors during contact classes. For this purpose some marks are also assigned.

File Description	Documents
Policy documents on Evaluation Methodology	https://pssou.ac.in/document?id=6798715b4eeba
Any other relevant information	https://pssou.ac.in/document?id=6798715b9dd1e

2.5.4 - Status of automation of Examination/ Evaluation processes Status of automation of examination / evaluation processes is represented by:	B. Only learner registration, Hall ticket issue & Result Processing automated
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File Description	Documents
Current Manual of examination automation system	View File
Annual reports of examination including the present status of automation	View File
As per Data Template	View File
Any other relevant information	View File

2.5.5 - Involvement of external subject experts in evaluation process Extent of involvement of external subject experts and other academics	A. Any 4 or more of the above
--	-------------------------------

in the evaluation related activities in the preceding academic year: 1. Evaluation of Assignments 2. Evaluation of Projects 3. Preparation of Term End question papers 4. Moderation of Term End question papers 5. Evaluation of answer scripts 6. Examination related duties as invigilator, observer etc.

File Description	Documents
Link to list of evaluators	https://pssou.ac.in/document?id=65dd88eac936c
As per Data Template	View File
Any other relevant information	View File

2.6 - Learner Performance and Learning Outcomes

2.6.1 - Programme Outcomes The Institution has stated Graduate Attributes / Programme Outcomes, Programme Specific Outcomes and Course Outcomes which are integrated into the assessment process

The program outcomes show the accomplishment of learning objectives stated in terms of comprehension, attitude, and academic standards.

Graduate Level Programmes

BA-History

Learn how to use their knowledge and experience to help others develop and to better understand the complex social environment through historical facts in which we live.

BA- Hindi

Apply the knowledge of language fundamentals and various kinds of literature in society to understand and create harmonized civilization.

BA- English

Demonstrate proficiency in writing and spoken communication to satisfy a range of linguistic requirements. Apprehend and respond to art, literature, and human expression from various literary

cultures.

BA- Political Science

Engagement with the scholarly community and civil society at large to develop and achieve broader academic and social ends.

BA- Sociology

Recognize the importance of people and institutions in the context of a society.

BA- Economics

The capacity to acquire knowledge in economics which increases their employability in the trade and commerce industry.

BA- Management

Developing an understanding of the basics of management, including both theory and practices, enables individuals in their career choice in the field of business and management and higher studies.

For Link in Attachment Description :-

<https://pssou.ac.in/document?id=67989d4227808>

File Description	Documents
Graduate Attributes / Programme Outcomes, Programme Specific Outcomes and Course Outcomes	https://pssou.ac.in/document?id=67989d425273 9
Any other relevant information	https://pssou.ac.in/document?id=67989d422780 8

2.6.2 - Percentage of completion status of UG and PG degree programmes with in specified period

Nil

2.6.2.1 - Number of UG learners enrolled in first year of the present assessment period.

2664

File Description	Documents
Link to declaration of results	https://www.pssou.ac.in/index?page=about&about_id=RESULT
As per Data Template	View File
Any other relevant information	No File Uploaded

2.7 - Learner Satisfaction Survey

2.7.1 - Online Learner Satisfaction Survey regarding teaching-learning process

7609

File Description	Documents
Database of all currently enrolled learners	View File
As per Data Template	View File
Any other relevant information	View File

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - Policy for promotion of research The Institution has a well defined policy for promotion of systemic and discipline based research. Also, explain the assigned budget for research and its utilization, methods for implementation and monitoring.

The UGC, through letter No. 1-130/2015 (VIP/PS) dated 03.11.2016, authorized the initiation of Ph.D. and MPhil programs under the regular mode. Enrollment for the Ph.D. program began on 05.04.2017, governed by Ordinance 02, across six departments: Management, Education, Psychology, Hindi, Sociology & Social Work, and Library and Information Science, with 21 scholars currently registered.

To encourage quality research, the university offers scholarships to full-time Ph.D. scholars in accordance with the Research Scholarship Rule, 2018 (approved in the 70th EC Meeting held on 29.03.2018, Proposal No. 06). Eligible scholars receive a monthly scholarship of Rs. 10,000, along with an additional compensatory allowance of Rs. 1,500, fostering academic excellence and supporting research initiatives.

University backs faculty research efforts, with one member in Computer Science pursuing a Ph.D. Additionally, it's engaged in 5 research projects (1 Major & 4 Minor), including those sponsored by ICSSR, Uttarakhand Open University, Rajya Yojna Ayog and two from PSSOU University itself. Departmental and University-level research committees oversee scholar progress, ensuring adherence to ethical standards and research quality.

The University is registered on Inflibnet-Shodhganga. To adhere to UGC regulations it has acquired plagiarism detection software like Drill-bit. The library houses 16,360 books, including 547 on research, with 50 offline journals, 02 online journal and Licensed versions of SPSS and AMOS to support research endeavours.

File Description	Documents
Minutes of the Governing Council/ Syndicate/Board of Management / Academic Council/ Research Council related to research promotion policy adoption	https://pssou.ac.in/document?id=6798aca6alea7 https://pssou.ac.in/document?id=6798aca6cdab7
Policy document on promotion of research	https://pssou.ac.in/document?id=65dd8d69783ab
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_3.1.1_OTHER

3.1.2 - Research facilities for teachers, other academics and learners Research facilities available to the teachers, other academics and learners of the Institution for pursuing research

1. Reference Library
2. Online subscription to research journals
3. Research/Statistical Databases
4. Media Laboratory / studios
5. Science laboratories
6. Computing Laboratory and support for both qualitative and quantitative data analysis including softwares
7. Data curation and sharing facility
8. Language laboratory
9. Central Instrumentation Centre

A. Any 6 or more of the above

File Description	Documents
URLs of the available facilities	https://pssou.ac.in/index?page=about&about_id=AQAR_24_3.2.1_PHOTO
As per Data Template	View File
Any other relevant information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Government and Non-government grants for research

3.2.1.1 - Grants for research projects and Chairs sponsored by the government and non-government sources such as Industry, Corporate Houses, International bodies, endowments, professional associations etc has been received by the Institution during the year (INR in Lakhs)

22.19

File Description	Documents
Award letters for research projects sponsored by government and non-government	View File
As per Data Template	View File
Any other relevant information	View File

3.2.2 - Research projects funded to teachers – Number of research projects funded by the institution / government and non-government agencies per teacher

4

File Description	Documents
List of research projects	View File
Document from Funding Agency	View File
Link of the funding agency website	https://pssou.ac.in/document?id=6798aca8356c7
As per Data Template	View File

3.3 - Innovation Ecosystem

3.3.1 - Innovative initiatives of the Institution Institution has taken initiatives for creating an ecosystem for Innovation by establishing Innovation Centre/Cell. The institution has also taken innovative initiatives by providing access to diversified learner groups

3.3.1: Innovative Initiatives of the Institute Pandit Sundarlal Sharma Open University (PSSOU) is committed to fostering innovation and extending education to underserved communities. The University promotes research through doctoral programs and skill-oriented education. To support these efforts, it has established various cells and centers to drive innovative practices. The Center for Innovation, Startup, and Entrepreneurship Development facilitates corporate partnerships and research-driven policies to support Chhattisgarh's startup ecosystem. The Student Support Portal centralizes academic resources, streamlining admissions, examinations, and student services. The Center for Social Reform and Extension fosters self-reliance, environmental consciousness, and social justice. The Women Holistic Development Centers empower women through educational and cultural programs, while the Eco-friendly Development Cell promotes sustainability through seminars and workshops. Model Learner Centers offer digital resources to enhance student engagement. Swami Atmanand Peeth focuses on the upliftment of disadvantaged communities through cultural and educational programs. The Equal Opportunities Cell and ST/SC/OBC Cell ensure inclusivity through financial aid, counseling, and skill development. The Women's Harassment Objection Cell and Anti-Ragging Cell safeguard a respectful and secure academic environment. The Samaj Sudhar Evam Vistrit Gatividhi Cell promotes social reform and community development through outreach initiatives. These centers collectively enhance academic accessibility and social impact.

File Description	Documents
The Innovation Centre/ Cell	https://pssou.ac.in/index?page=about&about_id=NAAC_CELL_3.3.1
Initiatives taken by the institution	https://pssou.ac.in/index?page=about&about_id=AQAR_24_3.3.1_INI
Any other relevant information	Nil

3.3.2 - Workshops / seminars conducted on innovative practices

3.3.2.1 - Total number of workshops/seminars conducted during the year on: ? Intellectual Property Rights (IPR); ? Open Educational Resources (OERs); ? Massive Open Online Courses (MOOCs); ? Technology-Enabled Learning; ? Learning Management System; ? Development of e-content and

1

File Description	Documents
Report of the event/ link to the material developed	View File
List of workshops/seminars during the year	View File
As per Data Template	View File
Any other relevant information	View File

3.3.3 - Innovative content developed in the form of e-modules / e-SLMs / MOOCs for : A. NMEICT B. NPTEL C. SWAYAM D. e-PG Pathshala E. e-SLMs F. other MOOCs platform G. Institutional LMS

3.3.3.1 - Total number of e-content modules developed for any of the platforms listed above.

23

File Description	Documents
List of the innovative contents developed during the year	View File
As per Data Template	View File
Any other relevant information	View File

3.3.4 - Awards for innovation

3.3.4.1 - Number of Awards for innovation received by the Institution, its teachers/other academics/ research scholars/Learners during the year

2

File Description	Documents
Scanned copies of award letters	View File
Award details	View File
As per Data Template	View File
Any other relevant information	View File

3.4 - Research Publications and Awards

3.4.1 - Mechanisms to check malpractices and plagiarism in research The institution has a stated code of ethics for research, the implementation of which is ensured by the

A. All 4 of the above

following: (during the year) 1) Research methodology with course on research ethics 2) Ethics Committee 3) Plagiarism Check 4) Committee on publication guidelines

File Description	Documents
Institutional code of ethics document	View File
Notification for Research Ethics Committee	View File
Minutes of the committee	View File
As per Data Template	View File
Any other relevant information	View File

3.4.2 - Ph.D. degrees awarded per recognised research guide of the University.

3.4.2.1 - Number of Full time teachers recognized as guides by the University as per UGC regulation during the year:

9

File Description	Documents
Web-link of the Research page	https://pssou.ac.in/index?page=element&id=PHD
List of Ph.D. scholars and their details like name of the guide , title of thesis, year of award etc	View File
As per Data Template	View File
Any other relevant information	View File

3.4.3 - Research publications – Number of research papers published per teacher of the institution in the Journals notified by UGC care list during the year

34

File Description	Documents
Web-link of research papers published	https://pssou.ac.in/document?id=65dda7441cca4
As per Data Template	View File
Any other relevant information	View File

3.4.4 - Books and Chapters in edited volumes published per teacher etc.

3.4.4.1 - Number of books and chapters/ units in books/ SLMs published of the institution during the year

31

File Description	Documents
Web-link of publications	https://pssou.ac.in/document?id=65dda745e8779
Any other relevant information	View File
As per Data Template	View File

3.4.5 - Citations of the publications Impact Factor of the research publications from the Institution Citations of the publications by teachers and academics during the year based on average Citation index in Scopus/ Web of Science.

Faculty members of Pandit Sundarlal Sharma (Open) University Chhattisgarh have made significant contributions to academia, as evidenced by their publication and citation records in Scopus and Web of Science. Based on one of the key authors (Author ID: 57205366050), there are:

- 89 total citations of the faculty's 31 publications
- An h-index of 6, reflecting consistent scholarly impact

These citation metrics underscore the visibility and influence of the Institution's research output across diverse fields, including E-learning, Entrepreneurship, Technology Acceptance, and more. Moreover, an average citation index of approximately 2.8 citations per document (calculated as total citations divided by the total number of publications) illustrates the growing reach and academic relevance of the University's research.

The sustained citation performance and the reputable journals in

which these studies are published further highlight the quality and impact of research at the University. Moving forward, Pandit Sundarlal Sharma (Open) University Chhattisgarh remains committed to supporting high-caliber scholarship and enhancing its global research footprint through strategic publication efforts in peer-reviewed, high-impact outlets.

File Description	Documents
as per data templates	View File

3.4.6 - h-index of the Institution Details of the publications of the teachers and other academics of the Institution during the year to calculate h-index of the Institution based on the Citations of the publications in Scopus / Web of Science

Publications from the faculty and academics of Pandit Sundarlal Sharma (Open) University Chhattisgarh were analyzed to determine the Institution's h-index, based on citations recorded in Scopus and Web of Science. A total of 31 publications attributed to our faculty (sampled here from Author ID 57205366050) were identified, covering a diverse array of research areas such as E-learning, Entrepreneurship, Organizational Behavior, Edge Computing, Distance Education, and AI in Management.

From this set of publications:

- Total Citations: 89
- h-index: 6

These outputs reflect the growing scholarly impact and research profile of the Institution. The publications demonstrate interdisciplinary collaboration and showcase the increasing global contribution of the University's research efforts. Topics range from technology-enhanced learning to modern management applications, highlighting a blend of innovative thinking and academic rigor.

By continually monitoring and reporting these citation metrics, Pandit Sundarlal Sharma (Open) University Chhattisgarh reaffirms its commitment to academic excellence and strategic growth in research. This h-index underscores the Institution's dedication to fostering high-quality scholarly work, further advancing its reputation and scholarly influence.

File Description	Documents
Citations of publications based on Scopus / Web of Science – h-index of the institution	View File
Any other relevant information	View File
As per Data Template	View File

3.5 - Consultancy

3.5.1 - Consultancy Policy The Institution has a policy on consultancy including revenue sharing between the institution and the individual/ agency

3.5.1 Description of Consultancy Policy

The Consultancy Policy of Pt. Sundarlal Sharma Open University (PSSOU) enables faculty and officers to provide expert advisory services, undertake research projects, and promote financial self-reliance. All consultancy work is conducted under the personal signature of the consultant and does not carry the official seal of the University.

PSSOU classifies consultancy services into four categories:

1. Individual consultancy without institutional facilities.
2. Individual consultancy with institutional facilities.
3. Group consultancy without institutional facilities.
4. Group consultancy with institutional facilities.

To engage in consultancy, prior approval from the Vice Chancellor is mandatory. This approval is sought through the respective Head of Department or Center Director and communicated via the Registrar and Nodal Office, with a copy sent to the Finance Section.

Organizations seeking consultancy services must submit a comprehensive proposal outlining the issues to be addressed, project duration, associated costs, and consultancy fees. Payments are to be made through RTGS or demand draft to the Registrar, PSSOU.

The consultancy fee is allocated between the consultant and the professional faculty fund of the department, with administrative charges varying based on the consultancy category. If University facilities are utilized, the party must bear actual expenses in addition to the consultancy fee.

Consultants may earn up to ₹1,00,000 annually or as prescribed by

the Executive Council, with applicable taxes deducted at source or paid by the consultant.

File Description	Documents
Minutes of the Governing Council/ Syndicate/Board of Management related to consultancy policy	https://pssou.ac.in/document?id=65dda748c0803
Policy document on consultancy	https://pssou.ac.in/document?id=65dd9fa16aea9
Any other relevant information	Nil

3.5.2 - Revenue from consultancy – Revenue generated by the Institution from consultancy

3.5.2.1 - Revenue generated from consultancy provided by teachers and other academics of the Institution during the year (INR in Lakhs)

0.0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy	View File
List of teachers and other academics providing consultancy	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

3.5.3 - Revenue from training/ seminars/ conferences/ etc. –Revenue generated by the Institution from training / seminars/ conferences/ etc. through sponsorship during the year (INR in lakhs)

0.5

File Description	Documents
Audited statements of account indicating the revenue generated through training	View File
Schedule of the training programmes	View File
As per Data Template	View File
Any other relevant information	View File

3.6 - Extension Activities

3.6.1 - Extension activities The impact of the extension activities of the Institution in sensitizing the learners and other stakeholders to social and sustainable development issues leading to inclusive society during the year

3.6.1 EXTENSION ACTIVITIES

Pandit Sundarlal Sharma (Open) University Chhattisgarh (PSSOU) has been a forerunner in promoting social responsibility and holistic development across the state through its innovative outreach and extension programs. With a strong commitment to addressing societal concerns, PSSOU operates through its Regional Centers (RCs) and Learner Support Centers (LSCs), employing non-conventional methods in open and distance Learning (ODL).

Key initiatives include the Village Adoption Program, where the university's Social Responsibility Cell has adopted five villages—Nirtu, Koni, Ramtala, Birkons, and Turkadih—fostering health, education, self-employment, and environmental awareness.

PSSOU also runs the Brahm Rishi Yog Aarogya Kendra and BramharishiVaristh Yog Arogya Kendra, promoting physical health through regular yoga sessions, health camps, and lectures. Celebrations like International Yoga Day further underline this commitment. The university hosts impactful events, including the National Seminar on the Legacy of Netaji Subhas Chandra Bose and the Annual Conference on World Mental Health Day, enhancing awareness on critical historical and health issues.

Workshops on Ayushman Bharat Scheme's effectiveness and Drillbit Anti-Plagiarism Software Training reflect PSSOU's dedication to academic integrity and healthcare awareness. Observances like International Women's Day, Voter's Oath Day, Constitution Day, and lectures on Jagadguru Shri Shankaracharya emphasize civic engagement

and cultural enrichment. The newly established Environmental Friendly Development Center showcases PSSOU's commitment to sustainable development.

Through these initiatives, PSSOU continues to inspire educational growth, community welfare, and lifelong learning.

File Description	Documents
Brochures of the activities	https://pssou.ac.in/index?page=element&id=NAAC_EVENTS
Activity Reports	https://pssou.ac.in/index?page=element&id=NAAC_EVENTS
Any other relevant information	Nil

3.6.2 - Recognition of extension activities

3.6.2.1 - Number of awards and recognition received for extension activities from Government /recognized bodies during the year:

5

File Description	Documents
Awards for extension activities	View File
Scanned copy of the award letters	View File
As per Data Template	View File
Any other relevant information	View File

3.6.3 - Collaborative extension and outreach Programmes

3.6.3.1 - Number of extension and outreach Programmes conducted in collaboration with Community Based Organizations, Government and non-government Organizations during the year

6

File Description	Documents
Reports of the event organized	View File
As per Data Template	View File
Any other relevant information	View File

3.6.4 - Participation in extension activities

3.6.4.1 - Number of employees and learners participating in extension activities conducted by the Institution with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, AIDS Awareness, Gender issues, Rights of PwD during the year

202

File Description	Documents
As per Data Template	View File
Any other relevant information	View File
Report of the event	View File

3.7 - Collaboration

3.7.1 - Collaborative activities with Institutions

3.7.1.1 - Number of Collaborative activities for research, programme development and faculty exchange with institutions during the year

1

File Description	Documents
Scanned copies of collaboration document	View File
As per Data Template	View File
Any other relevant information	View File

3.7.2 - Collaborations with industries

3.7.2.1 - Number of collaborations with industries for learner exchange, internship, establishing Chairs during the year

1

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Facilities available at Institution Headquarters and Regional Centres Infrastructural facilities viz., academic units, administrative units, storage and dispatch units, library, Laboratories, Multimedia Laboratories, Seminar Rooms, Auditorium, warehouses, Media Production, Print Production, etc.

4.1.1 Infrastructural facilities viz., academic units,

administrative units, storage, and dispatch units, library, Laboratories, Multimedia Laboratories, Seminar Rooms, Auditorium, warehouses, Media Production, Print Production, etc.

University boasts a strategically located headquarters equipped with comprehensive facilities. The campus includes an Academic Building, Administrative Building, Evaluation Building, a well-stocked Library, Guest House, Student Hostel, Press, Canteen, Bank, Helipad, and residential quarters for various staff categories.

The Academic Building, sprawling over 18378 sq. ft., houses various academic departments, featuring classrooms, lecture halls, computer labs, faculty rooms, seminar halls, and more. It's home to seven academic departments, including Hindi, Sociology, Social Work, and others, each under the guidance of department heads.

The Administrative Building, covering 27066 sq. ft., accommodates key offices like the Vice Chancellor's and Registrar's offices, alongside other essential administrative units. It's equipped with internet and Wi-Fi facilities, enhancing operational efficiency.

The campus also includes an Evaluation Building, which hosts various departments and offers Wi-Fi connectivity. The Guest House and Student Hostel, set on 8989 and 23117 sq. ft. respectively, provide comfortable accommodation facilities. The Library, with its extensive collection and digital resources, supports the academic needs of learners and faculties.

Furthermore, the campus features well-equipped laboratories, seminar rooms, an auditorium, and a Press and Material Production & Distribution Division. PSSOU's regional centers, including six main and one sub-regional center, are fully equipped and managed by regional directors or coordinators.

File Description	Documents
Annual report of the Institution	https://pssou.ac.in/document?id=67989d43e70c3
Geo-tagged photographs of campus and all other infrastructural facilities	https://pssou.ac.in/index?page=about&about_id=AQAR_24_4.1.1_PHOTO
Any other relevant information	Nil

4.1.2 - Expenditure incurred for infrastructure augmentation –Percentage of expenditure incurred for infrastructure augmentation**11****4.1.2.1 - Expenditure incurred for infrastructure augmentation excluding salary during the year (INR in lakhs)****164.79**

File Description	Documents
Audited utilization statements	View File
Budget allocation for infrastructure	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.1.3 - Percentage of the expenditure incurred on maintenance of physical facilities and academic support facilities**12.58****4.1.3.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary during the year (INR in lakhs)****188.43**

File Description	Documents
Audited statements of accounts.	View File
Budget and Statements of Expenditure	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.2 - IT Infrastructure**4.2.1 - ICT enabled facilities at HQs – Percentage of IT enabled rooms and seminar halls of the Institution for academic support at Headquarters.****100%****4.2.1.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at the Institution HQs (Data for the latest completed academic year) :****82**

File Description	Documents
Geo- tagged Photographs of IT infrastructure facilities at HQs	View File
As per Data Template	View File
Any other relevant information	View File

4.2.2 - ICT enabled facilities at RCs – Percentage of IT enabled rooms and seminar halls of the Institution for academic support in Regional Centres (RCs)

90%

4.2.2.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at Regional Centres (RCs). (Data for the latest completed academic year)

36

File Description	Documents
Photographs of infrastructure facilities at a few RCs	View File
As per Data Template	View File
Any other relevant information	View File

4.2.3 - ICT enabled facilities at LSCs – Percentage of IT enabled rooms and seminar Halls of the Institution for academic support in learner support centres (LSCs)

43.34%

4.2.3.1 - Number of rooms and seminar halls for academic support with ICT facilities/Wi-Fi/LAN at Learner Support Centres (LSCs) (Data for the latest completed academic year)

2088

File Description	Documents
Geo – tagged Photographs of infrastructure facilities at a few LSCs	View File
As per Data Template	View File
Any other relevant information	View File

4.2.4 - Frequency of updating of IT facilities – Frequency of IT facilities updated at the Headquarters and the Regional Centres of the Institution including website, online system, etc

4.2.4 Frequency of IT facilities updated at the Headquarters and the

Regional Centres of the Institution including website, online system, etc.

The institution has a specialized unit for managing its IT infrastructure, focusing on planning, need forecasting, maintenance, and delivering uninterrupted IT services. This proactive approach includes regularly updating IT systems based on feedback from learners, stakeholders, and technical feasibility studies.

The university's website is regularly updated with information approved by designated officers, ensuring timely and accurate communication. Additionally, PSSOU has made significant strides in e-learning by providing electronic study materials through its web portal and implementing online admission, renewal, and counselling systems, adapting to guidelines from various regulatory bodies.

PSSOU's network infrastructure features a 20GB fibre optic backbone and 100 Mbps desktop connectivity, with ongoing expansion of its Wi-Fi network across the campus. This robust network links the academic and administrative buildings, library, guest house, and hostels. The internet capacity has been upgraded with a 100GB fibre optic leased line.

The university has also embraced ICT-enabled learning, offering postgraduate programs through digital platforms since 2019-20. This initiative allows learners to access content via various devices, supported by high-definition video conferencing and online platforms for classes, counselling, and project collaboration.

Faculty members and departments are equipped with computers and internet access. All computing devices operate on licensed software with automatic updates, ensuring a secure and efficient digital environment.

File Description	Documents
Scanned copy of agreement	https://pssou.ac.in/document?id=6798a999b979e
Any other relevant information	Nil

4.2.5 - Internet Bandwidth at the HQs and RCs – Available bandwidth of the internet facility at the Headquarters and Regional Centres of the Institution

150

File Description	Documents
Relevant documents on available bandwidth of internet connection at the Institution's Head Quarters and Regional Centres	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.2.6 - Facilities for media production - Facilities for audio, video and e-content development are available and are in use at the Institution Audio- video and e-Content production facilities: 1. Audio / video studios 2. Outdoor shooting equipment /Outdoor audio recording 3. Post production unit / Editing unit 4. Duplication unit 5. Graphics workstation 6. Direct Reception Sets (DRS) 7. Set Scenic unit 8. Make-up unit 9. E-Platform 10. Workstations with broadband connectivity 11. Cloud space 12. Licensed software 13. Uninterrupted web connectivity 14. IT security system

A. More than 10of the above

File Description	Documents
As per Data Template	View File
Geo-tagged photographs of the facilities for audio, video e-content production	View File
Any other relevant information	View File

4.2.7 - Percentage of viewers (learners) to Transmission facilities of the Institution

0

4.2.7.1 - Number of viewers (learners) of transmission facilities (Radio and Television Channels) for the latest completed academic year

1

File Description	Documents
Geo-tagged photographs of the facilities available	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

4.2.8 - Automation systems The level of automation of different aspects of Institution including the features of Office Automation System/ERP/MIS (Online Support to Learners, Staff, RCs and LSCs)

4.2.8 The level of automation of different aspects of Institution including the features of Office Automation System/ERP/MIS (Online Support to Learners, Staff, RCs and LSCs)

The University has fully automated its processes from admissions to result publication, streamlining operations for efficiency and ease of access. Learners can apply for admission exclusively online via the university's website, pssou.ac.in, where they submit their applications and necessary scanned documents. The payment options are diverse, including internet banking, card payments, and challan, with immediate online confirmation of successful admissions.

The verification of learner applications is conducted online through the university's headquarters and regional centers. PSSOU enables learners to download admit cards and view results directly from their website. Additionally, learners have the convenience of applying online for various services like fee refunds, migration, duplicate mark sheets, eligibility certificates, and more.

The university provides comprehensive e-learning materials accessible on its website, catering to all streams. Learners can read them online, along with downloading assignment question papers and accessing audio-visual lectures. Information about contact classes is communicated through the website, SMS, and tele-service, ensuring students are well-informed.

PSSOU's central library, equipped with the user-friendly SOUL software, boasts a vast collection of books, journals, theses, and e-books. The library's resources are meticulously organized for easy access and reference.

The university's LSCs and RCs are well-equipped with essential technological resources, including internet connectivity, to facilitate smooth academic and administrative functions.

File Description	Documents
Any other relevant information	https://pssou.ac.in/document?id=6798a9a4139ab
Automation system	https://pssou.ac.in/document?id=6798a9a3a7801

4.3 - Learning Resources

4.3.1 - Provision of Learner Support Services Learner Support Services established at the different levels by the Institution (Three tier/ Two tier)

4.3.1 Learner Support Services established at the different levels by the Institution (Three tier/ Two-tier)

PSSOU has implemented Three Tier Learner Support System, crucial for the success of its ODL programs. This system caters to the diverse needs of learners, who may be located in remote or tribal areas, and offers them flexibility and support outside the traditional classroom setting.

Head Quarters: PSSOU utilizes an integrated multimedia approach, combining print materials, broadcasting, interactive counseling, email, and web technologies. The headquarters coordinate various activities such as admissions, dispatch of study materials, counselling sessions, assignment evaluations, and continuous feedback. Administrative departments are located at HQ.

Regional Centres: Seven Regional Centres across the state support learners with adequate infrastructure and resources. These centers offer free internet facilities, academic support from discipline-specific faculty members, and well-equipped science laboratories. Activities include induction meetings, face-to-face counseling, and contact classes with mandatory attendance for practical subjects, and home assignment distribution and collection.

Learning Support Centres (LSCs): Operating through a network of 147LSCs, these centers are pivotal in offering direct interaction with academic counselors and co-learners. LSCs provide pre-admission counseling, admission support, access to e-study materials, prompt dispatch of self-learning materials, help desk services, and online guidance and counseling.

Overall, PSSOU's three-tier learner support system effectively addresses the challenges of distance learning.

File Description	Documents
List of support services provided at Headquarters, Regional Centres, Learner Support Centres	View File
Organizational chart of support services available	View File
Any other relevant information	No File Uploaded

4.3.2 - Average number of Learners attached to LSCs

23837

4.3.2.1 - Number of LSCs in the preceding academic year:

147

File Description	Documents
Enrolment details of the preceding year	View File
Distribution of learners LSC wise	View File
As per Data Template	View File
Any additional information	No File Uploaded

4.3.3 - Academic counselling sessions held Regular conduct of academic counselling sessions (for theory and practical courses) at Learner Support Centres under each Regional Centre during the preceding academic year

4.3.3 Academic Counselling Sessions held

PSSOU has developed a multifaceted academic counselling structure to enhance the learning experience in distance education. Recognizing the pivotal role of counselling in bridging the gap between traditional and distance learning, PSSOU focuses on creating a quality educational environment. The counselling sessions, a core component of the ODL system, facilitate direct interaction between learners and counsellors, ensuring effective dissemination of information and fostering a culture of self-study.

PSSOU's counselling design adheres to ODL norms, requiring learners to complete a portion of their study hours through face-to-face sessions at Learner Support Centers. The remaining hours are covered

through self-study, utilizing Self Learning Materials (SLM), assignments, and multimedia support. The University employs various counselling formats: face-to-face interactions, telephone counselling, broadcasts via Community Radio, web interactions including pre-recorded lectures and real-time video sessions, and guidance through assignments. This diverse approach caters to the needs of remote learners, overcoming infrastructural challenges.

Moreover, PSSOU's monitoring mechanisms ensure the quality and effectiveness of these counselling sessions. The RSD and LSS are closely monitored, with progress reports submitted regularly for analysis and institutional improvement. This comprehensive approach not only enhances the success rate among ODL learners but also strengthens the ODL system in India, fostering confidence and a positive attitude in distance learners.

File Description	Documents
Monitoring reports of LSCs	https://pssou.ac.in/document?id=6798a9a66f1e4
Reports on counselling sessions	https://pssou.ac.in/document?id=6798a9a57bd9e
Any other relevant information	https://pssou.ac.in/document?id=6798a9a5c92b3

4.3.4 - Expenditure on Library – Percentage of annual expenditure on library during the year

0.26

4.3.4.1 - Annual expenditure on library during the year (INR in lakhs)

3.95

File Description	Documents
Web-link to Library catalogues	http://192.168.1.10/WebOPAC/
Web-link to relevant resources available in the library	https://pssou.ac.in/document?id=6798a9a7a7802
As per Data Template	View File
Any other relevant information	View File

4.3.5 - Library Automation Library is automated in using Integrated Library Management System (ILMS) A. Name and features of the ILMS software B. Nature and extent of automation (full or partial) C. Year of commencement and completion of automation

4.3.5 Library is automated using Integrated Library Management System (ILMS)

Vivekananda Library, established in 2013, plays a vital role in supporting the educational pursuits of teachers, research scholars, and learners. Spanning two floors, it features various sections including periodicals, reading areas, circulation, theses, and news reading sections. The library initiated its partial automation in 2008, aiming to complete by 2025.

For automation, the library employs SOUL 3.0, a sophisticated Integrated Library Management System (ILMS) developed by INFLIBNET Centre. SOUL 3.0, designed to meet the specific needs of college and university libraries, operates in a client-server environment and adheres to international bibliographic, networking, and circulation standards. Its six modules—Acquisition, Catalogue, Circulation, Serial Control, OPAC, and Administration—facilitate efficient management of library functions.

The library's collection includes 17,895 books, 52 current and 3,286 back volumes of journals, and 256 Ph.D. theses. Additionally, it provides access to extensive resources through DELNET, including union catalogues, article databases, CD-ROMs, and electronic books.

To enhance user access to e-resources, the library offers free Internet and Wi-Fi within its premises. The automation infrastructure is supported by robust hardware, including PIV or higher processors, a minimum of 512 MB RAM (1 GB recommended), and ample free hard disk space, compatible with various versions of Windows.

File Description	Documents
Any other relevant information	Nil
Geo-tagged photographs	https://pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_23_24/4.3.5/gallery/

LEARNER SUPPORT AND PROGRESSION

5.1 - Learner Support

5.1.1 - Promotional Activities for Prospective Learners The Institution promotes its programmes for the prospective learners through various activities

MetricNo.

Weightage

5.1.1Q1M

Promotional Activities for Prospective Learners:

Promotional activities for the University begin at the Headquarters and are spread across all of Chhattisgarh. The University offers admissions twice a year, and before each admission period, a notification with important details, including the application deadline, is issued. This notification is shared both online and offline with Regional Centres and Learning Support Centres and is displayed on notice boards at the University Headquarters, Regional Centres, Learning Support Centres, and on the University website.

Our Regional Centres and Learning Support Centres play a key role in reaching out to potential learners, as they have direct contact with them. These centres assist learners with queries about the admission process through in-person support or phone assistance.

Promotional activities include tree planting, voter awareness, child rights campaigns, seminar, workshops, psychological centre Yoga Day, Constitution Day, cleanliness drives, street plays and other social responsibility initiatives. In addition to in-person activities, the University also promotes certain activities through online platforms like You tube, WhatsApp groups and the official University website.

Activities through online modes used by the University:

www.pssou.ac.in (University website)

<https://www.youtube.com/@pssou2005> (YouTube Channel)

10

File Description	Documents
Activities undertaken	https://pssou.ac.in/index?page=about&about_id=AQAR_23_5.1.1_ACTIVITY
Any other relevant information	Nil

5.1.2 - Pre-admission Counseling Services Activities undertaken by the Institution for providing pre-admission counseling services to prospective learners and induction of newly enrolled learners at Institution Headquarters, Regional Centers and Learner Support Centers

Matric No.

Weightage

5.1.2

Q1M

Pre-admission Counseling Services:

Pre-admission Counseling Services include:

1. Understanding the learner's previous education.
2. Determining the learner's age.
3. Identifying the learner's interests.
4. Assessing the learner's employment status.
5. Exploring career options for the learner.
6. Analyzing the learner's overall profile.
7. Providing information about open and distance learning.
8. Addressing any concerns or misconceptions about open and distance learning.
9. Offering detailed information on courses and career paths available at Pt. Sundarlal Sharma (Open) University, Chhattisgarh, Bilaspur.
10. Following up with prospective learners.

The University offers pre-admission counseling through a three-tier system:

1. University Headquarters
2. Regional Centers
3. Learner Support Centers

The University website (www.pssou.ac.in) and the prospectus play a key role in this process.

An induction program for newly enrolled learners is a best practice that helps achieve excellent results for both the institution and learners. Separate induction programs are conducted for the Education and Management departments to provide specialized guidance to students.

10

File Description	Documents
Activities undertaken	https://pssou.ac.in/index?page=about&about_id=AQAR_23_5.1.2_ACTIVITY
Any other relevant information	Nil

5.1.3 - Online Admission and Related Activities The status and process of online admission including payment of fees

Metric No.

Weightage

5.1.3

QIM

Online Admission and Related Activities:

Certain information related to online admission are as follows:

- **Online Application:** All admissions are conducted online through our university website (www.pssou.ac.in).
- **Application Form:** Prospective students are required to fill out and submit their application forms online.

- **Download Instructions:** Detailed instructions for the online application process can be downloaded from the university website.
- **Admission Fees:** The fees are divided into two parts i.e. a Registration Fee and a Course Fee. Both can be paid together or separately, based on the student's preference.
- **Payment Methods:** Fees can be paid online using a Credit Card, Debit Card, or Internet Banking, or offline through Challan at Gramin Bank or Bank of Baroda.
- **Submission:** After paying the fees, applicants need to print two copies of their application form. One copy should be submitted to the selected learner support center, and the other should be kept for their records.

10

File Description	Documents
Online Admission and related activities	https://pssou.ac.in/index?page=about&about_id=AQAR_23_5.1.3_ACTIVITY
Any other relevant information	Nil

5.1.4 - Dispatch of Study Material and related grievance handling mechanisms Strategy followed by the Institution for dispatch of study material to learners and mechanisms to resolve grievances related to Dispatch of Study Material

Metric No.

Weightage

5.1.4

QIM

Dispatch of Study Materials to Learners

1. **Admission Verification:** Verified online admission details are sent to the Material Production and Distribution Division (MPDD) to generate the learner's information.
2. **Address Tagging and Barcoding:**
 - The learner's address tag is printed and attached to a railway parcel barcode (previously obtained from the postal department).
 - The barcode is scanned to retrieve delivery details and ensure proper record-keeping.
3. **Packing Materials:**
 - Study materials, assignments, and brochures are packed using an automatic stripping machine.
 - The packed materials are sorted program-wise and year-wise into envelopes.
4. **Dispatch to Learners:**
 - The packed envelopes are sent from the MPDD to the post office, where they are dispatched to the learners' addresses.

Grievance Handling Mechanism

1. **Problem Identification:** In cases where learners do not receive study materials at their addresses, the issue is identified and addressed.
2. **Regional Center Support:** Learners are contacted personally, and the study materials are made available through regional centers to resolve the grievance.

10

File Description	Documents
Material dispatch related activities	https://pssou.ac.in/index?page=about&about_id=AQAR_23_5.1.4_ACTIVITY
Any other relevant information	https://pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_23_24/5.1.4/gallery/

5.1.5 - Attending to learners' queries
Modes/approaches employed by the University to attend to learners' queries include: 1. Automated interactive voice response system 2. Call centre 3. Online Help Desk 4. Social media 5. App based support 6. Chat Box 7. E-

B. Any 6-7of the above

mail Support 8. Interactive radio counselling 9. Teleconferencing 10. Web-conferencing 11. Learner Services Centre/ Inquiry Counter 12. Postal communication

File Description	Documents
Web-link to Online Help Desk, App based support, Chat Box, Interactive radio counselling, Web-conferencing, Learner Services Centre, any other	https://pssou.ac.in/index?page=about&about_id=NAAC WEBLINK 24 5.1.5
As per Data Template	View File
Any other relevant information	View File

5.1.6 - Academic counselling services Modes employed by the Institution to provide academic counseling services to its learners include: 1. Face to face counselling sessions 2. Interactive radio counselling 3. Online LMS based counselling 4. Teleconferencing 5. Web-conferencing 6. Laboratory based counselling 7. Internship 8. Workshops 9. Field study 10. Seminar 11. Extended Contact Programme (ECP) 12. Enhancement of Professional Competency (EPC)

A. Any 8 or more of the above

File Description	Documents
Web-link to counselling schedules for current year	https://pssou.ac.in/document?id=65dd748bcbb03
As per Data Template	View File
Any other relevant information	View File

5.1.7 - Addressing learners' grievances – The Institution has a transparent mechanism for timely redressal of learner grievances. Percentage of grievances received at HQ and redressed during the year

99.09

5.1.7.1 - Number of grievances received at HQ during the year

882

File Description	Documents
Web link to Grievance Redressal Mechanism Committee for learners	https://pssou.ac.in/document?id=6799fa502500 2
As per Data Template	View File
Any other relevant information	View File

5.1.8 - Special Learner Support Centres Reaching out to special learners like persons with disabilities, prison inmates, employees of defense or security forces, transgenders, SC / ST, minorities, women; learners from rural and remote areas etc

Metric No.

Weightage

5.1.8

Q1M

Special Learner Support Centers

1. Focus on Rural and Remote Areas:

- The university prioritizes establishing Learner Support Centers (LSCs) in rural and semi-urban areas, offering special privileges and support to learners in these regions.

2. Network of Learner Support Centers:

- The university operates 147 LSCs through 6 Regional Centers and 1 Sub-Regional Center.
- Out of these, 86 LSCs are located in rural areas.

3. Support in Naxal-Affected Areas:

- In Naxal-affected regions under Jagdalpur and Kanker Regional Centers, there are 9 LSCs in rural areas and 9 in urban areas.

4. Facilities for Special Learners:

- All LSCs are equipped with basic infrastructure to support special learners, such as:
 - Separate toilets for males and females.
 - Toilets and accessibility features for differently-able learners, including ramps and railings.

5. Special Categories of LSCs:

- Some LSCs are designated for specific groups, such as:
 - Special women study centers.

- Centers in Naxal-affected areas.
- Centers for differently-able learners.
- Centers for SC/ST and other deprived groups.

05

File Description	Documents
List of Special Learner Support Centres	https://pssou.ac.in/document?id=6799fa55d626a
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AOAR_23_5.1.8_OTHER

5.1.9 - Financial Support to learners of disadvantaged groups - Percentage of learners of disadvantaged groups benefited by financial support provided by the Government / University / or any other during the year

4.46

5.1.9.1 - Number of learners of disadvantaged groups benefited by financial support provided by the Government / University / or any other during the year

431

File Description	Documents
Web-link to notifications issued by the Institution	https://www.pssou.ac.in/index?page=about&about_id=SCHOLORSHIP
As per Data Template	View File
Any other relevant information	View File

5.2 - Learner Progression

5.2.1 - Submission of assignments - Percentage of learners submitting assignments

97.67%

5.2.1.1 - Number of learners enrolled in the preceding academic year (only newly enrolled) have submitted assignments as per the academic calendar

12871

File Description	Documents
Web-link to academic calendar of the Institution	https://pssou.ac.in/document?id=679a1444449c4
List of programmes on offer	View File
Web-link of assignments of programmes on offer	https://pssou.ac.in/document?id=679a1444bf4e5
As per Data Template	View File
Any other relevant information	View File

5.2.2 - Percentage of Newly enrolled learners registered for term end examination

100%

File Description	Documents
List of programmes on offer	View File
Web-link of examination schedule	https://pssou.ac.in/index?page=about&about_id=EXAM
Number of learners (only newlyenrolled)registered for term end examinations	View File
As per Data Template	View File
Any other relevant information	View File

5.2.3 - Percentage of learners appeared for term end exam

97.67%

File Description	Documents
List of programmes on offer	View File
Web-link of examination schedule	https://pssou.ac.in/index?page=about&about_id=EXAM
Number of learners (only freshly enrolled)who have passed term end examination	View File
As per Data Template	View File
Any other relevant information	View File

5.2.4 - Percentage of learners passed out term end examination

73.4%

File Description	Documents
List of programmes on offer	View File
Web-link of examination schedule	https://pssou.ac.in/index?page=about&about_id=EXAM
Number of learners (only freshly enrolled)who have passed term end examination	View File
As per Data Template	View File
Any other relevant information	View File

5.2.5 - Placement services provided to the learners

5.2.5.1 - Number of placement drives conducted by the institution for the learners during the year

1

File Description	Documents
Reports of the campus placement drives	View File
As per Data Template	View File
Any other relevant information	View File

5.3 - Alumni Engagement

5.3.1 - The Alumni Association The Alumni Association/ Chapters (registered and functional) has contributed significantly to the development of the Institution through financial and other support services during the year

Metric No.

Weightage

5.3.1

QIM

The Alumni Association:-

1. Establishment and Activities:

- The alumni association of the university was registered in October 2021.
- It organizes social events, publishes newsletters or magazines, raises funds, and offers benefits and services to help alumni stay connected with the university and fellow graduates.

2. Career Mentorship and Internship Support:

- Alumni mentor current learners on career opportunities in the industry.
- They also facilitate meaningful internship opportunities for graduates and ongoing learners.

3. Recruitment Preparation:

- Alumni assist learners in preparing for selection and recruitment processes through workshops, mock interviews, and personalized mentorship.

4. Curriculum Feedback:

- Alumni provide valuable feedback on the curriculum to keep it updated and aligned with current industry trends and working practices.

5. Networking and Guidance:

- Formal and informal interactions, such as networking events, guest lectures, seminars, and workshops, enable learners to gain insights into career options and prepare effectively for the workplace.

03

File Description	Documents
Details of Alumni Association Activities	https://pssou.ac.in/document?id=679a005d039a6
Frequency of meetings of Alumni Association with minutes	https://pssou.ac.in/document?id=679a005bf3b26
Quantum of financial contribution	https://pssou.ac.in/document?id=679a00687a182
Audited Statement of Accounts of the Alumni Association	https://pssou.ac.in/document?id=679a006552b96
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_5.3.1_OTHER

5.3.2 - Alumni Association Involvement -Percentage of graduated learners enrolled in Alumni Association

0.46

5.3.2.1 - Number of graduated learners enrolled in Alumni Association (in latest completed academic year)

45

File Description	Documents
Web-link to Alumni Association	https://pssou.ac.in/index?page=about&about_id=ALUMINI
As per Data Template	View File
Any other relevant information	View File

5.3.3 - Facilities for Alumni Engagement The Alumni Association facilitates its members by the following 1. online enrolment for its membership 2. online networking amongst its Alumni members 3. online payment of fees 4. donation by Alumni

A. Any 4 or more of the above

File Description	Documents
Web-link to Alumni Registration Portal	https://pssou.ac.in/index?page=about&about_id=ALUMINI
Web-link to online networks	https://pssou.ac.in/document?id=65dd886b21418
Scan copy of statement of receipts	View File
As per Data Template	View File
Any other relevant information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Governance in accordance with Mission and Vision The institution has clearly stated Vision and Mission which are reflected in its academic and administrative governance, perspective plans and stakeholder's participation in the decision making bodies leading to institutional excellence

6.1.1

Governance in accordance with Mission and Vision

The academic and administrative governance of the University is in accordance with its following Objectives, Vision, Mission and Core Values which is duly approved by the statutory bodies of the University.

1. Objectives 1:
2. Vision:
3. Mission:

https://pssou.ac.in/index?page=about&about_id=Vision

1. Nature of Governance:

The University follows participative and representative democracy in its governance which allows all its stakeholders to actively participate in its administration. This leads to the maximum utilization of resources to achieve its Mission. Right from top to bottom both Teaching as well as non-Teaching staff play an important

role not only in determining the Institutional policies but also in implementing them.

1. Stake-holders participation in the Decision-Making Bodies leading to Institutional Excellence:

The governance of the University is done equally by teaching & non-teaching faculty by efficient participation in academic & administrative bodies. For example, one side where the faculty members are involved in performing Academic functions in governing bodies like Executive Council, Academic Council, Planning Board, Board of Studies, Finance Committee, on the other side they play significant managerial roles, along with non-teaching staff, in other bodies like Research Cell, CIQA, Admissions, Examinations, RTI, Campus Management, all types of Grievances Redressal Cells, Alumni, Placement, Student Support, SLM development & distribution etc.

All such initiatives help in fulfilling the motto "taking education to the doorstep" and make education affordable and accessible for all.

File Description	Documents
Vision and Mission documents approved by the statutory bodies	https://pssou.ac.in/document?id=65dc7969bef5d
Report of achievements which led to institutional excellence	https://pssou.ac.in/document?id=67948e3d69112
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_6.1.1_OTHER

6.1.2 - Decentralization and participative management Effective leadership is reflected in various institutional practices such as decentralization and participative management, etc.

6.1.2

Decentralization & Participative Management

Table showing extensive delegation of authority from top to bottom indicating decentralization & participative management

Executive Council (EC)

delegates powers to

1 Academic Council (AC)

Board of Studies (BOS)

Departments-

- Academic Departments
- Departmental Research Committee (DRC)

2 Planning Board (PB)

3 Finance Committee (FC)

4 Examination Department-

5 Centre for Internal Quality Assurance (CIQA)

6 Selection Committee

7 Purchase & Tender Committee

8 Library Committee

9 Bhavan Nirman Committee

Participative Management

In order to follow the participative principle, the University ensures that the academic and administrative staff are given equal participation in its governing bodies. For example, among academic

staff, all the assistant professors are given membership of academic and executive council in rotation as per seniority. Regional Director represents the study centres as he is the member of planning board and centre recognition committee. In the same way both teaching & non-teaching staff from top to bottom exercises its powers in decision-making for the Institutional excellence & achievement of Mission & Vision of the University academic & administrative committees/cell,

Review and monitoring are done on regular basis to ascertain the progress. The University maintains a strict vigilance throughout the process. This has brought in speed and transparency in the system.

File Description	Documents
Information / documents pertaining to leadership	https://pssou.ac.in/document?id=6794938c5a1ce
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_6.1.2_OTHER

6.2 - Strategy Development and Deployment

6.2.1 - Perspective / Strategic plan and deployment The methodology adopted for developing strategic plan; the mechanism for its deployment, monitoring and assessment of the deliverables

6.2.1

Perspective/Strategic Plan and Deployment

The University is growing day by day since its establishment and is working continuously to reach to its Vision. To achieve the Institutional Mission, it has developed Strategic Plans which is constantly reviewed.

The Strategic Plan of the University is in place to help it develop in a systematic, well-thought-out, and phased manner.

It primarily focuses upon boarder issues of Strengthen Student Support Mechanism, 24x7 learner Support Service, Development of e-content, Audio & Video Lectures, Online Examination Process, Implementation of OER Policy, Start Courses under MOOCs through SWAYAM, Establishing Language Labs, Creation of OER Repository, Collaborations with Research Institutes, Increasing number of

publications of quality research papers of faculty & scholars, Organize seminars on academic & socio-cultural issues, Automation in Financial System, Introduction of complete automation in operational activities, Opening of Learner Support Centres at Remote Areas, Develop Community Mechanism through linking with reputed NGOs, More and More MOUs/Collaborations with Academic & Corporate Sectors, Making our centres & campus more disabled friendly, Strengthening Grievance Redressal Mechanism, Initiatives for Clean & Green Campus

Thus, University has a well-placed mechanism for developing strategic plan, its deployment, monitoring & assessment of the plan.

File Description	Documents
Minutes of the Governing Council / other relevant bodies for deployment / monitoring the deliverables	https://pssou.ac.in/document?id=6794959a89b1d
Any other relevant information	https://pssou.ac.in/document?id=679495a19deb
Perspective / Plan and deployment documents	https://pssou.ac.in/document?id=65dd69f3da96f

6.2.2 - Organizational structure of the Institution Effectiveness and efficiency of functioning of the institutional bodies as evidenced by the policies, administrative setup, appointments, service rules, procedures etc

6.2.2

Organizational Structure of the University

The University is governed by its act which is called the Pandit Sundarlal Sharma (Open) University Chhattisgarh Adhinyam 2004 (Chhattisgarh Act. No. 26 of 2004). Ordinances and Statute are made under this Act. All the Officers & Bodies function as per the powers which are delegated to them by the University Act.

Authorities of the University: -

The authorities of the University are, Executive Council, Academic Council, Planning Board, Departments, Board of Studies, Finance Committee & such other authorities as may be declared by the Statute to be the authorities of the University. Work flow of the University is in the accordance of the University Act.

Administrative Set Up

The administrative set up of the University consists of Vice Chancellor, Registrar, Regional Service Division, Finance, Examination, Academic, Library, Engineering sections etc.

Functioning of the Various Bodies: -

All the bodies of the Universities functions as per the powers & functions defined in the University Statute 1-18 under Chhattisgarh Act. No. 26 of 2004.

Appointments, Service Rules & Procedures: -

The University Statute No.13 under Chhattisgarh Act. No. 26 of 2004 defines the Universities policies regarding conditions of service for university employees.

Grievance Redressal Mechanism: -

There are several Grievances Redressal Mechanism in the University as Grievances Redressal Committee for persons with Disabilities, Students, Anti-Discrimination Cell, Sexual Harassment, Gender based Violence, Women, Gender Harassment Grievances etc.

File Description	Documents
Organogram of the Institution	https://pssou.ac.in/document?id=67986e77d47fd
Annual Report of the preceding academic year	https://pssou.ac.in/index?page=element&id=ANNUAL_REPORT
Minutes of the meetings of various bodies / relevant committees	https://pssou.ac.in/document?id=679499399cbc3
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_6.2.2_OTHER

6.2.3 - Implementation of e-governance in different areas of operation Areas of operation of Institution which has e-governance implementation
1. Planning and Development
2. Administration
3. Finance and Accounts
4.

A. Any 4 or more of the above

Learner Admission and Support 5. Examination

File Description	Documents
ERP Document	View File
Screen shots of user interfaces	View File
As per Data Template	View File
Any other relevant information	View File

6.3 - Faculty Development or Empowerment Strategies

6.3.1 - Welfare measures for teachers, other academics and non-academic staff The institution has effective welfare measures for teachers, other academics and non-academic staff

6.3.1

Welfare means for teachers, other academic and non-academic staff

University has effective measures in place for its teaching and non-teaching staff. The various welfare measure are as follows-

- Creation of Employee Emergency Fund under Teacher Employee Beneficiary Scheme (TEBF)
- Contribution to National Pension Scheme (NPS)

Gratuity and other benefits like leave encashment

- Contribution to Provident Fund
- Financial Assistance for Career Advancement
- Funding of Research Projects of Teaching Faculty
- Staff Quarters for Professors, Assistant Professors, Class III and Class IV employees
- Medical Reimbursement
- Leave as per the norms of the State Government
- Workshops, Seminars, Conferences are arranged and managed by the faculty members with the help of the administrative staff
- Concession of Fee if any staff takes admission in any course of the University
- Skill Development courses for non-teaching staff to enhance their skills in work environment
- Free/Subsidized Transport facility
- Equal Opportunity Cell
- Health Check Up Programs
- Blood Donation Camps

- Safe & Secured campus with CCTV Surveillance
- Psychological Counselling
- Day Care facility
- Women Development Cell
- Sports, Cultural activities and celebration of all the festivals together
- BramharishiVasith Yog Arogya Centre for in campus Yoga Classes
- Human Rights Awareness Programme
- Festival Advance

Future Plan for Employees Welfare:

- Group Insurance&Health Insurance

File Description	Documents
Policy document on welfare measures	https://pssou.ac.in/document?id=65dd6af6a96a5
List of beneficiaries of welfare measures	https://pssou.ac.in/document?id=67949de2521cb
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AOAR_24_6.3.1_OTHER

6.3.2 - Percentage of Financial support for faculty developmen

53%

6.3.2.1 - Number of teachers and other academics provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

36

File Description	Documents
Letters to teachers and other academics provided with financial support to attend conferences, workshops etc.	View File
As per Data Template	View File
Any other relevant information	View File

6.3.3 - Average number of programmes organised for professional development

20

6.3.3.1 - Number of professional development / administrative training Programmes organized by the University for teachers, other academics and non-academic staff during the year

20

File Description	Documents
Schedules of programmes organized for teachers, other academics and non-academic staff	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

6.3.4 - Percentage of Teachers and other academics attended Professional Development Programmes (PDPs)

49%

6.3.4.1 - Number of teachers and other academics attended Professional Development Programmes, viz.: Orientation Programme, Refresher Programme, Faculty Development Programme (FDP), during the year

33

File Description	Documents
CIQA report summary	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View File
Letters to teachers and other academics attending PDPs during the year (Data Template)	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

6.3.5 - Non- academic staff attending administrative training Programmes - Percentage of full time non-academic staff attended training Programmes, during the year

6%

6.3.5.1 - Number of full time non-academic staff attended training Programmes during the year

2

File Description	Documents
CIQA report summary	View File
Letters to non-academic staff attending administrative training programmes	View File
As per Data Template	View File
Any other relevant information	No File Uploaded

6.3.6 - Mechanism of performance appraisal system, promotion for teachers, other academics and non-academic staff Institution has performance appraisal system for teaching, promotion for teachers, other academics and non-academic staff

6.3.6

Performance Appraisal System for Teaching & Non-Teaching Staff

University has effective Performance Appraisal System for Teaching & Non-Teaching Staff to establish, measure and communicate performance standards.

Mechanism of Performance Appraisal System for Teachers and other academics

The performance of the teachers is measured on UGC mandate, i.e., standardized Academic Performance Indicators or the API which is the Performance-based Appraisal System (PBAS) followed for the Career Advancement Scheme (CAS) as framed by the UGC as an objective appraisal tool. The University follows the same mechanism for teacher appraisal.

Mechanism of Performance Appraisal System for Non-Teaching Staff

The performance of non-teaching staff is also accessed through annual confidential reports & performance appraisal.

The performance for staff members is assessed mainly under departmental abilities, capacity to do work, character, habits discipline, reliability, relations with the staff and students, efficient organization of documents, technical abilities etc.

On satisfactory performance further promotions, financial up gradation etc. is granted.

Best Employee Award

To appreciate and motivate its employees University has developed a tradition of presenting best employee award to Two non-teaching staff, on the University Foundation Day Celebration Ceremony every year. Under this, a trophy, certificate, and award money are presented to both the selected employees.

File Description	Documents
Performance appraisal policy of the Institution	https://pssou.ac.in/document?id=65dd6c9336e89
Document on promotion/CAS for teachers, other academic and non-academic staff	https://pssou.ac.in/document?id=65dd6c94355a6 https://pssou.ac.in/document?id=65dd6c94cc010
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_6.3.6_OTHER

6.4 - Financial Management and Resource Mobilization

6.4.1 - Regular internal and external financial audits Institution conducts internal and external financial audits during the year

6.4.1

Regular Internal and External Financial Audits:

Audit Mechanism of the University-

University conducts Audit regularly. It has a full-time Finance Department headed by duly appointed Finance Officer of the University (by the state govt.) who functions as per the State Government rules and Statute No 12 of the University.

Recommendations and requirements regarding proposed expenditure are given by the heads of the departments and other sections of the University. On the basis of this, finance department prepares draft of the annual budget. Budget includes both recurring as well as non-recurring expenses. The Estimated draft is placed before the FC of the University for consideration and preparation of the budget. Prepared budget draft is placed before the EC for approval. Approved

budget is implemented for the upcoming financial year. Expenses are monitored by FC and EC. After the end of financial year Audit is conducted by the University for the previous year.

The following agencies conduct regular financial audit in the University-

1. Internal Audit:By Finance Department of the University.
2. External Audit:By Local Fund Audit &Chartered Accountant

Audit-Objection Settling Mechanism of the University

Mainly two types of audit-objections are found, which are

- During Audit-Objections
- Post Audit Objections

File Description	Documents
Policy on internal and external audit mechanisms	https://pssou.ac.in/document?id=65dd7007dfeb 6
Financial audit reports during the year	https://pssou.ac.in/document?id=6794a1969734 d
Any other relevant information	https://pssou.ac.in/document?id=6794a19fa3f3 5

6.4.2 - Mobilization and utilization of resources Institutional strategies for mobilization of funds and optimum utilization of resources

1.

Mobilization and Utilization of Resources

Procedures for Resource Mobilization

In accordance with the Resource and Fund Mobilization policy of the University following are the procedures through which the University mobilize funds and utilize the resources-

- Adequate funds are allocated for effective teaching-learning

practices as well as for participating and organizing faculty development programmes.

- The grant-in-aid received from state government under Establishment Grant head is used for salary whereas the Development grants are used for Infrastructure Development.
- Funds are allocated to each department as Imprest Money to meet out the routine expenses of the department.
- TEBF is used for the welfare of Teachers and Employees
- Exam fees are mobilized for the remunerations given for the confidential works, conduction of practical and other examination related works.

- Funds/Grants received from different Government/Quasi Government bodies are used for

- Improving Infrastructure
- Funding Research Projects
- Construction and Maintenance of Laboratories
- ICT Maintenance
- Upgradation of Library
- Learner Support Services,

- Audit of the Grants

The audit report issued by the auditor with utilization certificate and all necessary accounts are submitted to the concerned sanctioning body.

- Optimum Utilization

Since most of the financial resources are generated internally, hence the University is committed towards optimum utilization of its resources. University works for the optimum utilization of its available space and other resources for the academic, social, cultural, monetary, and other causes as per the external demands and internal requirements.

- Monitoring

The implementations and deviations from the plan are monitored. If required. Corrective measures are applied after the approval of EC.

File Description	Documents
Resource Mobilization policy document duly approved by the Board of Management / Syndicate / Governing Council	https://pssou.ac.in/document?id=65dd700b9d3a a
Procedures for optimal resource utilization	https://pssou.ac.in/document?id=6794a5daed2c f
Any other relevant information	https://pssou.ac.in/document?id=6794a5a6b217 a https://pssou.ac.in/document?id=67986ff4bbf7 e https://pssou.ac.in/document?id=6794a5aeecda o https://pssou.ac.in/document?id=6794a5bcad12 b https://pssou.ac.in/document?id=65dd700daa2d g https://pssou.ac.in/document?id=65dd700e7a22 l

6.4.3 - Percentage of Expenditure on Learner Support Services

16.31

6.4.3.1 - Expenditure by the Institution on learner support services (excluding salary and capital expenditure) during the year (INR in Lakhs)

244.3

File Description	Documents
Statement of expenditure during the year	View File
As per Data Template	View File
Any other relevant information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Institutionalizing the quality assurance through CIQA Details of the activities of CIQA listed below: 1. Programme Project Reports (PPRs) prepared 2. Workshops/ seminars organized on quality related themes 3.

A. Any 4 or All of the above

Innovative practices implemented for quality enhancement 4. Initiatives undertaken for system based research 5. Feedback mechanisms developed for different stakeholders

File Description	Documents
Scan copies of programme schedules	View File
Reports of the activities	View File
As per Data Template	View File
Any other relevant information	View File

6.5.2 - Reforming institutional processes Impact Analysis of various initiatives carried out and used for quality improvement with reference to learner performance, teaching-learning, assessment process and learning outcomes, research, learner and other stakeholders feedback, administrative reforms, financial management, etc

6.5.2

Reforming Institutional Processes

PSSOU has taken various initiatives for quality improvement in all major areas of its operations like

- the learner performance,
- teaching-learning,
- assessment process,
- learning outcomes,
- feedback collection,
- administrative reforms,
- financial management etc.

To analyse major heads of the above-mentioned areas the University has developed a structured feedback mechanism. The feedbacks received are carefully analysed forming the basis of reforms in the institutional processes.

University has collected feedback from Learners, Academic Counsellors, Subject Experts, Teachers and Employees for the year 2023-24 from its major stakeholders viz--

- Academic Counsellors
- Learners Satisfaction
- Subject Expert
- Teachers
- Employers

The continuous process of reforms is reflected in the following processes and developments over a period of time-

- Improvements related to Curriculum planning, design, development and curriculum enrichment.
- Physical facilities and ICT Infrastructure
- Improvements in quality of teaching and research by regular inputs
- Grievance Redressal Mechanism
- Automation of various activities of the University
- Learner Information Services (LIS) LIS is a university's unique and benchmark initiative, which now manages data of all the learners' entries successfully.
- ICT Initiatives
- Interactive Audio/ Video Lectures.

The Impact Analysis of the feedback received has been carried out which is attached.

File Description	Documents
Documents / information on the process and results of Impact Analysis	https://pssou.ac.in/document?id=6799f5489882c
Relevant Reports/ Minutes approved by concerned Authorities	https://pssou.ac.in/document?id=6799f548c53e9
Any other relevant information	https://pssou.ac.in/document?id=6799f54bd897e https://pssou.ac.in/document?id=6799f54925b62

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year. Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus within 100 - 200 words

The University provides equal opportunities to women learners and employees. The University prioritizes workplace safety for women. The following steps were taken:

1. Safety and Security:

According to the university's IT policy, CCTVs are deployed at the distinct buildings and campus of the university to protect female faculty, learners, and staff. Also, guards are stationed at various locations. All female employees receive safe and secure seating arrangements at work. University has a hostel for isolated female learners. Free transportation for female employees is provided by the university bus. Female personnel and learners have separate toilets & pink toilet in the university.

2. Common room & Day Care Centre: The university has a common room for female personnel and learners. The University offers toys and bicycles to female employees and learners' children at day care center.

3. Committees/Cells: The University has established Sexual Harassment Cell, Equal Opportunity Cell and Mahila Samagra Vikas Kendra to address women's safety.

4. Events/activities: The university celebrated international women's day on 07 March 2024.

5. Initiatives to encourage female participation: The University follows state government reservation norms for admission and recruitment of women. Women-focused LSCs at the University encourage female enrollment and involvement.

File Description	Documents
Annual gender sensitization action plan	https://pssou.ac.in/document?id=679a147e4b7c5
Specific facilities provided for women in terms of: a. Safety and security at the work place b. Committees to address Prevention of Sexual Harassment c. Common Rooms d. Day care centre for children of the staff e. Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AOAR_24_7.1.1_OTHER

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo-tagged Photographs	View File
Any other relevant information	View File
as per data template	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) A. Solid waste management B., Liquid waste management C. Biomedical waste management D. E-waste management E.Waste recycling system F. Hazardous chemicals and radioactive waste management

Solid waste management

University activities generate daily solid waste like recyclable paper, glass and damaged furniture. Solid waste management mechanism exists at University. The university dumps solid garbage. University staff clean all departments daily and dispose of solid waste in the disposal yard.

Liquid waste management

University has liquid waste methods and restrictions. University framework ensures proper handling and treatment of all liquid waste. All campus liquid wastes are controlled using pipe lines. Ponds store rainwater for irrigation and planting. In the campus rainwater

harvesting exists.

E- Waste management

E-waste is produced by the university when its electronic equipment's break down. Electronic equipment is treated with assistance from the university. The university's E Waste room is the location to all of these broken electronic waste devices. Fully broken electronic devices are thrown away; repairable parts are recycled.

Waste recycling system

Recycling helps to preserve the environment. The university turns trash into resources that can be used. Notepads, registers, and other items are created by the press department using leftover paper and one-sided printed paper. Answer sheets and books that are damaged or not in use are gathered and sold to outside organisations.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.1.3_MOU
Geo-tagged photographs of the facilities	https://pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_23_24/7.1.3/gallery/
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.1.3_OTHER

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 or 4 of the Above

File Description	Documents
Geo-tagged photographs / videos of the facilities	View File
Any other relevant information	View File
as per data templates	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
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File Description	Documents
Geo-tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File
as per data templates	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of any awards received	View File
Any other relevant information	View File
as per data templates	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Geotagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File
as per data templates	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

To promote social harmony, PSSOU participated in cultural, regional, and socio-economic activities. Its foundational principle is that "the university shall not discriminate against any citizen of India on grounds of religion, race, caste, sex, place of birth or language". The university holds seminars, conferences, workshops, and other events on Women Empowerment, Cleanliness Programme, Mahatma Gandhi, Blood Donation Camp, and other topics to promote social responsibility, justice, and equality.

Disadvantaged (ST, SC) learners of the university received state government scholarships annually. In addition, the university offers merit-based B.P.L. scholarships. For PwD/Divyang candidates, the institution waived programme charges. B.Ed., D.Ed., and other programme learners from ST, SC, OBC, women, liberation warriors, disabled people, economic weaker segments, and others receive reservation under government laws.

To promote harmony and tolerance among stakeholders, the institution celebrated Mahatma Gandhi Jayanti and International Women's Day and more.

In distant and tribal areas, most PSSOU LSCs help backward tribes better their lives and livelihoods. All RCs and LSCs have necessary support and counselling desks. The university recognised remote tribal, Divyang, and women learner study centres. The university also designated four tribal LSCs as Naxalite-affected special LSCs.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.1.8_SUPP_DOC
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.1.8_OTHER

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The University works to build responsible citizens through its educational programs and activities. In order to apply values in their career, university courses teach learners moral and critical thinking.

To teach learners and staff values, the institution celebrates

Constitutional Day, Republic Day, Independence Day, International Women's Day, Cleanliness programmes, Tree Plantation, and others.

Constitutional Day is celebrated on November 26 to remind Teachers, Employees and learners about their constitutional duties and encourage them to uphold the Indian Constitution. The University celebrated Republic Day on January 26, 2024 and Independence day on August 15, 2023 at the university. The university celebrates International Woman's Days.

The University established a Social Responsibility Cell for the "Swachh Bharat Mission". Recently, the university conducted Tree Plantation, Environment and Health awareness programme, and Swachhhataprogramme, in the university campus and adopted villages.

File Description	Documents
Details of activities that inculcate values necessary to nurture Learners to become responsible citizens	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.1.9_OTHER_DETAILS
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.1.9_OTHER

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year

A. All of the Above

File Description	Documents
Code of conduct and ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View File
Any other relevant information	View File
as per data templates	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The University promotes ethics and values among learners and faculty to commemorate national and international holidays and festivals. These days encourage stakeholders to take responsibility for national and worldwide culture. Details of university events and festivals: -

1. Independence Day was place on August 15, 2023. The national flag was raised during the program.
2. On January 26, 2024, the university celebrated Republic Day to honour the establishment of our constitution.
3. Mahatma Gandhi Jayanti: The university commemorated Gandhi's birth on 02 October. University staff and employees cleaned up the campus.
4. The University organized 'International Yoga Day' on June 21, 2024, to promote the benefits of maintaining a healthy body and mind.
5. On March 7th, the University commemorated International Women Day to promote the status and dignity of women in society and among learners.
6. Constitutional Day: The university celebrates Constitution Day on 26 November to commemorate the adoption of the Constitution of India by the Constituent Assembly.
7. University Establishment Day: The university celebrated its establishment day on 29th March, 2024.

The University celebrates many other national and international events and festivals.

File Description	Documents
Annual report of the celebrations and commemorative events during the year	https://pssou.ac.in/document?id=679a2fcf9808 <u>1</u>
Geo-tagged photographs of some of the events	https://pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_23_24/7.1.11/gallery/
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.1.11_OTHER

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website)
Describe any two best practices successfully implemented by the institution as per NAAC format

(1) Title of the Practice: Learner Support Services

The University has initiated numerous initiatives for its learners in place:

1. University Website
2. Online Admission System
3. Mobile App
4. E-SLM
5. Hostel Facility
6. Day Care Center
7. Returns of Programme fee to BPL Learners
8. CCTV Cameras
9. Psychological Counselling Center
10. Yoga Arogya Kendra
11. Online Payments
12. Laboratory Facility

2. Title of the Practice: Sustainable Practices for Green Campus

In order to promote a campus culture of self-sustainability and environmental responsibility, the university resolved to collaborate with stakeholders. Following are the initiatives for making the campus eco-friendly:

1. Plantation

1. Energy Conservation
2. Solar Panel Power Project\
3. LEDs and CFL bulbs are placed in the various buildings of the university in order to save electricity.
4. Rain Water Harvesting
5. Pond: 2 ponds have been built in the university campus to store rain water.
6. Sensor Based Energy Conservation Mechanism: It is placed in the street light to save the electricity.

1. Waste Management System:

1. Liquid Waste Management
2. Solid Waste management
3. Electronic Waste (E-waste)
4. Plastic waste management

File Description	Documents
Best practices as hosted on the Institutional website	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.2.1_OTHER_BP
Any other relevant information	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.2.1_OTHER

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Penetration into the Remote, Tribal and Disturbed Areas:

The University has 147 LSCs across Chhattisgarh for the 2023-2024 academic year. Many LSCs are in the state's rural areas. PSSOU strives to live up to its motto, "UchchaShiksha, AapkeDwar." In the state's remoter rural areas, LSCs are scattered. Dantewada, Bastar, Narayanpur, and other tribal communities affected by Naxalite violence have several of these. The state's tribal zone has Learner Support Centres (LSCs). The university approved 04 tribal special LSCs. The university recommends 04 Naxalite-affected LSCs.

The University has 06 regional centres at Ambikapur, Bilaspur, Durg, Jagdalpur, Jashpur, Raipur, and one subcenter Kanker. Kanker and

Jagdapur Regional Centres are tribal Naxalite-affected areas in the south. These regional centres manage many rural southern LSCs. Ambikapur and Jashpur Regional Centres are tribal areas in the north. The university has headquarter in Bilaspur. Raipur, the state capital, is a university regional centre. It connects the state to other states by air and train. LSCs serve all rural students in these regional centres.

In the 2023-2024 academic year 39%of students were rural and 61% urban. Large parts of the state's rural and tribal territories are served by the university.

File Description	Documents
Appropriate webpage in the Institutional website	https://pssou.ac.in/index?page=about&about_id=AQAR_24_7.3.1_OTHER
Any other relevant information	https://pssou.ac.in/index?page=photo_gallery&path=naac/AQAR_23_24/7.3.1/gallery/